



Umpqua Soil and Water Conservation District Meeting
May 14, 5:00 PM

Please join the meeting from your computer, tablet or smartphone.

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You can also dial in using your phone. Access Code: 254-735-549, United States (Toll Free): [1 866 899 4679](tel:18668994679)

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CALL TO ORDER

FISCAL PROVIDER REPORT

Tanya Graham – Bookkeeping Updates

APPROVAL OF BILLS & TREASURER’S REPORT FOR AUDIT

March 2026

APPROVAL OF MINUTES

03/12/2026 Business Meeting

STAFF REPORTS

AGENCY & ORGANIZATION REPORTS

DIRECTOR REPORTS

BUSINESS ITEMS

1. OWEB Capacity Funding - Discussion
2. Director Recruitment & Elections – Discussion
3. June SWCD Meeting - Discussion

FUNDING COMMITTEE

Discussion and Reports

ADJOURN

NEXT MEETING DATE

The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for July 9, 2026 at 5:00 p.m. Virtual by GoTo Meeting.

water * livestock * pasture * woodlands * fish * streams * wildlife
Telephone: (541) 662-1341, Email: rhonda@umpquasoilandwater.com

As part of public policy, the Umpqua Soil and Water Conservation District will attempt to provide public accessibility to services, programs and activities. If accommodation is needed at this meeting please contact the Umpqua SWCD office at 662-1341 at least 48 hours prior to the scheduled meeting time.

**Umpqua Soil and Water Conservation District
Balance Sheet**

ASSETS:	March 31, 2026
Current Assets:	
Checking/Savings	
First Community Checking	35,904.79
First Community Savings	68.47
Total Checking/Savings:	35,973.26
Accounts Receivable:	
Accounts Receivable	5,997.60
Total Accounts Receivable:	5,997.60
Other Current Assets:	
Prepaid Workers Comp	645.10
Prepaid Insurance	1,675.52
Total Other Current Assets:	2,320.62
Total Assets:	44,291.48
LIABILITIES & EQUITY:	
Liabilities:	
Current Liabilities:	
Paid Time Off Liability	10,059.26
Total Current Liabilities:	10,059.26
Accounts Payable:	
Accounts Payable	0.00
Total Accounts Payable:	0.00
Equity:	
Retained Earnings	15,753.65
Net Income	18,478.57
Total Equity:	34,232.22
Total Liabilities & Equity:	44,291.48

Net Income

Income	88,197.09
Expenses	- 69,718.52
Net Income	18,478.57

Retained Earnings

Cash at Beginning of Year 7/1/2025	18,308.56
Accounts Receivable Balance 6/30/25	+ 11,969.60
Prepaid Insurance Balance 6/30/25	+ 999.00
Prepaid Workers Comp Balance 6/30/25	+ 1.64
Accrued Wages Balance 6/30/25	- 3,503.95
Paid Time off Liability Balance 6/30/25	- 11,919.95
Accounts Payable Balance 6/30/25	- 101.25
Retained Earnings	15,753.65

**Umpqua Soil and Water Conservation District
Registers - Accounts Receivable, Accounts Payable
March 2026**

Date	Num	Name	Account	Grant Name	Original Amount
First Community Checking				Balance as of 3/1/26	44,986.57
3/19/26		Deposit	Other Income - PR Tax Refund General		62.01
3/4/26	Auto	QuickBooks Payroll	Processing Fee	25-27 ODA Dist Operations	(1.75)
3/19/26	Auto	QuickBooks Payroll	Processing Fee	25-27 ODA Dist Operations	(1.75)
3/3/26	EFT	Oregon Dept of Revenue	Payroll Taxes - Q1-26	Payroll Fund	(205.28)
3/3/26	EFT	United States Treasury	Payroll Taxes - Q1-26	Payroll Fund	(602.26)
3/18/26	EFT	Oregon Dept of Revenue	Payroll Taxes - Q1-26	Payroll Fund	(225.70)
3/18/26	EFT	United States Treasury	Payroll Taxes - Q1-26	Payroll Fund	(659.52)
3/9/26	Dbt	Deluxe for Business	Office Supplies	25-27 ODA Dist Operations	(254.47)
3/20/26	Dbt	United States Postal	Postage	25-27 ODA Scope of Work	(390.00)
3/3/26	Auto	Adobe	Subscription - Monthly	25-27 ODA Dist Operations	(19.99)
3/3/26	Auto	Intuit	Monthly Processing Fee	25-27 ODA Dist Operations	(7.00)
3/3/26	Auto	LogMein	Telephone - Monthly	25-27 ODA Dist Operations	(5.00)
3/3/26	Auto	A2Z Mini Storage	Storage Rent	25-27 ODA Dist Operations	(165.00)
3/23/26	Auto	Web Hosting Hub	Website	25-27 ODA Dist Operations	(647.64)
3/31/26	Auto	Intuit	Annual Software Fee	25-27 ODA Dist Operations	(1,149.00)
3/30/26	Auto	AT&T	Telephone	25-27 ODA Dist Operations	(190.12)
3/5/26	DD	Tanya Graham	Contract Services	25-27 ODA Dist Operations	(75.00)
3/20/26	DD	Tanya Graham	Contract Services	25-27 ODA Dist Operations	(200.00)
3/3/26	1726	Streamline	Web Hosting	25-27 ODA Dist Operations	(139.00)
3/3/26	1727	Oregon Saves	Simple IRA	Payroll Fund	(177.63)
3/18/26	1728	Oregon Saves	Simple IRA	Payroll Fund	(192.85)
3/5/26	DD1259	Rhonda Black	Personnel 2/16/26 - 2/28/26	Payroll Fund	(1,827.05)
3/20/26	DD1260	Rhonda Black	Personnel 3/1/26 - 3/15/26	Payroll Fund	(2,007.78)
				Balance as of 3/31/26	35,904.79
First Community Savings				Balance as of 3/1/26	68.47
					0.00
				Balance as of 3/31/26	68.47
Accounts Receivable:					
1/30/26		OWEB	Grant Funds	07-24-003 Parent Ranch	5,997.60
				Total Funds Submitted for Payment	5,997.60
Accounts Payable					
				Total Accounts Payable	0.00

**Umpqua Soil and Water Conservation District
Statement of Activity and Cash Flow Report
July 1, 2025 through March 31, 2026**

<i>Status</i>	<i>Open</i>	<i>Open</i>	<i>Closed</i>	<i>Closed</i>	<i>Open</i>	<i>Open</i>	General	<i>Monitor</i>	<i>Monitor</i>
<i>Source</i>	General	PTO	ODA	ODA	ODA	ODA	Category	07-22-001	07-22-004
<i>Project</i>	Fund	Reserve	DO 23-25	Website	DO 25-27	SOW 25-27	Subtotal	Prov	Baum
Income									
Grant Funds					22,762.50	53,109.00	75,871.50		
Other Income	250.75						250.75		
Total Income	250.75	0.00	0.00	0.00	22,762.50	53,109.00	76,122.25	0.00	0.00
Expense									
Advertising						85.96	85.96		
Bank Fees, Processing	20.00		8.75			85.75	114.50		
Contract Services:									
Fiscal Provider						2,834.59	2,834.59		
General							0.00		
Dues, Fees and Permits						922.63	922.63		
Insurance:									
General, Workers Comp	61.52		999.00			558.48	1,619.00		
Material and Supplies							0.00		
Office Supplies	1.99					2,973.78	2,332.13		
Postage							782.75		
Payroll:									
PTO Reserve		(7,239.69)				592.40	4,163.04	(2,484.25)	
Watershed Tech		6,612.00	(181.74)	532.36	5,086.88	32,068.03	44,117.53		
Internet Stipend		49.52	14.61	10.39	13.01	112.62	200.15		
Workers Comp		3.97			15.83	23.91	43.71		
Payroll Taxes		574.20				478.94	2,786.38		
Rent:									
Storage Unit						1,455.00	1,455.00		
PO Box							0.00		
Tele/Internet/Web Site			5.00	302.95	3,665.46		3,973.41		
Travel/Training						1,269.77	519.33		
Total Expense	83.51	0.00	845.62	845.70	20,038.48	42,788.19	64,601.50	0.00	0.00
Net Ordinary Income	167.24	0.00	(845.62)	(845.70)	2,724.02	10,320.81	11,520.75	0.00	0.00
Admin Income	487.09						487.09		
Admin Expenses							0.00		
Net Other Income	487.09	0.00	0.00	0.00	0.00	0.00	487.09	0.00	0.00
Net Income	654.33	0.00	(845.62)	(845.70)	2,724.02	10,320.81	12,007.84	0.00	0.00
Accounts Receivable							0.00		5,970.40
Prepaid Insurance			999.00		(1,675.52)		(676.52)		
Prepaid Workers Comp	(643.46)						(643.46)		
Accounts Payable			(101.25)				(101.25)		
Paid Time Off Liabilities		(1,860.69)					(1,860.69)		
Year-End Payroll Accruals			(2,110.70)	(1,393.25)			(3,503.95)		
Cash Balance as of 7/1/25	12,867.59	11,919.95	2,058.57	2,238.95	0.00	0.00	29,085.06	200.00	(5,770.40)
Net Cash Increase for Period	10.87	(1,860.69)	(2,058.57)	(2,238.95)	1,048.50	10,320.81	5,221.97	0.00	5,970.40
Cash Balance as of 3/31/26	12,878.46	10,059.26	0.00	0.00	1,048.50	10,320.81	34,307.03	200.00	200.00

Note: These funds are still in review and subject to change.

**Umpqua Soil and Water Conservation District
Statement of Activity and Cash Flow Report
July 1, 2025 through March 31, 2026**

<i>Status</i>	<i>Monitor</i>	<i>Monitor</i>	<i>Open</i>	<i>Closed</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Project</i>	
<i>Source</i>	07-24-003	07-24-005	07-24-008	OrCan	PRS	Round	USFS	Category	Combined
<i>Project</i>	Parent R	Elk Ck	Costca	SH	Glover	House	Tsalila 2	Subtotal	TOTAL
Income									
Grant Funds	5,997.60			500.00		1,300.00	4,277.24	12,074.84	87,946.34
Other Income								0.00	250.75
Total Income	5,997.60	0.00	0.00	500.00	0.00	1,300.00	4,277.24	12,074.84	88,197.09
Expense									
Advertising								0.00	85.96
Bank Fees, Processing								0.00	114.50
Contract Services:									
Fiscal Provider								0.00	2,834.59
General	1,103.13							1,103.13	1,103.13
Dues, Fees and Permits								0.00	922.63
Insurance:									
General, Workers Comp								0.00	1,619.00
Material and Supplies	440.00						40.99	480.99	480.99
Office Supplies								0.00	5,307.90
Postage								0.00	782.75
Payroll:									
PTO Reserve	102.86		6.45	27.21	21.60	19.10	146.34	323.56	(2,160.69)
Watershed Tech	919.47		58.00	232.00	174.00	174.00	1,305.00	2,862.47	46,980.00
Internet Stipend	8.84			0.63	1.88	1.38	12.12	24.85	225.00
Workers Comp	0.61		0.03	0.13	0.26	0.10	1.79	2.92	46.63
Payroll Taxes	82.03		5.21	18.73	14.05	15.63	109.95	245.60	4,085.12
Rent:									
Storage Unit								0.00	1,455.00
PO Box								0.00	0.00
Tele/Internet/Web Site								0.00	3,973.41
Travel/Training					14.00		59.50	73.50	1,862.60
Total Expense	2,656.94	0.00	69.69	278.70	225.79	210.21	1,675.69	5,117.02	69,718.52
Net Ordinary Income	3,340.66	0.00	(69.69)	221.30	(225.79)	1,089.79	2,601.55	6,957.82	18,478.57
Admin Income								0.00	487.09
Admin Expenses	(265.79)			(221.30)				(487.09)	(487.09)
Net Other Income	(265.79)	0.00	0.00	(221.30)	0.00	0.00	0.00	(487.09)	0.00
Net Income	3,074.87	0.00	(69.69)	0.00	(225.79)	1,089.79	2,601.55	6,470.73	18,478.57
Accounts Receivable	(5,997.60)	5,999.20						5,972.00	5,972.00
Prepaid Insurance								0.00	(676.52)
Prepaid Workers Comp								0.00	(643.46)
Accounts Payable								0.00	(101.25)
Paid Time Off Liabilities								0.00	(1,860.69)
Year-End Payroll Accruals								0.00	(3,503.95)
Cash Balance as of 7/1/25	(2,874.87)	(5,799.20)	(221.72)	0.00	3,927.51	0.00	(237.82)	(10,776.50)	18,308.56
Net Cash Increase for Period	(2,922.73)	5,999.20	(69.69)	0.00	(225.79)	1,089.79	2,601.55	12,442.73	17,664.70
Cash Balance as of 3/31/26	(5,797.60)	200.00	(291.41)	0.00	3,701.72	1,089.79	2,363.73	1,666.23	35,973.26

Submitted In Process

Note: These funds are still in review and subject to change.

Umpqua Soil and Water Conservation District
Monthly Comparison
2025 - 2026

	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	TOTAL
Income													
Grant Funds	0.00	25,290.50	0.00	25,290.50	0.00	500.00	33,201.61	3,663.73	0.00	0.00	0.00	0.00	87,946.34
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	120.21	0.00	0.00	68.53	0.00	62.01	0.00	0.00	0.00	250.75
Total Income	0.00	25,290.50	0.00	25,410.71	0.00	500.00	33,270.14	3,663.73	62.01	0.00	0.00	0.00	88,197.09
Expense													
Bank Fees, Processing Fee	10.50	10.50	10.50	10.50	10.50	10.50	30.50	10.50	10.50	0.00	0.00	0.00	114.50
Contract Services:													
Fiscal Provider	400.00	600.00	162.50	300.00	225.00	184.59	437.50	250.00	275.00	0.00	0.00	0.00	2,834.59
General	0.00	0.00	0.00	0.00	1,103.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,103.13
Dues, Fees and Permits	250.00	80.00	0.00	0.00	0.00	140.00	103.18	349.45	0.00	0.00	0.00	0.00	922.63
Insurance	166.50	166.50	166.50	166.50	166.50	166.50	247.68	186.16	186.16	0.00	0.00	0.00	1,619.00
Material and Supplies	0.00	40.99	0.00	0.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.99
Office Expenses:													
Advertising	0.00	0.00	0.00	85.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.96
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.99	0.00	0.00	0.00	0.00	19.99
Postage	0.00	0.00	0.00	392.75	0.00	0.00	0.00	0.00	390.00	0.00	0.00	0.00	782.75
Supplies	19.99	916.12	19.99	1,131.99	39.98	19.99	1,716.39	0.00	1,423.46	0.00	0.00	0.00	5,287.91
Payroll:													
PTO Reserve	300.00	(1,057.62)	(676.91)	(654.32)	323.11	(172.11)	(1,173.86)	354.02	597.00	0.00	0.00	0.00	(2,160.69)
Watershed Tech	2,813.00	6,380.00	5,147.50	5,191.00	5,191.00	5,118.50	6,322.00	5,524.50	5,292.50	0.00	0.00	0.00	46,980.00
Internet Stipend	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	0.00	0.00	0.00	225.00
Workers Comp	5.08	3.90	3.26	4.23	15.99	3.23	3.71	3.82	3.41	0.00	0.00	0.00	46.63
Payroll Taxes	252.69	571.89	462.05	426.46	419.57	413.51	567.36	496.15	475.44	0.00	0.00	0.00	4,085.12
Rent:													
Storage Unit	160.00	160.00	160.00	160.00	160.00	180.00	145.00	165.00	165.00	0.00	0.00	0.00	1,455.00
PO Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Telephone, Internet, Web Site	693.15	321.20	326.20	326.28	328.30	328.18	334.22	334.12	981.76	0.00	0.00	0.00	3,973.41
Travel/Training	25.90	81.90	19.60	83.30	129.50	42.00	714.18	661.09	105.13	0.00	0.00	0.00	1,862.60
Total Expense	5,121.81	8,300.38	5,826.19	7,649.65	8,577.58	6,459.89	9,472.86	8,379.80	9,930.36	0.00	0.00	0.00	69,718.52
Net Ordinary Income	(5,121.81)	16,990.12	(5,826.19)	17,761.06	(8,577.58)	(5,959.89)	23,797.28	(4,716.07)	(9,868.35)	0.00	0.00	0.00	18,478.57
Admin Income	0.00	0.00	0.00	0.00	265.79	221.30	0.00	0.00	0.00	0.00	0.00	0.00	487.09
Admin Expenses	0.00	0.00	0.00	0.00	(265.79)	(221.30)	0.00	0.00	0.00	0.00	0.00	0.00	(487.09)
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	(5,121.81)	16,990.12	(5,826.19)	17,761.06	(8,577.58)	(5,959.89)	23,797.28	(4,716.07)	(9,868.35)	0.00	0.00	0.00	18,478.57
Accounts Receivable	5,970.40	(19,291.30)	25,290.50	0.00	0.00	0.00	(33,201.61)	27,204.01	0.00	0.00	0.00	0.00	5,972.00
Prepaid Insurane	166.50	166.50	166.50	166.50	166.50	166.50	(2,047.84)	186.16	186.16	0.00	0.00	0.00	(676.52)
Prepaid Workers Comp	(672.63)	3.90	3.26	4.23	3.61	3.23	3.71	3.82	3.41	0.00	0.00	0.00	(643.46)
Accounts Payable	(101.25)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(101.25)
Paid Time Off Liabilities	600.00	(1,057.62)	(676.91)	(654.32)	323.11	(172.11)	(1,173.86)	354.02	597.00	0.00	0.00	0.00	(1,860.69)
Year-End Payroll Accruals	(3,503.95)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(3,503.95)
Cash Balance as of 7/1/25	18,308.56	15,645.82	12,457.42	31,414.58	48,692.05	40,607.69	34,645.42	22,023.10	45,055.04	35,973.26	35,973.26	35,973.26	18,308.56
Net Cash Increase for Period	(2,662.74)	(3,188.40)	18,957.16	17,277.47	(8,084.36)	(5,962.27)	(12,622.32)	23,031.94	(9,081.78)	0.00	0.00	0.00	17,664.70
Cash Balance as of 3/31/26	15,645.82	12,457.42	31,414.58	48,692.05	40,607.69	34,645.42	22,023.10	45,055.04	35,973.26	35,973.26	35,973.26	35,973.26	35,973.26

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of March 31, 2026**

Report Due Dates Coming up

Grant	Funds to Prepare Reports	Due Dates	
07-22-001 Providence	200.00	4/8/27	Monitoring
07-22-004 Otter/Baumgartner	200.00	7/31/27	Monitoring
07-24-003 Parent Ranch	200.00	4/16/26	Final
07-24-005 Elk Creek	200.00	7/31/27	Monitoring
07-24-008 Costa Ranch	200.00	12/31/26	Final
USFS Tsalila 2	0.00	4/30/26	Status

Paid Time Off Hour Balance

Vacation Time	Staff		
Hours as of 7/1/25	320.25		
Accrued this Fiscal Year	90.00		
Paid Out this Fiscal Year	151.75		
Hours as of 3/31/26	<u>258.50</u> Hours	\$9,613.00	
<i>(Note 1 - Vacation time is paid out upon separation)</i>			
Personal Time	Staff		
Hours as of 7/1/25	16.25		
Accrued this Fiscal Year	72.00		
Paid Out this Fiscal Year	76.25		
Hours as of 3/31/26	<u>12.00</u> Hours	\$446.26	
<i>(Note 2 - Personal Time is not paid out upon separation)</i>			
		<u>\$10,059.26</u>	Paid Time Off Liability

USFS Tsalila 2

	2025/2026	2024/2025	2023/2024	2022/2023	Total	Budget	Remaining
INCOME							
Grant Funds	4,277.24	3,422.70	1,814.70	1,506.96	11,021.60	15,000.00	3,978.40
Total Income	<u>4,277.24</u>	<u>3,422.70</u>	<u>1,814.70</u>	<u>1,506.96</u>	<u>11,021.60</u>	<u>15,000.00</u>	<u>3,978.40</u>
EXPENSES							
Salary	1,575.20	2,137.06	1,603.66	1,399.00	6,714.92	9,120.00	2,405.08
Travel	59.50	85.09	103.49	69.44	317.52	540.00	222.48
Contract Services	0.00	691.00	0.00	0.00	691.00	2,100.00	1,409.00
Material and Supplies	40.99	653.74	0.00	239.70	934.43	3,240.00	2,305.57
Total Expenses	<u>1,675.69</u>	<u>3,566.89</u>	<u>1,707.15</u>	<u>1,708.14</u>	<u>8,657.87</u>	<u>15,000.00</u>	<u>6,342.13</u>
Net Income	2,601.55						
Cash Flow - Receivables	0.00						
Cash Flow - Payables	0.00						
Cash Balance 7/1/25	(237.82)						
Net Cash	2,601.55						<i>Expires 8/19/2027</i>
Cash Balance 3/31/26	<u>2,363.73</u>						

Glover Estuary Enhancement - Partnership for Umpqua Rivers

	2025/2026	2024/2025	2023/2024	Total	Budget	Remaining
INCOME						
Contract Income	0.00	0.00	8,469.00	8,469.00	8,469.00	0.00
Total Income	<u>0.00</u>	<u>0.00</u>	<u>8,469.00</u>	<u>8,469.00</u>	<u>8,469.00</u>	<u>0.00</u>
EXPENSES						
Salary, Taxes, WC, Int Stipend	225.79	1,906.10	2,285.96	4,417.85	7,669.00	3,251.15
Indirect Costs	0.00	349.43	0.00	349.43	800.00	450.57
Total Expenses	<u>225.79</u>	<u>2,255.53</u>	<u>2,285.96</u>	<u>4,767.28</u>	<u>8,469.00</u>	<u>3,701.72</u>
Net Income	(225.79)					
Cash Flow - Receivables	0.00					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	3,927.51					
Net Cash	(225.79)					<i>Expires Open end</i>
Cash Balance 3/31/26	<u>3,701.72</u>					

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of March 31, 2026**

2025-2027 ODA District Operations

	2025/2026	Total	Budget	Remaining
INCOME				
Grant Funds	22,762.50	22,762.50	60,700.00	37,937.50
Total Income	22,762.50	22,762.50	60,700.00	37,937.50
EXPENSES				
Reserved for 2026/2027	0.00	0.00	30,350.00	30,350.00
Advertising	85.96	85.96	250.00	164.04
Bank and QBs Processing Fees	85.75	85.75	100.00	14.25
Contract Services	2,834.59	2,834.59	12,351.00	9,516.41
Dues, Fees and Permits	922.63	922.63	1,025.00	102.37
Insurance	558.48	558.48	2,233.00	1,674.52
Office Supplies	2,973.78	2,973.78	5,350.00	2,376.22
Postage	0.00	0.00	1,250.00	1,250.00
Salary, Taxes, WC, Int Stipend	6,187.06	6,187.06	2,281.00	(3,906.06)
Rent (Storage and PO Box)	1,455.00	1,455.00	1,910.00	455.00
Telephone, Internet, Web Site	3,665.46	3,665.46	3,600.00	(65.46)
Travel/Training	1,269.77	1,269.77	0.00	(1,269.77)
Total Expenses	20,038.48	20,038.48	60,700.00	40,661.52
Net Income	2,724.02			
Cash Flow - Receivables	0.00			
Cash Flow - Prepaid Insurance	(1,675.52)			
Cash Balance 7/1/25	0.00			
Net Cash	1,048.50			
Cash Balance 3/31/26	1,048.50			

Expires 7/31/2027

2025 - 2027 ODA Scope of Work Funds

	2025/2026	Total	Budget	Remaining
INCOME				
Grant Funds	53,109.00	53,109.00	141,624.00	88,515.00
Total Income	53,109.00	53,109.00	141,624.00	88,515.00
EXPENSES				
Reserved for 2026/2027	0.00	0.00	70,812.00	70,812.00
Contract Services	0.00	0.00	0.00	0.00
Office Supplies	3,114.88	3,114.88	0.00	(3,114.88)
Conferences, Trainings	0.00	0.00	600.00	600.00
Mileage	519.33	519.33	1,200.00	680.67
Salary, Taxes, WC, Int Stipend	39,153.98	39,153.98	69,012.00	29,858.02
Total Expenses	42,788.19	42,788.19	141,624.00	98,835.81
Net Income	10,320.81			
Cash Flow - Receivables	0.00			
Cash Flow - Payables	0.00			
Cash Balance 7/1/25	0.00			
Net Cash	10,320.81			
Cash Balance 3/31/26	10,320.81			

Expires 7/31/2027

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of March 31, 2026**

07-24-003 Parent Ranch

	<u>2025/2026</u>	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME						
OWEB Funds	5,997.60	0.00	8,996.40	14,994.00	14,994.00	0.00
Total Income	5,997.60	0.00	8,996.40	14,994.00	14,994.00	0.00
EXPENSES						
Salary, Taxes, WC, Int Stipend	1,113.81	1,047.44	64.11	2,225.36	1,216.00	(1,009.36)
Contract Services	1,103.13	0.00	0.00	1,103.13	1,350.00	246.87
Material and Supplies	440.00	9,680.51	0.00	10,120.51	10,883.00	762.49
Other	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Costs	265.79	1,079.21	0.00	1,345.00	1,345.00	0.00
Post-Grant	0.00	0.00	0.00	0.00	200.00	200.00
Total Expenses	2,922.73	11,807.16	64.11	14,794.00	14,994.00	200.00
Net Income	3,074.87					
Cash Flow - Receivables	(5,997.60)					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	(2,874.87)					
Net Cash	(2,922.73)					
Cash Balance 3/31/26	(5,797.60)					
					Expires	2/15/2026

07-24-008 Costa Ranch Runoff

	<u>2025/2026</u>	<u>2024/2025</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	
INCOME						
OWEB Funds	0.00	0.00	0.00	15,000.00	15,000.00	
Total Income	0.00	0.00	0.00	15,000.00	15,000.00	
EXPENSES						
Salary, Taxes, WC, Int Stipend	69.69	34.32	104.01	1,400.00	1,295.99	
Other	0.00	170.36	170.36	165.00	(5.36)	
Material and Supplies	0.00	0.00	0.00	11,889.00	11,889.00	
Travel	0.00	0.00	0.00	0.00	0.00	
Indirect Costs	0.00	17.04	17.04	1,346.00	1,328.96	
Post-Grant	0.00	0.00	0.00	200.00	200.00	
Total Expenses	69.69	221.72	291.41	15,000.00	14,708.59	
Net Income	(69.69)					
Cash Flow - Receivables	0.00					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	(221.72)					
Net Cash	(69.69)					
Cash Balance 3/31/26	(291.41)					
					Expires	11/1/2026

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of March 31, 2026**

BLM L25AC00210 OR/WA SRS Umpqua SWCD Noxious Weed Control

	2025/2026	Total	Budget	Remaining	
INCOME					
Grant Funds	0.00	0.00	24,000.00	24,000.00	
Total Income	0.00	0.00	24,000.00	24,000.00	
EXPENSES					
Contract Services	0.00	0.00	14,547.00	14,547.00	
Material and Supplies	0.00	0.00	2,908.20	2,908.20	
Travel	0.00	0.00	4,848.00	4,848.00	
Indirect Costs	0.00	0.00	1,696.80	1,696.80	
Total Expenses	0.00	0.00	24,000.00	24,000.00	
Net Income	0.00				
Cash Flow - Receivables	0.00				
Cash Flow - Payables	0.00				
Cash Balance 7/1/25	0.00				
Net Cash	0.00				
Cash Balance 3/31/26	0.00				<i>Expires 9/24/2027</i>

Roundhouse Foundation

	2025/2026	Total	Budget	Remaining	
INCOME					
Grant Funds	1,300.00	1,300.00	1,300.00	0.00	
Total Income	1,300.00	1,300.00	1,300.00	0.00	
EXPENSES					
Salary, Taxes, WC, Int Stipend	210.21	210.21	1,150.00	939.79	
Indirect Costs	0.00	0.00	150.00	150.00	
Total Expenses	210.21	210.21	1,300.00	1,089.79	
Net Income	1,089.79				
Cash Flow - Receivables	0.00				
Cash Flow - Payables	0.00				
Cash Balance 7/1/25	0.00				
Net Cash	1,089.79				
Cash Balance 3/31/26	1,089.79				<i>Expires 6/30/2026</i>

**Umpqua Soil and Water Conservation District
Balance Sheet**

ASSETS:	<u>April 30, 2026</u>
Current Assets:	
Checking/Savings	
First Community Checking	53,985.44
First Community Savings	68.47
Total Checking/Savings:	54,053.91
Accounts Receivable:	
Accounts Receivable	5,997.60
Total Accounts Receivable:	5,997.60
Other Current Assets:	
Prepaid Workers Comp	640.67
Prepaid Insurance	1,489.36
Total Other Current Assets:	2,130.03
Total Assets:	62,181.54
LIABILITIES & EQUITY:	
Liabilities:	
Current Liabilities:	
Paid Time Off Liability	9,914.94
Total Current Liabilities:	9,914.94
Accounts Payable:	
Accounts Payable	0.00
Total Accounts Payable:	0.00
Equity:	
Retained Earnings	15,753.65
Net Income	36,512.95
Total Equity:	52,266.60
Total Liabilities & Equity:	62,181.54

Net Income

Income	113,487.59
Expenses	- 76,974.64
Net Income	36,512.95

Retained Earnings

Cash at Beginning of Year 7/1/2025	18,308.56
Accounts Receivable Balance 6/30/25	+ 11,969.60
Prepaid Insurance Balance 6/30/25	+ 999.00
Prepaid Workers Comp Balance 6/30/25	+ 1.64
Accrued Wages Balance 6/30/25	- 3,503.95
Paid Time off Liability Balance 6/30/25	- 11,919.95
Accounts Payable Balance 6/30/25	- 101.25
Retained Earnings	15,753.65

**Umpqua Soil and Water Conservation District
Registers - Accounts Receivable, Accounts Payables
April 2026**

Date	Num	Name	Account	Grant Name	Original Amount
First Community Checking				Balance as of 4/1/26	35,904.79
4/17/26		Deposit	Grant Funds	25/27 ODA Dist Operations	7,587.50
4/17/26		Deposit	Grant Funds	25/27 ODA Scope of Work	17,703.00
4/6/26	Auto	QuickBooks Payroll	Processing Fee	25-27 ODA Dist Operations	(1.75)
4/21/26	Auto	QuickBooks Payroll	Processing Fee	25-27 ODA Dist Operations	(1.75)
4/3/26	EFT	Oregon Dept of Revenue	Payroll Taxes - Q2-26	Payroll Fund	(229.53)
4/3/26	EFT	United States Treasury	Payroll Taxes - Q2-26	Payroll Fund	(677.36)
4/19/26	EFT	Oregon Dept of Revenue	Payroll Taxes - Q2-26	Payroll Fund	(223.42)
4/19/26	EFT	United States Treasury	Payroll Taxes - Q2-26	Payroll Fund	(656.32)
4/16/26	Dbt	United States Postal	Postage	25-27 ODA Scope of Work	(13.45)
4/3/26	Auto	Adobe	Subscription - Monthly	25-27 ODA Dist Operations	(19.99)
4/3/26	Auto	Intuit	Monthly Processing Fee	25-27 ODA Dist Operations	(7.00)
4/3/26	Auto	LogMein	Telephone - Monthly	25-27 ODA Dist Operations	(5.00)
4/3/26	Auto	A2Z Mini Storage	Storage Rent	25-27 ODA Dist Operations	(165.00)
4/29/26	Auto	AT&T	Telephone	25-27 ODA Dist Operations	(190.10)
4/7/26	DD	Tanya Graham	Contract Services	25-27 ODA Dist Operations	(87.50)
4/22/26	DD	Tanya Graham	Contract Services	25-27 ODA Dist Operations	(187.50)
4/3/26	1729	Streamline	Web Hosting	25-27 ODA Dist Operations	(139.00)
4/3/26	1730	Oregon Saves	Simple IRA	Payroll Fund	(196.91)
4/19/26	1731	Oregon Saves	Simple IRA	Payroll Fund	(191.84)
4/7/26	DD1261	Rhonda Black	Personnel 3/16/26 - 3/31/26	Payroll Fund	(2,143.28)
4/22/26	DD1262	Rhonda Black	Personnel 4/1/26 - 4/15/26	Payroll Fund	(2,073.15)
				Balance as of 4/30/26	53,985.44
First Community Savings				Balance as of 4/1/26	68.47
					0.00
				Balance as of 4/30/26	68.47
Accounts Receivable:					
1/30/26		OWEB	Grant Funds	07-24-003 Parent Ranch	5,997.60
				Total Funds Submitted for Payment	5,997.60
Accounts Payable					
				Total Accounts Payable	0.00

**Umpqua Soil and Water Conservation District
Statement of Activity and Cash Flow Report
July 1, 2025 through April 30, 2026**

<i>Status</i>	<i>Open</i>	<i>Open</i>	<i>Closed</i>	<i>Closed</i>	<i>Open</i>	<i>Open</i>	General	<i>Monitor</i>	<i>Monitor</i>
<i>Source</i>	General	PTO	ODA	ODA	ODA	ODA	Category	07-22-001	07-22-004
<i>Project</i>	Fund	Reserve	DO 23-25	Website	DO 25-27	SOW 25-27	Subtotal	Prov	Baum
Income									
Grant Funds					30,350.00	70,812.00	101,162.00		
Other Income	250.75						250.75		
Total Income	250.75	0.00	0.00	0.00	30,350.00	70,812.00	101,412.75	0.00	0.00
Expense									
Advertising					85.96		85.96		
Bank Fees, Processing	20.00		8.75		96.25		125.00		
Contract Services:									
Fiscal Provider					3,109.59		3,109.59		
General							0.00		
Dues, Fees and Permits					922.63		922.63		
Insurance:									
General, Workers Comp	61.52		999.00		744.64		1,805.16		
Material and Supplies							0.00		
Office Supplies	1.99				2,993.77	2,332.13	5,327.89		
Postage						796.20	796.20		
Payroll:									
PTO Reserve		(7,972.89)			626.52	4,717.80	(2,628.57)		
Watershed Tech		7,279.00	(181.74)	532.36	5,405.88	36,635.53	49,671.03		
Internet Stipend		55.45	14.61	10.39	15.07	129.63	225.15		
Workers Comp		4.37			16.20	27.57	48.14		
Payroll Taxes		634.07			507.57	3,196.54	4,338.18		
Rent:									
Storage Unit					1,620.00		1,620.00		
PO Box							0.00		
Tele/Internet/Web Site			5.00	302.95	3,999.56		4,307.51		
Travel/Training					1,291.52	812.23	2,103.75		
Total Expense	83.51	0.00	845.62	845.70	21,435.16	48,647.63	71,857.62	0.00	0.00
Net Ordinary Income	167.24	0.00	(845.62)	(845.70)	8,914.84	22,164.37	29,555.13	0.00	0.00
Admin Income	487.09						487.09		
Admin Expenses							0.00		
Net Other Income	487.09	0.00	0.00	0.00	0.00	0.00	487.09	0.00	0.00
Net Income	654.33	0.00	(845.62)	(845.70)	8,914.84	22,164.37	30,042.22	0.00	0.00
Accounts Receivable							0.00		5,970.40
Prepaid Insurance			999.00		(1,489.36)		(490.36)		
Prepaid Workers Comp	(639.03)						(639.03)		
Accounts Payable			(101.25)				(101.25)		
Paid Time Off Liabilities		(2,005.01)					(2,005.01)		
Year-End Payroll Accruals			(2,110.70)	(1,393.25)			(3,503.95)		
Cash Balance as of 7/1/25	12,867.59	11,919.95	2,058.57	2,238.95	0.00	0.00	29,085.06	200.00	(5,770.40)
Net Cash Increase for Period	15.30	(2,005.01)	(2,058.57)	(2,238.95)	7,425.48	22,164.37	23,302.62	0.00	5,970.40
Cash Balance as of 4/30/26	12,882.89	9,914.94	0.00	0.00	7,425.48	22,164.37	52,387.68	200.00	200.00

Note: These funds are still in review and subject to change.

**Umpqua Soil and Water Conservation District
Statement of Activity and Cash Flow Report
July 1, 2025 through April 30, 2026**

<i>Status</i>	<i>Monitor</i>	<i>Monitor</i>	<i>Open</i>	<i>Closed</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Project</i>	
<i>Source</i>	07-24-003	07-24-005	07-24-008	OrCan	PRS	Round	USFS	Category	Combined
<i>Project</i>	Parent R	Elk Ck	Costca	SH	Glover	House	Tsalila 2	Subtotal	TOTAL
Income									
Grant Funds	5,997.60			500.00		1,300.00	4,277.24	12,074.84	113,236.84
Other Income								0.00	250.75
Total Income	5,997.60	0.00	0.00	500.00	0.00	1,300.00	4,277.24	12,074.84	113,487.59
Expense									
Advertising								0.00	85.96
Bank Fees, Processing								0.00	125.00
Contract Services:									
Fiscal Provider								0.00	3,109.59
General	1,103.13							1,103.13	1,103.13
Dues, Fees and Permits								0.00	922.63
Insurance:									
General, Workers Comp								0.00	1,805.16
Material and Supplies	440.00						40.99	480.99	480.99
Office Supplies								0.00	5,327.89
Postage								0.00	796.20
Payroll:									
PTO Reserve	102.86		6.45	27.21	21.60	19.10	146.34	323.56	(2,305.01)
Watershed Tech	919.47		58.00	232.00	174.00	174.00	1,305.00	2,862.47	52,533.50
Internet Stipend	8.84			0.63	1.88	1.38	12.12	24.85	250.00
Workers Comp	0.61		0.03	0.13	0.26	0.10	1.79	2.92	51.06
Payroll Taxes	82.03		5.21	18.73	14.05	15.63	109.95	245.60	4,583.78
Rent:									
Storage Unit								0.00	1,620.00
PO Box								0.00	0.00
Tele/Internet/Web Site								0.00	4,307.51
Travel/Training					14.00		59.50	73.50	2,177.25
Total Expense	2,656.94	0.00	69.69	278.70	225.79	210.21	1,675.69	5,117.02	76,974.64
Net Ordinary Income	3,340.66	0.00	(69.69)	221.30	(225.79)	1,089.79	2,601.55	6,957.82	36,512.95
Admin Income								0.00	487.09
Admin Expenses	(265.79)			(221.30)				(487.09)	(487.09)
Net Other Income	(265.79)	0.00	0.00	(221.30)	0.00	0.00	0.00	(487.09)	0.00
Net Income	3,074.87	0.00	(69.69)	0.00	(225.79)	1,089.79	2,601.55	6,470.73	36,512.95
Accounts Receivable	(5,997.60)	5,999.20						5,972.00	5,972.00
Prepaid Insurance								0.00	(490.36)
Prepaid Workers Comp								0.00	(639.03)
Accounts Payable								0.00	(101.25)
Paid Time Off Liabilities								0.00	(2,005.01)
Year-End Payroll Accruals								0.00	(3,503.95)
Cash Balance as of 7/1/25	(2,874.87)	(5,799.20)	(221.72)	0.00	3,927.51	0.00	(237.82)	(10,776.50)	18,308.56
Net Cash Increase for Period	(2,922.73)	5,999.20	(69.69)	0.00	(225.79)	1,089.79	2,601.55	12,442.73	35,745.35
Cash Balance as of 4/30/26	(5,797.60)	200.00	(291.41)	0.00	3,701.72	1,089.79	2,363.73	1,666.23	54,053.91

Submitted In Process

Note: These funds are still in review and subject to change.

Umpqua Soil and Water Conservation District
Monthly Comparison
2025 - 2026

	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	TOTAL
Income													
Grant Funds	0.00	25,290.50	0.00	25,290.50	0.00	500.00	33,201.61	3,663.73	0.00	25,290.50	0.00	0.00	113,236.84
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	120.21	0.00	0.00	68.53	0.00	62.01	0.00	0.00	0.00	250.75
Total Income	0.00	25,290.50	0.00	25,410.71	0.00	500.00	33,270.14	3,663.73	62.01	25,290.50	0.00	0.00	113,487.59
Expense													
Bank Fees, Processing Fee	10.50	10.50	10.50	10.50	10.50	10.50	30.50	10.50	10.50	10.50	0.00	0.00	125.00
Contract Services:													
Fiscal Provider	400.00	600.00	162.50	300.00	225.00	184.59	437.50	250.00	275.00	275.00	0.00	0.00	3,109.59
General	0.00	0.00	0.00	0.00	1,103.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,103.13
Dues, Fees and Permits	250.00	80.00	0.00	0.00	0.00	140.00	103.18	349.45	0.00	0.00	0.00	0.00	922.63
Insurance	166.50	166.50	166.50	166.50	166.50	166.50	247.68	186.16	186.16	186.16	0.00	0.00	1,805.16
Material and Supplies	0.00	40.99	0.00	0.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.99
Office Expenses:													
Advertising	0.00	0.00	0.00	85.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.96
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.99	0.00	0.00	0.00	0.00	19.99
Postage	0.00	0.00	0.00	392.75	0.00	0.00	0.00	0.00	390.00	13.45	0.00	0.00	796.20
Supplies	19.99	916.12	19.99	1,131.99	39.98	19.99	1,716.39	0.00	1,423.46	19.99	0.00	0.00	5,307.90
Payroll:													
PTO Reserve	300.00	(1,057.62)	(676.91)	(654.32)	323.11	(172.11)	(1,173.86)	354.02	597.00	(144.32)	0.00	0.00	(2,305.01)
Watershed Tech	2,813.00	6,380.00	5,147.50	5,191.00	5,191.00	5,118.50	6,322.00	5,524.50	5,292.50	5,553.50	0.00	0.00	52,533.50
Internet Stipend	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	0.00	0.00	250.00
Workers Comp	5.08	3.90	3.26	4.23	15.99	3.23	3.71	3.82	3.41	4.43	0.00	0.00	51.06
Payroll Taxes	252.69	571.89	462.05	426.46	419.57	413.51	567.36	496.15	475.44	498.66	0.00	0.00	4,583.78
Rent:													
Storage Unit	160.00	160.00	160.00	160.00	160.00	180.00	145.00	165.00	165.00	165.00	0.00	0.00	1,620.00
PO Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Telephone, Internet, Web Site	693.15	321.20	326.20	326.28	328.30	328.18	334.22	334.12	981.76	334.10	0.00	0.00	4,307.51
Travel/Training	25.90	81.90	19.60	83.30	129.50	42.00	714.18	661.09	105.13	314.65	0.00	0.00	2,177.25
Total Expense	5,121.81	8,300.38	5,826.19	7,649.65	8,577.58	6,459.89	9,472.86	8,379.80	9,930.36	7,256.12	0.00	0.00	76,974.64
Net Ordinary Income	(5,121.81)	16,990.12	(5,826.19)	17,761.06	(8,577.58)	(5,959.89)	23,797.28	(4,716.07)	(9,868.35)	18,034.38	0.00	0.00	36,512.95
Admin Income	0.00	0.00	0.00	0.00	265.79	221.30	0.00	0.00	0.00	0.00	0.00	0.00	487.09
Admin Expenses	0.00	0.00	0.00	0.00	(265.79)	(221.30)	0.00	0.00	0.00	0.00	0.00	0.00	(487.09)
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	(5,121.81)	16,990.12	(5,826.19)	17,761.06	(8,577.58)	(5,959.89)	23,797.28	(4,716.07)	(9,868.35)	18,034.38	0.00	0.00	36,512.95
Accounts Receivable	5,970.40	(19,291.30)	25,290.50	0.00	0.00	0.00	(33,201.61)	27,204.01	0.00	0.00	0.00	0.00	5,972.00
Prepaid Insurane	166.50	166.50	166.50	166.50	166.50	166.50	(2,047.84)	186.16	186.16	186.16	0.00	0.00	(490.36)
Prepaid Workers Comp	(672.63)	3.90	3.26	4.23	3.61	3.23	3.71	3.82	3.41	4.43	0.00	0.00	(639.03)
Accounts Payable	(101.25)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(101.25)
Paid Time Off Liabilities	600.00	(1,057.62)	(676.91)	(654.32)	323.11	(172.11)	(1,173.86)	354.02	597.00	(144.32)	0.00	0.00	(2,005.01)
Year-End Payroll Accruals	(3,503.95)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(3,503.95)
Cash Balance as of 7/1/25	18,308.56	15,645.82	12,457.42	31,414.58	48,692.05	40,607.69	34,645.42	22,023.10	45,055.04	35,973.26	54,053.91	54,053.91	18,308.56
Net Cash Increase for Period	(2,662.74)	(3,188.40)	18,957.16	17,277.47	(8,084.36)	(5,962.27)	(12,622.32)	23,031.94	(9,081.78)	18,080.65	0.00	0.00	35,745.35
Cash Balance as of 4/30/26	15,645.82	12,457.42	31,414.58	48,692.05	40,607.69	34,645.42	22,023.10	45,055.04	35,973.26	54,053.91	54,053.91	54,053.91	54,053.91

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of April 30, 2026**

Report Due Dates Coming up

Grant	Funds to Prepare Reports	Due Dates	
07-22-001 Providence	200.00	4/8/27	Monitoring
07-22-004 Otter/Baumgartner	200.00	7/31/27	Monitoring
07-24-003 Parent Ranch	200.00	4/20/28	Monitoring
07-24-005 Elk Creek	200.00	7/31/27	Monitoring
07-24-008 Costa Ranch	200.00	12/31/26	Final
USFS Tsalila 2	0.00	4/30/26	Status

Paid Time Off Hour Balance

Vacation Time	Staff		
<i>(Note 1 - Vacation time is paid out upon separation)</i>			
Hours as of 7/1/25	320.25		
Accrued this Fiscal Year	100.00		
Paid Out this Fiscal Year	158.75		
Hours as of 4/30/26	261.50	Hours	\$9,765.56
Personal Time	Staff		
<i>(Note 2 - Personal Time is not paid out upon separation)</i>			
Hours as of 7/1/25	16.25		
Accrued this Fiscal Year	80.00		
Paid Out this Fiscal Year	92.25		
Hours as of 4/30/26	4.00	Hours	\$149.38
			\$9,914.94
			Paid Time Off Liability

USFS Tsalila 2

	2025/2026	2024/2025	2023/2024	2022/2023	Total	Budget	Remaining
INCOME							
Grant Funds	4,277.24	3,422.70	1,814.70	1,506.96	11,021.60	15,000.00	3,978.40
Total Income	4,277.24	3,422.70	1,814.70	1,506.96	11,021.60	15,000.00	3,978.40
EXPENSES							
Salary	1,575.20	2,137.06	1,603.66	1,399.00	6,714.92	9,120.00	2,405.08
Travel	59.50	85.09	103.49	69.44	317.52	540.00	222.48
Contract Services	0.00	691.00	0.00	0.00	691.00	2,100.00	1,409.00
Material and Supplies	40.99	653.74	0.00	239.70	934.43	3,240.00	2,305.57
Total Expenses	1,675.69	3,566.89	1,707.15	1,708.14	8,657.87	15,000.00	6,342.13
Net Income	2,601.55						
Cash Flow - Receivables	0.00						
Cash Flow - Payables	0.00						
Cash Balance 7/1/25	(237.82)						
Net Cash	2,601.55						Expires 8/19/2027
Cash Balance 4/30/26	2,363.73						

Glover Estuary Enhancement - Partnership for Umpqua Rivers

	2025/2026	2024/2025	2023/2024	Total	Budget	Remaining
INCOME						
Contract Income	0.00	0.00	8,469.00	8,469.00	8,469.00	0.00
Total Income	0.00	0.00	8,469.00	8,469.00	8,469.00	0.00
EXPENSES						
Salary, Taxes, WC, Int Stipend	225.79	1,906.10	2,285.96	4,417.85	7,669.00	3,251.15
Indirect Costs	0.00	349.43	0.00	349.43	800.00	450.57
Total Expenses	225.79	2,255.53	2,285.96	4,767.28	8,469.00	3,701.72
Net Income	(225.79)					
Cash Flow - Receivables	0.00					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	3,927.51					
Net Cash	(225.79)					Expires Open end
Cash Balance 4/30/26	3,701.72					

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of April 30, 2026**

2025-2027 ODA District Operations

	<u>2025/2026</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME				
Grant Funds	30,350.00	30,350.00	60,700.00	30,350.00
Total Income	30,350.00	30,350.00	60,700.00	30,350.00
EXPENSES				
Reserved for 2026/2027	0.00	0.00	30,350.00	30,350.00
Advertising	85.96	85.96	250.00	164.04
Bank and QBs Processing Fees	96.25	96.25	100.00	3.75
Contract Services	3,109.59	3,109.59	12,351.00	9,241.41
Dues, Fees and Permits	922.63	922.63	1,025.00	102.37
Insurance	744.64	744.64	2,233.00	1,488.36
Office Supplies	2,993.77	2,993.77	5,350.00	2,356.23
Postage	0.00	0.00	1,250.00	1,250.00
Salary, Taxes, WC, Int Stipend	6,571.24	6,571.24	2,281.00	(4,290.24)
Rent (Storage and PO Box)	1,620.00	1,620.00	1,910.00	290.00
Telephone, Internet, Web Site	3,999.56	3,999.56	3,600.00	(399.56)
Travel/Training	1,291.52	1,291.52	0.00	(1,291.52)
Total Expenses	21,435.16	21,435.16	60,700.00	39,264.84
Net Income	8,914.84			
Cash Flow - Receivables	0.00			
Cash Flow - Prepaid Insurance	(1,489.36)			
Cash Balance 7/1/25	0.00			
Net Cash	7,425.48			
Cash Balance 4/30/26	7,425.48			

Expires 7/31/2027

2025 - 2027 ODA Scope of Work Funds

	<u>2025/2026</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME				
Grant Funds	70,812.00	70,812.00	141,624.00	70,812.00
Total Income	70,812.00	70,812.00	141,624.00	70,812.00
EXPENSES				
Reserved for 2026/2027	0.00	0.00	70,812.00	70,812.00
Contract Services	0.00	0.00	0.00	0.00
Office Supplies	3,128.33	3,128.33	0.00	(3,128.33)
Conferences, Trainings	0.00	0.00	600.00	600.00
Mileage	812.23	812.23	1,200.00	387.77
Salary, Taxes, WC, Int Stipend	44,707.07	44,707.07	69,012.00	24,304.93
Total Expenses	48,647.63	48,647.63	141,624.00	92,976.37
Net Income	22,164.37			
Cash Flow - Receivables	0.00			
Cash Flow - Payables	0.00			
Cash Balance 7/1/25	0.00			
Net Cash	22,164.37			
Cash Balance 4/30/26	22,164.37			

Expires 7/31/2027

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of April 30, 2026**

07-24-003 Parent Ranch

	2025/2026	2024/2025	2023/2024	Total	Budget	Remaining
INCOME						
OWEB Funds	5,997.60	0.00	8,996.40	14,994.00	14,994.00	0.00
Total Income	5,997.60	0.00	8,996.40	14,994.00	14,994.00	0.00
EXPENSES						
Salary, Taxes, WC, Int Stipend	1,113.81	1,047.44	64.11	2,225.36	1,216.00	(1,009.36)
Contract Services	1,103.13	0.00	0.00	1,103.13	1,350.00	246.87
Material and Supplies	440.00	9,680.51	0.00	10,120.51	10,883.00	762.49
Other	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Costs	265.79	1,079.21	0.00	1,345.00	1,345.00	0.00
Post-Grant	0.00	0.00	0.00	0.00	200.00	200.00
Total Expenses	2,922.73	11,807.16	64.11	14,794.00	14,994.00	200.00
Net Income	3,074.87					
Cash Flow - Receivables	(5,997.60)					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	(2,874.87)					
Net Cash	(2,922.73)					
Cash Balance 4/30/26	(5,797.60)					
					Expires	2/15/2026

07-24-008 Costa Ranch Runoff

	2025/2026	2024/2025	Total	Budget	Remaining	
INCOME						
OWEB Funds	0.00	0.00	0.00	15,000.00	15,000.00	
Total Income	0.00	0.00	0.00	15,000.00	15,000.00	
EXPENSES						
Salary, Taxes, WC, Int Stipend	69.69	34.32	104.01	1,400.00	1,295.99	
Other	0.00	170.36	170.36	165.00	(5.36)	
Material and Supplies	0.00	0.00	0.00	11,889.00	11,889.00	
Travel	0.00	0.00	0.00	0.00	0.00	
Indirect Costs	0.00	17.04	17.04	1,346.00	1,328.96	
Post-Grant	0.00	0.00	0.00	200.00	200.00	
Total Expenses	69.69	221.72	291.41	15,000.00	14,708.59	
Net Income	(69.69)					
Cash Flow - Receivables	0.00					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	(221.72)					
Net Cash	(69.69)					
Cash Balance 4/30/26	(291.41)					
					Expires	11/1/2026

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of April 30, 2026**

BLM L25AC00210 OR/WA SRS Umpqua SWCD Noxious Weed Control

	2025/2026	Total	Budget	Remaining	
INCOME					
Grant Funds	0.00	0.00	24,000.00	24,000.00	
Total Income	0.00	0.00	24,000.00	24,000.00	
EXPENSES					
Contract Services	0.00	0.00	14,547.00	14,547.00	
Material and Supplies	0.00	0.00	2,908.20	2,908.20	
Travel	0.00	0.00	4,848.00	4,848.00	
Indirect Costs	0.00	0.00	1,696.80	1,696.80	
Total Expenses	0.00	0.00	24,000.00	24,000.00	
Net Income	0.00				
Cash Flow - Receivables	0.00				
Cash Flow - Payables	0.00				
Cash Balance 7/1/25	0.00				
Net Cash	0.00				
Cash Balance 4/30/26	0.00				<i>Expires 9/24/2027</i>

Roundhouse Foundation

	2025/2026	Total	Budget	Remaining	
INCOME					
Grant Funds	1,300.00	1,300.00	1,300.00	0.00	
Total Income	1,300.00	1,300.00	1,300.00	0.00	
EXPENSES					
Salary, Taxes, WC, Int Stipend	210.21	210.21	1,150.00	939.79	
Indirect Costs	0.00	0.00	150.00	150.00	
Total Expenses	210.21	210.21	1,300.00	1,089.79	
Net Income	1,089.79				
Cash Flow - Receivables	0.00				
Cash Flow - Payables	0.00				
Cash Balance 7/1/25	0.00				
Net Cash	1,089.79				
Cash Balance 4/30/26	1,089.79				<i>Expires 6/30/2026</i>



**UMPQUA SOIL AND WATER CONSERVATION DISTRICT
MONTHLY BUSINESS MEETING MINUTES**

March 12, 2026

Directors Present:

Chair Nathan Baumgartner
Director Kate Baumgartner
Director Tom Black

Staff Present:

District Manager/Conservation Planner Rhonda Black

Agencies Present:

Port of Umpqua Manager Scott Kent

Others Present:

Fiscal Provider Tanya Graham
Michael (unknown caller)

MEETING CALLED TO ORDER:

The Chair N. Baumgartner called the meeting to order at 5:02 p.m.

FISCAL PROVIDER REPORT:

Fiscal Provider Graham explained the financial reports for the month ending February 28, 2026.

Page 1 - The Balance Sheet. It shows total current assets of \$53,562.83 and total liabilities & Equity of \$53,562.83.

Page 2 - Check Register - General Checking - started the month with \$21,954.63 and ended the month with \$44,986.57. Savings with \$68.47.

Registers - Accounts Receivable, Accounts Payable.

Accounts receivable total funds submitted for payment were \$5,997.60 and accounts payable were \$0.00.

The Statement of Activity and Cash Flow Report – The top part of the report shows income and expenses which reflects the cash flow of funds coming in and going out of the district’s bank account. That is going to give the district a net ordinary income for each grant. In the next section will be the Admin Income and Admin Expense. That is the cash that’s not moving around physically, but transferring between the grants. It’s not moving out, it’s just moving between the grants, and that’s where “other income” happens, and when you put those together, you get your “net income”.

There are two categories:

1. General Category – Function of the district, what it does, for its primary purpose.
2. Project Program Category – Programs and projects the district is doing/working on that isn’t the district’s general function, but are added to the district. They aren’t capacity building.

Every column represents a funding source and/or grant.

Page 3 – Statement of Activity and Cash Flow Report – General Category:

So far this year the district has had \$76,060.24 of General income. So far this year the District has had \$54,671.14 of General expenses. The General net income for this year is \$21,876.19 and the General cash balance for this year is \$43,388.81.

Page 4 – Statement of Activity and Cash Flow Report – Project Program Category:

So far this year the District has had a total income of all Project Programs is \$12,074.84. With a total of Project expenses of \$5,117.02 leaving a net income so far this year of \$6,470.73 and a cash balance of \$1,666.23.

There are times when there is a negative figure and you might be wondering why you would have a negative figure there? That's because a lot of the times you can't request the funds from the granting agency until you have completed the grant work and submitted the final report, so you sit on those negative numbers until everything in the grant is complete and you receive those final grant funds from the granting agency.

Statement of Activity and Cash Flow Report - Total combined Total Income: \$88,135.08 and total combined Expenses: \$59,788.16. Leaving a net income of \$28,346.92 and leaving a combined cash balance of \$45,055.04 (actual cash balance in the bank) which matches your bank balance on page 1. The negative numbers at the bottom of the page represent grants where we need to get reimbursed for those funds. Once the projects are closed, we can get those monies reimbursed to the District.

Page 5 - Monthly Comparison – As of February 28th – Income: \$3,663.73 and total expenses: \$8,379.80. Net negative income of \$4,716.07 and a cash balance of \$45,055.04.

Page 6 through 9 – Reports that are due, PTO balances, and beginning of Individual Grant and/or funding source details.

Fiscal Provider Graham exited the meeting at 5:10 p.m.

APPROVAL OF BILLS & TREASURER'S REPORT FOR AUDIT

Chair N. Baumgartner made a motion, 2nd by Director K. Baumgartner to approve the bills and the February 2026 Treasurer's Report. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

APPROVAL OF MINUTES

Chair N. Baumgartner made a motion, 2nd by Director K. Baumgartner to approve the February 12, 2026 Business Meeting minutes. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

AGENCY & ORGANIZATION REPORTS

None.

STAFF REPORT:

Conservation Technician/District Manager Rhonda Black:

March 12, 2026

- *OWEB:*
 - *2023-2025 District Operations Capacity Grant –*
 - *OWEB/ODA Capacity Grant Feedback - Multiple Meeting Dates & Times. Important! Information on SWCD Website.*
 - *OWEB Small Grants Program:*
 - *OWEB Small Grants Status:*

- *Otter-Baumgartner Ranch Livestock Exclusion –*
 - *Monitoring report due July 31, 2027.*
- *Elk Creek Riparian OWEB Small Grant –*
 - *Monitoring report due July 31, 2027.*
- *Providence Creek Runoff Management –*
 - *Monitoring reporting due April 8, 2027.*
- *Parent Ranch Livestock Exclusion Phase 1 –*
 - *Heavy use areas at the gates and elk jumps complete. Final payment made to landowner.*
 - *Completion reporting due: April 16, 2026.*
- *Costa Ranch Runoff Management –*
 - *Grant approved by OWEB on November 22, 2024 with \$15,000 for gutters, downspouts, drainage line, geotextile fabric, and gravel for the heavy use protection area. In contact with both Mr. Costa and the gravel hauler in an effort to prepare for stockpiling 18 ten-yard loads of gravel for the heavy use area at the barn. Once everything is determined, we can request the 60% OWEB advance to cover the cost of the gravel for this project with implementation to start occurring this summer. Landowner will prepare the site by grading for the heavy use area, trenching and installing the downspout drain lines, installing gutters and downspouts on the barn, and installing the piping for the livestock watering system.*
 - *Answered questions and provided information via email, text, and telephone.*
 - *End date: November 1, 2026.*
 - *Completion reporting due: December 31, 2026.*
- *Workshops/Classes –*
 - *Oregon Agricultural Trust Farm & Ranch Management Workshop Series – Held March 5, 2026 at the Elkton Community Education Center Library from 11:00 a.m. until 2:00 p.m. (SWCD hosting). We had 12 people sign up and 8 actually attended.*
- *OWEB TA Grant:*
 - *Will be resubmitting grant. Possibly breaking it down into smaller, more manageable grants. For instance, one for the Scholfield Creek Head of Tide area (livestock exclusion fencing, riparian plantings, farm bridges, heavy use areas, and the tidegate on Scholfield Creek). Then another, possibly at a much later date, for the fish passage bridges on Providence Creek and Decker Point.*
 - *Will be meeting with ODA again April 7th.*
 - *Emailed OWEB Regional Specialist to set up meeting to discuss grant on February 4th, but have not heard back, yet.*
- *BLM:*
 - *BLM Secure Rural Schools and Community Self-Determination grant, “Umpqua Noxious Weed Control” for both contractor and myself. Matt Ruwaldt Consulting and Umpqua SWCD worked with BLM after project was approved by the BLM RAC for \$24,000 to provide requested updates to the BLM.*
- *PARTNERSHIPS:*
 - *Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –*
 - *Umpqua 7 –*

- Working with Lee Russell with Elk Creek Watershed Coalition.
 - Elk Creek Watershed Coalition was recommended for funding for the Team Leader grant of \$20,000 for the biennium. Umpqua SWCD is supposed to be written in on the contracted services line to write brochures and fact sheets for the outreach. We will need an MOU, but do have an updated budget with each of our responsibilities hand-written in, so this is helpful.
 - Planning on being at the Douglas Spring Livestock Conference, but I can't get a hold of the person in charge of the event. Event is scheduled for 04/08.
- Coos 4 – No new news.
- Mid-Coast 3 – Attended Application Review Meeting 02/25.
- Partnership for the Umpqua Rivers –
 - PUR meeting – No meeting in February. Next meeting 03/17.
 - Not sure when public tour of Glover site will occur.
 - Glover Lands Estuary Enhancement Project – Landowner working on fencing and watering system installation.
- Providence Creek Area Updates:
 - Providence Creek Tide Gates –
 - In a holding pattern due to previous Port Commission decision to back out of project.
 - Had a meeting with Porior Engineering on December 6th who felt that we could get the fish passage plan done while we're in limbo on the project. We will need to find funding to complete this portion of the project.
 - Met with Port Manager on December 9th and discussed the fish passage plan. Since the MOU is still in place it was decided to go forward with finding funding to get the plan done so we would have some of the groundwork out of the way as the tide gate replacement project still needs to occur. The Port will provide a letter of support, possibly some in-kind match in the form of employee time toward the passage plan. Will contact engineer to follow-up with planning.
 - Meeting with Port Manager on January 20th to find ways to move forward on project. Found the City Manager had contacted him to encourage movement forward on the project.
 - Attempting to set up a meet with the Reedsport City Manager, Port of Umpqua Manager, and Don Porior Engineering. So far we have the Port and the Engineer being good with the proposed dates. Have not heard back from the City Manager. Sent email on 03/11.
 - Will be presenting information on tidegates at the May 20th Port meeting.
 - Leeds Island Park and Restoration Project –
 - No new news. Ruwaldt Consulting is to contact the Reedsport City Manager to set up a meeting to discuss the project.
 - A member of the Reedsport Parks and Beautification Committee contacted the landowner and found the landowner is still very interested in working with both the SWCD and City on this project.
- Douglas Weed Management Area – Next meeting 04/14.
- Elk Creek Watershed Coalition –
 - Attended virtual meeting 03/10. Next meeting scheduled for 04/14.

- Forest Service –
 - *Oregon Central Coast Forest Collaborative – Attended meeting 02/26. Next meeting scheduled for 04/23.*
- Hydro Breakfast Meeting – *Attended virtual meeting 03/05. Next meeting scheduled for 2nd.*
- Oregon Agricultural Trust –
 - *Assisted OAT with a farm and ranch financial planning management workshop series for agricultural producers on March 5th. See above heading for “workshops” for more information.*
- Oregon Association of Conservation Districts (OACD) –
 - *Attended OACD Workgroup-HR and Personnel Mtg#2 virtually on 02/24.*
 - *Next OACD Personnel Subgroup - Mtg #3 scheduled virtually for 03/17.*
 - *2026 Legislative Summary - Oregon Conservation Partnership scheduled for 03/23.*
- Oregon Conservation Education Association Network (OCEAN) –
 - *CONNECT scheduled for March 31st through April 2nd in Seaside at the Seaside Civic and Convention Center.*
 - *Registration completed.*
 - *Lodging secured.*
 - *Annual OCEAN dues paid as part of conference registration.*
- Oregon Coastal Zone Management Association – *Next meeting 04/13. Annual meeting 06/*
- Oregon Climate and Agriculture Network –
 - *Soil Health Network -*
- Oregon DEQ –
 - Umpqua TMDL Implementation –
 - *Next meeting scheduled for 04/14.*
 - DEQ Rule Advisory Committee Meeting on Umpqua River Basin Water Quality Management Plan –
 - *Attended the meeting on 02/18. Next meeting scheduled for 04/02.*
- Oregon Dunes Restoration Collaborative –
 - *The group is planning activities for 2026 with their annual meeting being held on Monday, 03/16 at the Florence Library.*
- Oregon Soil and Water Conservation Commission –
 - *Umpqua SWCD will host their 2-day meeting in August 2026.*
- Smith/Umpqua/Dunes Stewardship Group – *No new news.*
- Umpqua Oaks Partnership – *No new news.*
- Umpqua Native Plant Partnership –
 - *Planning a meeting with Morgan Fay regarding Glover Project Planting Plan.*
 - *Annual meeting coming up soon.*
- USDA/NRCS –
 - *Attended Organic Livestock and Grazing Management: Insights from Research on 02/17.*
 - *Attended P-SHEC and what it means for planners, producers, and the bottom line on 03/02.*
 - *Attended Testing for Soil Health and Source Testing for Nutrient Management CEMAs 216 and 217 on 03/03.*
 - *Attended Livestock 101: Equines on 03/10. Lots of good AgWQ information provided. Captured screen shots for future presentation use.*
 - *Assisting NRCS District Conservationist Stokes with the local workgroup meeting planned for 2026 in Reedsport.*

- *Umpqua Soil & Water Conservation District Local Work Group Meeting on 05/13 from 1:00 p.m. until 2:45 p.m. in Reedsport at the Port of Umpqua. Directors, please be there. Information on SWCD website. Information is posted on SWCD Facebook page, has been sent out to Elk Creek Watershed and others. Will be sending out a press release. Will be including it in the District newsletter.*
- **TRAININGS:**
 - *Attended Low-Tech Approaches for Salmon Habitat Restoration on 03/12.*
- **TECHNICAL ASSISTANCE:**
 - *Site visit – 03/09 to Ranch Road property with DEQ and City of Reedsport for erosion issue. Met with landowner. Discussed possible options. Offered additional technical assistance.*
 - *Site visit – February 11th, visited Scholfield Creek Recreation Site with landowner for 1 fish barrier tidegate and channel work with approximately 4 culvert replacements for fish passage. Landowner requested assistance to replace tidegate with side-opening tidegate, channel restoration, riparian plantings, and culvert replacements for fish passage and to improve overall wildlife habitat. The location is directly across Scholfield Creek from the Leeds Island site. Will need assistance from engineer, consultant, and others. This is straightforward, but a big, very publicly visible project.*
 - *Followed up with Don Porior Engineering on 03/03 and other times. Followed up with landowner multiple times.*
 - *Reedsport – April 1st for soil test.*

Ongoing TA:

- *Otter Creek OWEB Small Grant –*
 - *In-process. AgWQ Farm Conservation Plan completed in December and approved by landowner in January.*
- *Otter Slough OWEB Small Grant –*
 - *In-process. Site visit completed February 4th, waiting for more information from landowner to complete the AgWQ Farm Conservation Plan, then the grant will be written.*
- *Clear Creek OWEB Small Grant –*
 - *In-process. Working with landowner. Site visit completed in November with follow-ups with landowner. AgWQ Farm Conservation Plan needs to be written, then the small grant will follow.*
- *Oar Creek – Will need to follow-up with landowner to determine if interested in small grant and to decide details of small grant. AgWQ Farm Conservation Plan needs to be written.*
- *Elk Creek Riparian Restoration Projects:*
 - *5 properties involved with this project, one of which is already being worked on through a small grant. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. This is a stretch of Elk Creek within the City limits of Elkton where there is little to no shade on the creek, and the riparian has been invaded by Armenian Blackberry and at least two different kinds of ivy, along with Reed Canary Grass.*
- *Providence Creek – Landowner called about fill and removal, levy repair, fencing, etc. Will follow up when Consultant is available.*
- *Possible in-stream work, riparian buffer and grant for project at Wild Azalea Vineyards.*

- *Mailed list of neighboring landowners so contacts can be made for neighbors on Hanes Creek to include them in grant work. ODFW on-board with project. Have not heard back. Will follow-up.*
- *Ruwaldt Consulting – Met with Matt on January 28th to go over list of projects that we’ll need to continue to work on and projects to begin working on this winter.*
- *Items of Interest:*
 - *OSU Rural Coastal Pond Management Workshop 03/18. Information on SWCD Website.*
 - *Regenerative Viticulture Field Day in Elkton 04/23. Information on SWCD Website.*
 - *Agrarian Sharing Network Propagation Fair in Mapleton 04/14. Information on SWCD Website.*
- **ADMINISTRATION:**
 - *Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.*
 - *Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.*
 - *Business Meeting notice provided to media, electronic notice list, website.*
 - *Director Elections will be happening soon! Please get ready to prepare your Candidate Packets.*

DIRECTOR REPORTS:

None.

BUSINESS ITEMS

1. OWEB Capacity Grants –Regarding Proposed Changes to OWEB Administrative Rules for Soil & Water Conservation Districts and Watershed Councils – Discussion and/or Review of OWEB Listening Session

The District Manager described how OWEB is proposing changes to the OWEB Capacity Grant Program and encouraged the Directors to attend one of the listening sessions on the topic and to complete the online survey as per OWEB’s request. The District Manager provided a video link to the presentation by OWEB to the Oregon Association of Conservation Districts and the District Manager encouraged the Directors to watch the video prior to completing the online survey and attending one of the listening sessions.

From OWEB, “The Oregon Watershed Enhancement Board (OWEB) and Oregon Department of Agriculture (ODA) are working together on an engagement and subsequent rulemaking process for Soil and Water Conservation District (SWCD) and Watershed Council capacity grants. The engagement will take place from February to May of 2026, and rulemaking will most likely start in the fall of 2026. The updated rules would apply beginning with the 2029-2031 capacity grant applications.”

The Oregon Association of Conservation Districts requested feedback through the use of a Conservation District Operating Cost List, and the District Manager stated that the District’s Fiscal Provider would be completing that portion for the District and then the District Manager would provide the completed spreadsheet to OACD.

One of the changes described would be to change how operating costs are covered through the Capacity Grants. The current procedure is to cover it through a set amount as part of the Capacity Grant as a dollar amount. OWEB is considering changing that process to match their other grant programs which use an indirect cost amount of 15% of the total grant to cover operating costs. This could be detrimental to small Districts and Watershed Councils.

OWEB and ODA need your feedback to help inform rulemaking and the direction of capacity grants moving forward.

There are two ways to provide your input:

Complete the anonymous [Capacity Grants Survey](#)

Public listening sessions will occur on the following dates:

- **March 19, 10:00 am-12:00 pm – Newport, in-person**
- **March 26, 1:00-3:00 pm – Roseburg, in-person**
- April 14, 1:00-3:00 pm – Salem, in-person
- **April 21, 1:00-3:00 pm – Virtual**
- May 4, 1:00-3:00 pm – Redmond, in-person
- May 5, 1:00-3:00 pm – Burns, in-person
- May 6, 1:00-3:00 pm – Baker City, in-person
- May 7, 10:00 am-12:00 pm – Pendleton, in-person
- **May 18, 1:00-3:00 pm - Virtual**

Please [register](#) by 5:00 pm the day before the listening session(s) you would like to attend. After registering, you will receive an email containing additional listening session information.

2. Part-Time Employee – Follow-Up Discussion to Review Job Description

The District Manager presented a job description and requested that the Directors review the job description and see if it conveys the information discussed at the last SWCD meeting.

The District Manager requested a review of the interview questions that were presented, and a review of the job application.

The hiring of a part-time employee for up to 16-hours a month to assist District Manager/Conservation Planner with the quarterly newsletter mailing (packaging & mailing), outreach events, Tsalila relief, and other items as needed by the District Manager/Conservation Planner, including an hourly pay rate of \$20.00 per was approved at the February 12, 2026 meeting.

The employee will have the opportunity to group hours for part-time employee. For instance, zero hours for a month or two, but then group hours together for events and busy times.

For Tsalila an option would be for the part-time person to work the mornings at the event while the DM/CP and a volunteer collect water bugs, then when the DM/CP and volunteer return from the stream, relieve the part-time person for the rest of the day. Each day would be approximately 4-hours, so approximately 12-hours for Tsalila, unless a volunteer(s) wouldn't be available, then it would be longer hours for the part-time person.

For the newsletter it could take up to 16-hours to pick -up/package up/prepare the newsletter for mailing, and deliver to the post office.

Events could be full 8-hour days, but happen intermittently. Benefits could be that having the part-time person attend these could free up the DM/CP's time for other duties, and it could open the opportunity for situations like Father's Day weekend when multiple events happen in different areas of the District so that the District could have a person at two different events at once.

Chair N. Baumgartner made a motion, 2nd by K. Baumgartner to approve the job description for the Conservation Programs Assistant. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

Chair N. Baumgartner stated he would be willing to assist with the interview process.

3. Director Recruitment – Discussion

Discussion commenced regarding possible leads in Zone 2 and Zone 3.

Discussion about possible directors based upon spending one year as an associate director and having a conservation plan with the SWCD in lieu of the ten-acre land ownership requirement.

Discussion commenced regarding the Elkton area for zone 3 recruitment, and North Fork Smith River, Ash Valley, and Scottsburg for zone 2 recruitment with possible leads for both zones.

One of the biggest issues is that people are busy, but Umpqua SWCD meetings generally only last about an hour each month and are held virtually, so that could be helpful for people with busy schedules.

FUNDING COMMITTEE

Reports and follow up to items.

No new news.

The meeting was adjourned by Chair N. Baumgartner at 5:45 p.m.

NEXT MEETING DATE

The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for April 9, 2026 at 5:00 p.m. by Go-To-Meeting teleconference and/or by computer, tablet or smartphone.

Respectfully submitted,

Rhonda Black

District Manager/Conservation Planner

Recorder



Annie Marion
(541) 563-5627
anna.marion@usda.gov

**Umpqua Soil and Water Conservation District
District Conservationist Report
NRCS Waldport Field Office
April 2026**

Announcements:

- NRCS announced 2nd application sign-ups for Agricultural Land Easements – May 29th

Meetings/Site Visits:

- April 7 – Basin District Conservationist meeting re: FY26 Farm Bill funding
- April 9 – Visit from Tracy Hanger, Acting State Programs Lead
- April 10 – Site visit for planning/inventory on EQIP Siletz NWQI/forestry app near Logsdan
- April 13 – Site visit for certification of High Tunnel near Alsea
- April 16 - Site visit for planning/inventory on EQIP-RPP forestry app near Eddyville
- April 16 – Attended workshop on Managing Acidic Soils for Coastal Farmers hosted by OSU Extension—they presented results from an on-farm trial on effects of liming rates/compost applications on pH and soluble aluminum
- April 17 – Site visit for planning/inventory on CSP-RPP forestry app near Florence
- April 23 – Site visit for planning/inventory on EQIP-RPP forestry app near Siletz
- April 27 – Site visit for certification of EQIP forestry work near Otis
- April 28 - Site visit for certification of EQIP/CSP forestry work near Newport
- April 30 – Annual Lincoln-Siuslaw Local Work Group meeting held in Yachats. 13 participants in person and 7 online, good questions and discussion. Notes will be available soon.
- May 8 – Meeting w/ McKenzie River Trust & NRCS Easements Team regarding engineering reviews needed for proposed tidal wetland restoration at Site 59 WRP on the North Fork Siuslaw

PROGRAMS:

Environmental Quality Incentive Program (EQIP)

- FY26 EQIP application assessment/ranking deadline extended to May 15th
 - 12 active applications
 - 1 Local Foods/High Tunnel (Lincoln)
 - 1 Local Foods-RPP (Lane)
 - 7 CCUW Forest (4 Lincoln, 3 Lane)
 - 1 Siletz NWQI (Lincoln)
 - 1 Forest Management Plan (Lane)
- Current EQIP contracts
 - Completed certification of a High Tunnel, Brush Management/Site Prep/Tree Establishment, Brush Management/Snag Creation, and Stream Habitat Improvement/Wetland Restoration for 4 different EQIP contracts

USDA is an equal opportunity provider, employer, and lender.

Regenerative Agriculture Pilot Program (RPP)

- FY26 RPP – applicants interested in participating will have their applications ranked in both RPP EQIP/CSP and General EQIP/CSP funding pools
 - EQIP-RPP
 - 1 Local Foods (Lane)
 - 1 Siletz NWQI/CCUW Forest (Lincoln)
 - 3 CCUW Forest (Lincoln)
 - CSP-RPP
 - 1 NIPF application (Lane)

Conservation Stewardship Program (CSP)

- FY26 CSP application assessment/ranking deadline extended to May 15th
 - 2 active Non-Industrial Private Forest applications in Lane County (1 of which is applying for RPP)
- Current CSP Contracts
 - Site visit to certify E666P “Summer roosting habitat for native forest-dwelling bat species” – girdling small clumps of trees to create snags for bat habitat

Easement Programs

- Wetland Reserve Easements (WRE) & Healthy Forests Reserve Program (HFRP)
 - Meeting w/ McKenzie River Trust and NRCS regarding proposed tidal wetland restoration on WRP easement on North Fork Siuslaw



March 12, 2026

1. OWEB Capacity Grants Proposed Changes

REGULAR BUSINESS

1. OWEB Capacity Grants –Regarding Proposed Changes to OWEB Administrative Rules for Soil & Water Conservation Districts and Watershed Councils: Discussion and/or Review of OWEB Listening Session



The Oregon Watershed Enhancement Board (OWEB) and Oregon Department of Agriculture (ODA) are working together on an engagement and subsequent rulemaking process for Soil and Water Conservation District (SWCD) and Watershed Council capacity grants. The engagement will take place from February to May of 2026, and rulemaking will most likely start in the fall of 2026. The updated rules would apply beginning with the 2029-2031 capacity grant applications.

OWEB and ODA need your feedback to help inform rulemaking and the direction of capacity grants moving forward.

There are two ways to provide your input:

Complete the anonymous [Capacity Grants Survey](#)

Participate in one or more listening sessions (time listed in PST):

- **May 18, 1:00-3:00 pm - Virtual**

Please [register](#) by 5:00 pm the day before the listening session(s) you would like to attend. After registering, you will receive an email containing additional listening session information.

OWEB and ODA have developed a [Frequently Asked Questions](#) document which will be useful to review ahead of attending a listening session.

If you have questions or want to share feedback directly with OWEB staff, please contact Deputy Director Stephanie Page at Stephanie.Page@oweb.oregon.gov

March 12, 2026

1. OWEB Capacity Grants Proposed Changes



From Andrea with the Oregon Association of Conservation Districts:

By now, many of you may have seen the **listening sessions** scheduled by OWEB regarding the **Capacity Grants**. It is very important for all Districts - staff and directors to engage in these sessions and the upcoming changes to these important grants.

In addition to the listening sessions and surveys, OACD needs SWCD to complete the spreadsheet to provide financial information to Andrea so she can present all the SWCDs information to OWEB and make the case for us as this is what OACD does for Oregon Conservation Districts.

02/11 through 02/24/2026 -

“Attached is a simple spreadsheet to use in preparing for the OWEB listening sessions on the capacity grants. The purpose is to show what the costs are for districts to ‘have their doors open’ in order to be able to do project planning.”

“Yes, please share broadly (the video). This is extremely important, especially for small districts like yours.

The spreadsheet is both for my use and yours – information you can directly share with OWEB. My driver for this is that they think these things can be covered in a 15% indirect – which, obviously, they can’t. But I want the concrete numbers to show that. So then, some of the costs need to be allowed as direct costs.

Both the WCs and us are trying to make the point that these basic costs are necessary in order for Districts and Councils to have their doors open, be functional, and thus able to plan and execute on-the-ground projects.”

“Following up on a few folks who have asked, we need to do 2 things with this – this is info for you to use for commenting on what should either be including as an allowable expense under the grant or showing why a higher indirect rate is needed to cover capacity.

Second, please share it with me to help me make the case overall in my discussions with OWEB.”

Video at the Network for Oregon Watershed Councils and Oregon Association of Conservation Districts Webinar:

https://us02web.zoom.us/rec/share/OAkfSmhFh081n3tNTVvfSjJ0hc5QQP_MW8quz8mK1b2syPVTFKNsXCBv4dPySzQZ.CqN4FW2TWCXpr60w

March 12, 2026

1. OWEB Capacity Grants Proposed Changes



Capacity Grants Survey Questions:

Capacity Grants Survey 2026

OWEB is partnering with ODA to gather feedback on capacity grants before starting rulemaking in the fall of this year. We will be hosting listening sessions, giving a presentation at Connect, talking to partners one-on-one, and gathering feedback through a survey.

We'd appreciate receiving your thoughts through the following anonymous survey. The survey asks a mix of multiple-choice and open-ended questions. Survey answers will help us finalize questions for the listening sessions and will also be combined with listening session feedback to help us develop draft rules during the rulemaking process.

Some of the questions ask about specific ideas that have come up related to capacity grants - for example, a competitive vs. non-competitive grantmaking process. We don't have our minds made up about these ideas - your feedback on these questions will be truly helpful in guiding future direction of the capacity grant program.

1. How do you use your current soil and water conservation district (including the SOW tasks) or watershed council capacity funding?

2. How familiar are you with Constitutional language/ORS 541.956 requirements that allow for lottery grant funds to only be used for the following eligible activities:

(1) Acquiring from willing owners interests in land or water that will protect or restore native fish or wildlife habitats. The interests may include, but need not be limited to, fee interests, conservation easements or leases.

(2) Projects to protect or restore native fish habitat or wildlife habitat.

(3) Projects to protect or restore natural watershed or ecosystem functions in order to improve water quality or stream flows.

(4) Resource assessment, planning, design and engineering, technical assistance, monitoring and outreach activities necessary for carrying out 1-3.

- Very familiar
- Familiar
- Somewhat familiar
- Not so familiar
- Not at all familiar

March 12, 2026

1. OWEB Capacity Grants Proposed Changes

3.What eligible activities described in the question above does your organization spend the most time on?

- Acquiring from willing owners' interests in land or water that will protect or restore native fish or wildlife habitats. The interests may include, but need not be limited to, fee interests, conservation easements or leases.
- Projects to protect or restore native fish habitat or wildlife habitat.
- Projects to protect or restore natural watershed or ecosystem functions in order to improve water quality or stream flows.
- Resource assessment, planning, design and engineering, technical assistance, monitoring and outreach activities necessary for carrying out 1-3.

4.Please describe what an effective watershed council or soil and water conservation district looks like to you.

5.Do you believe additional accountability measures should be incorporated into future watershed council and soil and water conservation district capacity grants? If so, what accountability measures?

- No accountability measures
- Meeting minimum statutory requirements to be a council or district in good standing
- Making measurable progress toward developing eligible restoration or acquisition projects
- Other (please specify)

6.If future watershed council and soil and water conservation district capacity grants were competitive, and performance based, how would you prefer to see it structured? Select from the following examples:

- I do not believe these grants should be competitive
- Base funding for all organizations, with a competitive element for additional funding
- Ranked tiers, where following technical review, applications are placed into tiers for funding
- Other (please specify)

7.What else is important for OWEB and ODA to understand before we work with a rulemaking advisory committee to draft updated capacity grant rules?

SWCD Operating Cost List

Legal Requirements						
Expense	Amount	23/25 ODA DO	23/25 ODA SOW	Website	Other Funds	
Long Range Plan	\$700	700				
Annual Audit/AUP	\$500	500				
Legal Notices (election, annual mgt)	\$140	140				
Annual Meeting Resolution	\$70	70				
Annual Plan and Report	\$700	700				
Yearly Operating Expenses						
Expense	Amount					
Rent	\$3,508	3,508				
Insurance (work, liability etc.)	\$4,503	3,285			1,218	
Travel. Training	\$3,646	699	2,947			
Dues/Fees	\$1,322	1,271			51	
Phone/internet/Utilities	\$7,410	4,720		2,690		
Accounting/Bookkeeping	\$7,267	7,267				
Office Supplies, Advertising	\$11,389	11,018	371			
Postage	\$2,112	1,198	914			
Software	\$480	480				
Totals	\$43,746	35,556	4,232	2,690	1,269	
Note - This is for two years based on 7/1/23 - 6/30/25						

May 14, 2026

2. Director Recruitment & Elections

REGULAR BUSINESS

2. Director Recruitment & Elections

We will need to actively recruit Directors from Zone 2 and Zone 3 in the District.

Zone 2 takes in the Ash Valley/Loon Lake Area, Scottsburg, Wells Creek, Lutsinger Creek areas, and portions of the Lower and Upper Smith River.

Zone 3 takes in Sawyers Rapids, the Elkton area, Riverside, Kellogg, 5-miles beyond the Elk Creek Tunnel, and portions of Upper Smith River.

Requirements for eligibility:

- The eligibility requirements for district directors were significantly changed in SB 775, which was passed in 2023. Please note that as of January 1, 2024, all zone directors must reside in the zone in which they represent. For director eligibility, residency refers to the place in which the candidate is registered to vote.
- Candidates for At Large positions must reside within the boundaries of the SWCD and be a registered voter in that district.
- The other positions on the SWCD boards are Zone positions. Zone directors must be registered voters and reside within the zone they represent. In counties with fewer than 250,000 residents, eligibility requirements also include:
 - Own or manage 10 or more acres of land in the zones they represent in the district and be involved in the active management of the land; or
 - Indicate an interest in natural resource conservation as demonstrated by serving at least one year as a director or associated director of a district and having a conservation plan that is approved by the district.

An interactive map of the District can be found at:

<https://geo.maps.arcgis.com/apps/instant/lookup/index.html?appid=31b2f5ae9d494ecfbf7ff2608061a63f>

SDAO's website has helpful information about Director Recruitment:

<https://www.sdao.com/board-member-recruitment-toolkit>

Board Member Recruitment Toolkit

ABOUT THE TOOLKIT

The SDAO Board Member Recruitment Toolkit is designed to assist you with recruiting board members to run for open board positions or fill vacancies. We have developed several sample materials for you to use to assemble a recruitment package to be given to interested individuals. Links to these resources can be found below.

May 14, 2026

2. Director Recruitment & Elections

Many of these materials have been created in Microsoft Word and can be personalized by inserting your district name, logo, or letterhead and filling in the information pertinent to your district within the body of the text. Under the **Sample Recruitment Packages** heading are two sample packages that you can use as a guide when creating your district's recruitment materials.

We have also put together materials for board member orientation. After an individual is selected or elected, you can use these resources to introduce them to the district and their new role.

If you have any questions about this toolkit or accessing these resources, please contact SDAO Member Services at 800-285-5461 or memberservices@sdao.com.

We wish you luck with your future recruitments!

RECRUITMENT RESOURCES

- [Recruitment Checklist](#) (Word)
- [Sample Press Release - Vacancy](#) (Word)
- [Sample Press Release - Election](#) (Word)

RECRUITMENT PACKAGE TEMPLATES

- [Sample Recruitment Package Cover Letter](#) (Word)
- [Sample District Information](#) (Word)
- [What is a Special District? Brochure](#) (PDF)
- [Special District Fact Sheets](#) (Link)
- [Why Would I Want to Become a Board Member?](#) (Word)
- [How Do I Become a Board Member?](#) (Word)
- [What Does a Board Member Do?](#) (Word)
- [Board Member Application](#) (Word)

SAMPLE RECRUITMENT PACKAGE

These sample recruitment packages will give you an idea of how your recruitment materials could look!

- [Sample Water District Recruitment Package - Board Vacancy](#) (PDF)
- [Sample Water District Recruitment Package - Upcoming Election](#) (PDF)

ORIENTATION RESOURCES

- [Orientation Checklist](#) (Word)
- [Characteristics of an Effective Board Member](#) (Word)
- [SDAO Information](#) (PDF)
- [SDAO Board Member Handbook](#) (PDF)

May 14, 2026

2. Director Recruitment & Elections

2026 election calendar

Date	Description	Reference
8:00 a.m. July 16, 2026	First day for district candidate to file Declaration of Candidacy and Petition for Nomination Signature Sheet forms with ODA. Forms received before this date will be returned to the candidate.	ORS 255 (40 days final filing)
Within 3 days of spending or receiving money, but no later than when completed petition is filed.	Candidates expecting to receive or expend more than \$750, but less than \$3,500, must file the required forms with the Oregon Secretary of State's office within three business days of receiving or spending money, but no later than when the completed petition is filed	ORS 260
5:00 p.m. August 18, 2026	Last day for elected incumbent district candidate seeking re-election to the same office to file Declaration of Candidacy and Petition for Nomination Signature Sheet forms.	
5:00 p.m. August 25, 2026	Last day for district candidate to file the Declaration of Candidacy and Petition for Nomination Signature Sheet forms with ODA no later than 5:00 p.m. Last day for district candidate to file the Withdrawal of Candidacy Form for general election with ODA no later than 5:00 p.m.	ORS 568 ORS 255 OAR 603 0030 (70 days election)
August 26, 2026	First day for district candidate to file the Declaration of Intent and Request for Write-In Votes to be Tallied Form with ODA.	ORS 568
October 20, 2026	Last day for district candidate to file Declaration of Intent and Request For Write-In Votes to be Tallied Form with ODA no later than 5:00 p.m.	ORS 568 days before election
November 3, 2026	Election Day	ORS 254
January 1, 2027	First day newly elected directors may take the Oath of Office after receiving election certificates.	Oregon Constitution Article X 3 ORS 25

Showing 8 out of 8 items

Requirements for eligibility

May 14, 2026

2. Director Recruitment & Elections

The eligibility requirements for district directors was significantly changed in [SB 775](#), which was passed in 2023. Please note that as of January 1, 2024, all zone directors must reside in the zone in which they represent. For the purposes of director eligibility, residency refers to the place in which the candidate is registered to vote.

Candidates for At Large positions must reside within the boundaries of the SWCD and be a registered voter in that district.

The other positions on the SWCD boards are Zone positions. Zone directors must be a registered voter and reside within the zone they represent. In counties with fewer than 250,000 residents, eligibility requirements also include:

1. Own or manage 10 or more acres of land in the zones they represent in the district and be involved in the active management of the land; or
2. Indicate an interest in natural resource conservation as demonstrated by serving at least one year as a director or associated director of a district and having a conservation plan that is approved by the district.

Currently, the following five counties have populations over 250,000 residents and zone directors only need to be a registered voter and reside in the zone they represent without the above additional requirements:

- Clackamas (Clackamas SWCD)
- Lane (Upper Willamette and Siuslaw SWCDs)
- Marion (Marion SWCD)
- Multnomah (East Multnomah and West Multnomah SWCDs)
- Washington (Tualatin SWCD)

Find your SWCD and region

- Put your address in the search bar of the [SWCD interactive map](#) page to find your SWCD and region within your district.
- For information about each of Oregon's SWCDs, see the [SWCD Directory](#), updated April 1, 2026.

Election packets

- [2026 Candidate Packet for SWCD Director Elections](#)
- [2026 SWCD Director Elections Instructions and Information](#)

Election forms

- [Declaration of Candidacy form](#)

May 14, 2026

2. Director Recruitment & Elections

- [Petition for Nomination Signature Sheet](#)
- [Withdrawal of Candidacy form](#)
- [Declaration of Intent and Request for Write-In Votes to be Tallied Form](#)

Additional information

- [Fact Sheet: SWCD Political Campaigning and Lobbying](#)
- [Oath of Office form](#)
- [ORS 260.432: Restrictions on Political Campaigning by Public Employees Guide](#)
- [Public employee political restrictions in the workplace poster](#)
- [Residence Address Exemption Request](#)
- [Sample legal notice for SWCD elections](#)
- [Self Attestation for Director Appointment by District Board form](#)

Use this form for confirming eligibility for all SWCD board-appointed directors.

ODA's [Sandi Hiatt](#) can confirm eligibility prior to your appointment if requested.

Other related links

- [Campaign finance information from Oregon Secretary of State's Office](#)
- [Election laws, rules, and publications from Oregon Secretary of State's Office](#)
- [Oregon Secretary of State's Elections Division](#)
Secretary of State's Office voting and elections information
- [ORESTAR access webpage](#)
Secretary of State's Secure Access System

Declaration of Candidacy for Director

Oregon Soil and Water Conservation Districts



Please type or legibly print in black or blue ink. This form can be filled out electronically and printed for submission.

Note: This information is a matter of public record and may be published or reproduced. All fields must be completed. Do not leave blanks.

Name of Candidate (may include nickname in parentheses)
FIRST MI LAST

Name as it is to Appear on Ballot

Residence Address (Street/Route, City, State, Zip Code)

Mailing Address (If different from residence)

Phone (Home)

Phone (Work)

Email (optional)

Race and ethnicity (optional)

Explain how you meet eligibility (provide addresses for any actively managed properties)

To the Oregon Department of Agriculture, filing officer for Soil and Water Conservation Districts:

I hereby certify that I am an eligible candidate meeting the following requirements as stated in Oregon Revised Statutes 568.560(1) for director of the

_____ **Soil and Water Conservation District for the following position:**

(check one and write position number)

At-Large No. _____ **(enter 1 or 2)**

At-Large directors must reside within the conservation district and be registered voters.

Zone No. _____ **(enter 1, 2, 3, 4 or 5)**

In counties with more than 250,000 residents (Clackamas, Lane, Marion, Multnomah, and Washington) zone directors must reside within the zone they represent and be registered voters.

Zone No. _____ **(enter 1, 2, 3, 4 or 5)**

In counties with less than 250,000 residents zone directors must reside within the zone that is represented, own or manage 10 or more acres of land in the zones they represent in the district and be involved in the active management of the land and be registered voters.

Zone No. _____ **(enter 1, 2, 3, 4 or 5)**

In counties with less than 250,000 residents zone directors must reside within the zone that is represented, indicate an interest in natural resource conservation as demonstrated by serving at least one year as a director or associated director of a district and having a conservation plan that is approved by the district and be registered voters.

CONTINUED ON REVERSE SIDE

Occupation (present employment – paid or unpaid) If not relevant experience, “None” or “NA” must be entered.

Occupational Background (previous employment – paid or unpaid) If not relevant experience, “None” or “NA” must be entered.

Prior Governmental Experience (elected or appointed) If no relevant experience, “None” or “NA” must be entered.

Educational Background (schools attended– use attachment if necessary) If not relevant experience, “None” or “NA” must be entered.			
Complete Name of School	Last Grade Completed	Diploma/Degree/Certificate	Course of Study (optional)

Residence Address Exemption

To exempt your residence address from public disclosure, complete form SEL 180 – Residence Address Exemption Request. The request for a Residence Address Exemption MUST include a publicly disclosable mailing address. See the Candidates Manual for further information.

I don’t want my residence address to be disclosed. I will be filing a separate SEL 180 – Residence Address Exemption Request.

Campaign Finance Information

Yes, I have a candidate committee.

No, I do not expect to spend more than \$750 or receive more than \$750 during each calendar year. I understand I must still keep records of all campaign transactions and if total contributions or total expenditures exceed \$750 during a calendar year, I must follow the requirements detailed in the Campaign Finance Manual.

No, but will be filing a Statement of Organization for Candidate Committee (SEL 220).

By signing this document, I hereby state that:

- I will qualify, based on provided documentation, for said office if elected; and
- All information provided by me on this form is true to the best of my knowledge; and
- I will accept the office of the SWCD director if elected to the position.

Candidate’s Signature

Date

WARNING: Supplying false information on this form may result in the conviction of a felony with a fine of up to \$125,000 and/or prison for up to five years (ORS 260.715). No person may be a candidate for more than one position on the same board to be filled at the same election (ORS 249.013).

**Return this form, along with the
Petition for Nomination Signature Sheet:**

By email to **sandi.hiatt@oda.oregon.gov** or mail to:
Oregon Department of Agriculture,
Attn: Grants Administrative Officer
635 Capitol St. NE, Suite 100 Salem, OR 97301

Filing deadline:

Elected incumbent district candidate seeking re-election to the same office: **5:00 p.m. August 18, 2026**

The last day for other district candidates:
5:00 p.m. August 25, 2026

Information: All signatures must be originals (no faxed or copies) per ORS 246.021. When collecting signatures, multiple pages can be part of the packet to collect a minimum 10 certified registered voters signatures (we recommend more than 10 in case any signatures are declared ineligible). When you are finished collecting signatures, you need to contact your county clerk's office for information about how to get the signatures certified.

Petition for Nomination Signature Sheet

OREGON SOIL AND WATER CONSERVATION DISTRICT DIRECTOR

Candidate's name _____	Office Petitioned For: Director of _____ Soil and Water Conservation District: <input type="checkbox"/> _____ (or) <input type="checkbox"/> _____ <small>(Zone No. 1, 2, 3, 4, or 5) (At-Large No. 1 or 2)</small>
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<p>We, the undersigned voters who reside within the boundaries of the _____ Soil and Water Conservation District, request that the candidate's name printed above, be placed upon the appropriate ballot at the next General Election for nomination to the office indicated, following the filing of this petition. All signatures must be original.</p>	<p>This is a Candidate Nominating Petition. Signers of this Petition must be active registered voters in _____ Soil and Water Conservation District.</p>
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Signature	Date Signed (MO/DAY/YR)	Printed Name	Residence or Mailing Address	City and Zip Code
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

FOR OFFICIAL USE ONLY – COUNTY ELECTIONS OFFICIALS CERTIFICATION

I hereby certify _____ signatures on this petition are those of active registered voters in the _____ Soil and Water Conservation District in _____ County, Oregon.

Signature of County Elections Official: _____ Date Certified: _____

Return this Certified Petition, along with your Declaration of Candidacy for Director form to: Deadline to Submit to ODA: Elected incumbent district candidate seeking re-election to the same office: **5:00 p.m. August 18, 2026.**
 By email to sandi.hiatt@oda.oregon.gov or mail to Oregon Department of Agriculture, Attn: Grants Administrative Officer 635 Capitol St. NE Suite 100, Salem, OR 97301
 The last day for other district candidates: **5:00 p.m. August 25, 2026.**

REGULAR BUSINESS

3. June 11th Umpqua SWCD Meeting:

It is likely that there will not be a quorum of directors for the June meeting.

Either a date change is needed or a plan to skip the June meeting and possibly have a longer July meeting.

RECOMMENDATION:

Cancel the June 11th meeting and hold the regular session for the July 9th meeting.



May 13, 2026

District Managers and Board Members

RE: OACD Dues for Fiscal Year July 1, 2026 – June 30, 2027

Colleagues,

The OACD Board has determined to continue to base the dues on the gross revenues from Secretary of State audit the **fiscal year ending June 30, 2023**. Since we based the calculation of dues to cover this year's OACD expenses on the FY23 audits, and for most Districts the FY24 and FY25 revenues would be higher, bringing in more money than we needed, we could maintain the use of the FY23 audits for this year's dues.

You will use last year's audit (for the **fiscal year ending June 30, 2023**) when determining your District's dues level using the chart in the Dues Guidance. **Dues are payable July 1 through Sept 15.**

We are also continuing the policy of a district only increasing one dues level in a year. If you have any questions on this, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrea Kreiner", with a long horizontal flourish extending to the right.

Oregon Association of Conservation Districts

Andrea Kreiner, Executive Director

Andrea.Kreiner@oacd.org

(971) 988-9929

www.oacd.org



OACD DUES GUIDANCE

FISCAL YEAR JULY 1, 2026 – JUNE 30, 2027

OACD dues are based on financial information from your audited fiscal year ending June 30, 2023.

To calculate the dues amount, use your gross revenues from the audit. If you serve as the fiscal agent for another entity, such as a watershed council, you can deduct their revenue from your total revenue.

FY 23-24 Gross Revenue	OACD Dues
>\$6,000,000	\$15,000
\$4,000,000 – 5,999,999	\$12,000
\$3,000,000 – 3,999,999	\$9,000
\$2,100,000-2,999,999	\$6,000
\$1,100,000 – 2,099,999	\$3,000
\$700,000 – 1,099,999	\$2,000
\$400,000-699,999	\$1,000
\$200,000-399,999	\$500
\$100,000-199,999	\$250
<\$100,000	\$100

Dues are payable beginning **July 1** through September 15.

Checks are payable to OACD and should be mailed to:

OACD
P.O. Box 10527,
Portland, OR 97296.

THANK YOU!