



**Umpqua Soil and Water Conservation District Meeting
Wednesday, December 10, 2025 at 5:00 p.m.**

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/UmpquaSWCD/umpquasoilandwaterconservationdistrictmeeting-98>

You can also dial in using your phone.

Access Code: 813-449-021, United States (Toll Free): [1 877 309 2073](tel:18773092073)

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CALL TO ORDER

FISCAL PROVIDER REPORT

Tanya Graham – Bookkeeping Updates

APPROVAL OF BILLS & TREASURER’S REPORT FOR AUDIT

November 2025

APPROVAL OF MINUTES

11/13 Business Meeting & Annual Meeting

STAFF REPORTS

AGENCY & ORGANIZATION REPORTS

DIRECTOR REPORTS

BUSINESS ITEMS

1. Director Recruitment – Discussion
2. Long Range Plan – Discussion

FUNDING COMMITTEE

Discussion and Reports

EXECUTIVE SESSION

ORS 192.660 (2) (i) and ORS 192.660 (8) to evaluate the performance of an officer, employee or staff member

ADJOURN

NEXT MEETING DATE

The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for January 8, 2026 at 5:00 p.m. Virtual by GoTo Meeting.

water * livestock * pasture * woodlands * fish * streams * wildlife
Telephone: (541) 662-1341, Email: rhonda@umpquasoilandwater.com

As part of public policy, the Umpqua Soil and Water Conservation District will attempt to provide public accessibility to services, programs and activities. If accommodation is needed at this meeting please contact the Umpqua SWCD office at 662-1341 at least 48 hours prior to the scheduled meeting time.

**Umpqua Soil and Water Conservation District
Balance Sheet**

ASSETS:	<u>November 30, 2025</u>
Current Assets:	
Checking/Savings	
First Community Checking	40,539.22
First Community Savings	68.47
Total Checking/Savings:	40,607.69
Accounts Receivable:	
Accounts Receivable	0.00
Total Accounts Receivable:	0.00
Other Current Assets:	
Prepaid Workers Comp	659.27
Prepaid Insurance	166.50
Total Other Current Assets:	825.77
Total Assets:	41,433.46
LIABILITIES & EQUITY:	
Liabilities:	
Current Liabilities:	
Paid Time Off Liability	10,454.21
Total Current Liabilities:	10,454.21
Accounts Payable:	
Accounts Payable	0.00
Total Accounts Payable:	0.00
Equity:	
Retained Earnings	15,753.65
Net Income	15,225.60
Total Equity:	30,979.25
Total Liabilities & Equity:	41,433.46

Net Income

Income	50,701.21
Expenses	- 35,475.61
Net Income	15,225.60

Retained Earnings

Cash at Beginning of Year 7/1/2025	18,308.56
Accounts Receivable Balance 6/30/25	+ 11,969.60
Prepaid Insurance Balance 6/30/25	+ 999.00
Prepaid Workers Comp Balance 6/30/25	+ 1.64
Accrued Wages Balance 6/30/25	- 3,503.95
Paid Time off Liability Balance 6/30/25	- 11,919.95
Accounts Payable Balance 6/30/25	- 101.25
Retained Earnings	15,753.65

**Umpqua Soil and Water Conservation District
Registers - Accounts Receivable, Accounts Payable
November 2025**

Date	Num	Name	Account	Grant Name	Original Amount
First Community Checking				Balance as of 11/1/25	48,623.58
11/5/25	Auto	QuickBooks Payroll	Processing Fee	25-27 ODA Dist Operations	(1.75)
11/18/25	Auto	QuickBooks Payroll	Processing Fee	25-27 ODA Dist Operations	(1.75)
11/4/25	EFT	Oregon Dept of Revenue	Payroll Taxes - Q4-25	Payroll Fund	(210.21)
11/4/25	EFT	United States Treasury	Payroll Taxes - Q4-25	Payroll Fund	(723.26)
11/17/25	EFT	Oregon Dept of Revenue	Payroll Taxes - Q4-25	Payroll Fund	(166.98)
11/17/25	EFT	United States Treasury	Payroll Taxes - Q4-25	Payroll Fund	(552.96)
11/9/25	Auto	Adobe	Subscription - Monthly	25-27 ODA Dist Operations	(19.99)
11/4/25	Auto	Intuit	Monthly Processing Fee	25-27 ODA Dist Operations	(7.00)
11/4/25	Auto	LogMein	Telephone - Monthly	25-27 ODA Dist Operations	(5.00)
11/4/25	Auto	A2Z Mini Storage	Storage Rent	25-27 ODA Dist Operations	(160.00)
11/29/25	Auto	AT&T	Telephone	25-27 ODA Dist Operations	(190.30)
11/7/25	Dbt	Staples	Office Supplies Newsletter	25/27 ODA SOW	(19.99)
11/6/25	DD	Tanya Graham	Contract Services	25-27 ODA Dist Operations	(62.50)
11/19/25	DD	Tanya Graham	Contract Services	25-27 ODA Dist Operations	(162.50)
11/4/25	1708	Ladana Parent	Material and Supplies, CS	07-24-003 Parent Ranch	(1,543.13)
11/4/25	1709	SAIF	Workers Comp	25-27 ODA Dist Operations	(12.38)
11/4/25	1710	Streamline	Web Hosting	25-27 ODA Dist Operations	(133.00)
11/4/25	1711	Oregon Saves	Simple IRA	Payroll Fund	(172.26)
11/17/25	1712	Oregon Saves	Simple IRA	Payroll Fund	(139.20)
11/6/25	DD1251	Rhonda Black	Personnel 9/16/25 - 9/30/25	Payroll Fund	(2,099.28)
11/19/25	DD1252	Rhonda Black	Personnel 10/1/25 - 10/15/25	Payroll Fund	(1,700.92)
				Balance as of 11/30/25	40,539.22
First Community Savings				Balance as of 11/1/25	68.47
					0.00
				Balance as of 11/30/25	68.47
Accounts Receivable:					
				Total Funds Submitted for Payment	0.00
Accounts Payable					
				Total Accounts Payable	0.00
Prepaid Insurance					
				Prepaid 25/26 Balance	999.00
				Jul-25	(166.50)
				Aug-25	(166.50)
				Sep-25	(166.50)
				Oct-25	(166.50)
				Nov-25	(166.50)
				Total Prepaid Insurance Balance as of 11/30/25	166.50

**Umpqua Soil and Water Conservation District
Statement of Activity and Cash Flow Report
July 1, 2025 through November 30, 2025**

<i>Status</i>	<i>Open</i>	<i>Open</i>	<i>Closed</i>	<i>Closed</i>	<i>New</i>	<i>New</i>	<i>General</i>	<i>Monitor</i>	<i>Monitor</i>
<i>Source</i>	General	PTO	ODA	ODA	ODA	ODA	Category	07-22-001	07-22-004
<i>Project</i>	Fund	Reserve	DO 23-25	Website	DO 25-27	SOW 25-27	Subtotal	Prov	Baum
Income									
Grant Funds					15,175.00	35,406.00	50,581.00		
Other Income	120.21						120.21		
Total Income	120.21	0.00	0.00	0.00	15,175.00	35,406.00	50,701.21	0.00	0.00
Expense									
Advertising					85.96		85.96		
Bank Fees, Processing			8.75		43.75		52.50		
Contract Services:									
Fiscal Provider					1,687.50		1,687.50		
General							0.00		
Dues, Fees and Permits					330.00		330.00		
Insurance:									
General, Workers Comp			832.50				832.50		
Material and Supplies							0.00		
Office Supplies	1.99				411.95	1,714.13	2,128.07		
Postage						392.75	392.75		
Payroll:									
PTO Reserve		(4,441.74)			247.96	2,165.57	(2,028.21)		
Watershed Tech		4,060.00	(181.74)	532.36	1,911.38	16,060.03	22,382.03		
Internet Stipend		27.74	14.61	10.39	4.05	47.25	104.04		
Workers Comp		2.44			13.72	13.84	30.00		
Payroll Taxes		351.56			197.43	1,381.80	1,930.79		
Rent:									
Storage Unit					800.00		800.00		
PO Box							0.00		
Tele/Internet/Web Site			5.00	302.95	1,687.18		1,995.13		
Travel/Training					30.80	249.90	280.70		
Total Expense	1.99	0.00	679.12	845.70	7,451.68	22,025.27	31,003.76	0.00	0.00
Net Ordinary Income	118.22	0.00	(679.12)	(845.70)	7,723.32	13,380.73	19,697.45	0.00	0.00
Admin Income	265.79						265.79		
Admin Expenses							0.00		
Net Other Income	265.79	0.00	0.00	0.00	0.00	0.00	265.79	0.00	0.00
Net Income	384.01	0.00	(679.12)	(845.70)	7,723.32	13,380.73	19,963.24	0.00	0.00
Accounts Receivable							0.00		5,970.40
Prepaid Insurance			832.50				832.50		
Prepaid Workers Comp	(657.63)						(657.63)		
Accounts Payable			(101.25)				(101.25)		
Paid Time Off Liabilities		(1,465.74)					(1,465.74)		
Year-End Payroll Accruals			(2,110.70)	(1,393.25)			(3,503.95)		
Cash Balance as of 7/1/25	12,867.59	11,919.95	2,058.57	2,238.95	0.00	0.00	29,085.06	200.00	(5,770.40)
Net Cash Increase for Period	(273.62)	(1,465.74)	(2,058.57)	(2,238.95)	7,723.32	13,380.73	15,067.17	0.00	5,970.40
Cash Balance as of 11/30/25	12,593.97	10,454.21	0.00	0.00	7,723.32	13,380.73	44,152.23	200.00	200.00

Note: These funds are still in review and subject to change.

**Umpqua Soil and Water Conservation District
Statement of Activity and Cash Flow Report
July 1, 2025 through November 30, 2025**

<i>Status</i>	<i>Open</i>	<i>Monitor</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Project</i>	
<i>Source</i>	07-24-003	07-24-005	07-24-008	OrCan	PRS	USFS	Category	Combined
<i>Project</i>	Parent R	Elk Ck	Costca	SH	Glover	Tsalila 2	Subtotal	TOTAL
Income								
Grant Funds							0.00	50,581.00
Other Income							0.00	120.21
Total Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,701.21
Expense								
Advertising							0.00	85.96
Bank Fees, Processing							0.00	52.50
Contract Services:								
Fiscal Provider							0.00	1,687.50
General	1,103.13						1,103.13	1,103.13
Dues, Fees and Permits							0.00	330.00
Insurance:								
General, Workers Comp							0.00	832.50
Material and Supplies	440.00					40.99	480.99	480.99
Office Supplies							0.00	2,128.07
Postage							0.00	392.75
Payroll:								
PTO Reserve	102.86		6.45	6.82		146.34	262.47	(1,765.74)
Watershed Tech	919.47		58.00	58.00		1,305.00	2,340.47	24,722.50
Internet Stipend	8.84					12.12	20.96	125.00
Workers Comp	0.61		0.03	0.03		1.79	2.46	32.46
Payroll Taxes	82.03		5.21	4.68		109.95	201.87	2,132.66
Rent:								
Storage Unit							0.00	800.00
PO Box							0.00	0.00
Tele/Internet/Web Site							0.00	1,995.13
Travel/Training						59.50	59.50	340.20
Total Expense	2,656.94	0.00	69.69	69.53	0.00	1,675.69	4,471.85	35,475.61
Net Ordinary Income	(2,656.94)	0.00	(69.69)	(69.53)	0.00	(1,675.69)	(4,471.85)	15,225.60
Admin Income							0.00	265.79
Admin Expenses	(265.79)						(265.79)	(265.79)
Net Other Income	(265.79)	0.00	0.00	0.00	0.00	0.00	(265.79)	0.00
Net Income	(2,922.73)	0.00	(69.69)	(69.53)	0.00	(1,675.69)	(4,737.64)	15,225.60
Accounts Receivable		5,999.20					11,969.60	11,969.60
Prepaid Insurance							0.00	832.50
Prepaid Workers Comp							0.00	(657.63)
Accounts Payable							0.00	(101.25)
Paid Time Off Liabilities							0.00	(1,465.74)
Year-End Payroll Accruals							0.00	(3,503.95)
Cash Balance as of 7/1/25	(2,874.87)	(5,799.20)	(221.72)	0.00	3,927.51	(237.82)	(10,776.50)	18,308.56
Net Cash Increase for Period	(2,922.73)	5,999.20	(69.69)	(69.53)	0.00	(1,675.69)	7,231.96	22,299.13
Cash Balance as of 11/30/25	(5,797.60)	200.00	(291.41)	(69.53)	3,927.51	(1,913.51)	(3,544.54)	40,607.69
	<i>Need FR</i>		<i>In Process</i>	<i>Need Info</i>		<i>In Process</i>		

Note: These funds are still in review and subject to change.

Umpqua Soil and Water Conservation District
Monthly Comparison
2025 - 2026

	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026	TOTAL
Income													
Grant Funds	0.00	25,290.50	0.00	25,290.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,581.00
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	120.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.21
Total Income	0.00	25,290.50	0.00	25,410.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,701.21
Expense													
Bank Fees, Processing Fee	10.50	10.50	10.50	10.50	10.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52.50
Contract Services:													
Fiscal Provider	400.00	600.00	162.50	300.00	225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,687.50
General	0.00	0.00	0.00	0.00	1,103.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,103.13
Dues, Fees and Permits	250.00	80.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00
Insurance	166.50	166.50	166.50	166.50	166.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	832.50
Material and Supplies	0.00	40.99	0.00	0.00	440.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.99
Office Expenses:													
Advertising	0.00	0.00	0.00	85.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.96
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Postage	0.00	0.00	0.00	392.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	392.75
Supplies	19.99	916.12	19.99	1,131.99	39.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,128.07
Payroll:													
PTO Reserve	300.00	(1,057.62)	(676.91)	(654.32)	323.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,765.74)
Watershed Tech	2,813.00	6,380.00	5,147.50	5,191.00	5,191.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,722.50
Internet Stipend	25.00	25.00	25.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
Workers Comp	5.08	3.90	3.26	4.23	15.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.46
Payroll Taxes	252.69	571.89	462.05	426.46	419.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,132.66
Rent:													
Storage Unit	160.00	160.00	160.00	160.00	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
PO Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Telephone, Internet, Web Site	693.15	321.20	326.20	326.28	328.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,995.13
Travel/Training	25.90	81.90	19.60	83.30	129.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	340.20
Total Expense	5,121.81	8,300.38	5,826.19	7,649.65	8,577.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,475.61
Net Ordinary Income	(5,121.81)	16,990.12	(5,826.19)	17,761.06	(8,577.58)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,225.60
Admin Income	0.00	0.00	0.00	0.00	265.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	265.79
Admin Expenses	0.00	0.00	0.00	0.00	(265.79)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(265.79)
Net Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	(5,121.81)	16,990.12	(5,826.19)	17,761.06	(8,577.58)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,225.60
Accounts Receivable	5,970.40	(19,291.30)	25,290.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,969.60
Prepaid Insurane	166.50	166.50	166.50	166.50	166.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	832.50
Prepaid Workers Comp	(672.63)	3.90	3.26	4.23	3.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(657.63)
Accounts Payable	(101.25)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(101.25)
Paid Time Off Liabilities	600.00	(1,057.62)	(676.91)	(654.32)	323.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,465.74)
Year-End Payroll Accruals	(3,503.95)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(3,503.95)
Cash Balance as of 7/1/25	18,308.56	15,645.82	12,457.42	31,414.58	48,692.05	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69	18,308.56
Net Cash Increase for Period	(2,662.74)	(3,188.40)	18,957.16	17,277.47	(8,084.36)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,299.13
Cash Balance as of 11/30/25	15,645.82	12,457.42	31,414.58	48,692.05	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69	40,607.69

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of November 30, 2025**

Report Due Dates Coming up

Grant	Funds to Prepare Reports	Due Dates	
07-22-001 Providence	200.00	4/8/27	Monitoring
07-22-004 Otter/Baumgartner	200.00	7/31/27	Monitoring
07-24-003 Parent Ranch	200.00	4/16/26	Final
07-24-005 Elk Creek	200.00	7/31/27	Monitoring
07-24-008 Costa Ranch	200.00	12/31/26	Final
USFS Tsalila 2	0.00	4/30/26	Status

Paid Time Off Hour Balance

Vacation Time	Staff		
Hours as of 7/1/25	320.25		(Note 1 - Vacation time is paid out upon separation)
Accrued this Fiscal Year	50.00		
Paid Out this Fiscal Year	132.00		
Hours as of 11/30/25	<u>238.25</u> Hours	\$8,693.60	
Personal Time	Staff		
Hours as of 7/1/25	16.25		(Note 2 - Personal Time is not paid out upon separation)
Accrued this Fiscal Year	40.00		
Paid Out this Fiscal Year	8.00		
Hours as of 11/30/25	<u>48.25</u> Hours	\$1,760.61	
		<u>\$10,454.21</u>	Paid Time Off Liability

USFS Tsalila 2

	2025/2026	2024/2025	2023/2024	2022/2023	Total	Budget	Remaining
INCOME							
Grant Funds	0.00	3,422.70	1,814.70	1,506.96	6,744.36	15,000.00	8,255.64
Total Income	0.00	3,422.70	1,814.70	1,506.96	6,744.36	15,000.00	8,255.64
EXPENSES							
Salary	1,575.20	2,137.06	1,603.66	1,399.00	6,714.92	9,120.00	2,405.08
Travel	59.50	85.09	103.49	69.44	317.52	540.00	222.48
Contract Services	0.00	691.00	0.00	0.00	691.00	2,100.00	1,409.00
Material and Supplies	40.99	653.74	0.00	239.70	934.43	3,240.00	2,305.57
Total Expenses	1,675.69	3,566.89	1,707.15	1,708.14	8,657.87	15,000.00	6,342.13
Net Income	(1,675.69)						
Cash Flow - Receivables	0.00						
Cash Flow - Payables	0.00						
Cash Balance 7/1/25	(237.82)						
Net Cash	(1,675.69)						Expires 8/19/2027
Cash Balance 11/30/25	<u>(1,913.51)</u>						

Glover Estuary Enhancement - Partnership for Umpqua Rivers

	2025/2026	2024/2025	2023/2024	Total	Budget	Remaining
INCOME						
Contract Income	0.00	0.00	8,469.00	8,469.00	8,469.00	0.00
Total Income	0.00	0.00	8,469.00	8,469.00	8,469.00	0.00
EXPENSES						
Salary, Taxes, WC, Int Stipend	0.00	1,906.10	2,285.96	4,192.06	7,669.00	3,476.94
Indirect Costs	0.00	349.43	0.00	349.43	800.00	450.57
Total Expenses	0.00	2,255.53	2,285.96	4,541.49	8,469.00	3,927.51
Net Income	0.00					
Cash Flow - Receivables	0.00					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	3,927.51					
Net Cash	0.00					Expires Open end
Cash Balance 11/30/25	<u>3,927.51</u>					

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of November 30, 2025**

2025-2027 ODA District Operations

	<u>2025/2026</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME				
Grant Funds	15,175.00	15,175.00	60,700.00	45,525.00
Total Income	15,175.00	15,175.00	60,700.00	45,525.00
EXPENSES				
Reserved for 2026/2027	0.00	0.00	30,350.00	30,350.00
Advertising	85.96	85.96	250.00	164.04
Bank and QBs Processing Fees	43.75	43.75	100.00	56.25
Contract Services	1,687.50	1,687.50	12,351.00	10,663.50
Dues, Fees and Permits	330.00	330.00	1,025.00	695.00
Insurance	0.00	0.00	2,233.00	2,233.00
Office Supplies	411.95	411.95	5,350.00	4,938.05
Postage	0.00	0.00	1,250.00	1,250.00
Salary, Taxes, WC, Int Stipend	2,374.54	2,374.54	2,281.00	(93.54)
Rent (Storage and PO Box)	800.00	800.00	1,910.00	1,110.00
Telephone, Internet, Web Site	1,687.18	1,687.18	3,600.00	1,912.82
Travel/Training	30.80	30.80	0.00	(30.80)
Total Expenses	7,451.68	7,451.68	60,700.00	53,248.32
Net Income	7,723.32			
Cash Flow - Receivables	0.00			
Cash Flow - Payables	0.00			
Cash Balance 7/1/25	0.00			
Net Cash	7,723.32			
Cash Balance 11/30/25	7,723.32			

Expires 7/31/2027

2025 - 2027 ODA Scope of Work Funds

	<u>2025/2026</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME				
Grant Funds	35,406.00	35,406.00	141,624.00	106,218.00
Total Income	35,406.00	35,406.00	141,624.00	106,218.00
EXPENSES				
Reserved for 2026/2027	0.00	0.00	70,812.00	70,812.00
Contract Services	0.00	0.00	0.00	0.00
Office Supplies	2,106.88	2,106.88	0.00	(2,106.88)
Conferences, Trainings	0.00	0.00	600.00	600.00
Mileage	249.90	249.90	1,200.00	950.10
Salary, Taxes, WC, Int Stipend	19,668.49	19,668.49	69,012.00	49,343.51
Total Expenses	22,025.27	22,025.27	141,624.00	119,598.73
Net Income	13,380.73			
Cash Flow - Receivables	0.00			
Cash Flow - Payables	0.00			
Cash Balance 7/1/25	0.00			
Net Cash	13,380.73			
Cash Balance 11/30/25	13,380.73			

Expires 7/31/2027

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of November 30, 2025**

07-24-003 Parent Ranch

	<u>2025/2026</u>	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME						
OWEB Funds	0.00	0.00	8,996.40	8,996.40	14,994.00	5,997.60
Total Income	0.00	0.00	8,996.40	8,996.40	14,994.00	5,997.60
EXPENSES						
Salary, Taxes, WC, Int Stipend	1,113.81	1,047.44	64.11	2,225.36	1,216.00	(1,009.36)
Contract Services	1,103.13	0.00	0.00	1,103.13	1,350.00	246.87
Material and Supplies	440.00	9,680.51	0.00	10,120.51	10,883.00	762.49
Other	0.00	0.00	0.00	0.00	0.00	0.00
Indirect Costs	265.79	1,079.21	0.00	1,345.00	1,345.00	0.00
Post-Grant	0.00	0.00	0.00	0.00	200.00	200.00
Total Expenses	2,922.73	11,807.16	64.11	14,794.00	14,994.00	200.00
Net Income	(2,922.73)					
Cash Flow - Receivables	0.00					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	(2,874.87)					
Net Cash	(2,922.73)					
Cash Balance 11/30/25	(5,797.60)					
					Expires	2/15/2026

07-24-008 Costa Ranch Runoff

	<u>2025/2026</u>	<u>2024/2025</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>	
INCOME						
OWEB Funds	0.00	0.00	0.00	15,000.00	15,000.00	
Total Income	0.00	0.00	0.00	15,000.00	15,000.00	
EXPENSES						
Salary, Taxes, WC, Int Stipend	69.69	34.32	104.01	1,400.00	1,295.99	
Other	0.00	170.36	170.36	165.00	(5.36)	
Material and Supplies	0.00	0.00	0.00	11,889.00	11,889.00	
Travel	0.00	0.00	0.00	0.00	0.00	
Indirect Costs	0.00	17.04	17.04	1,346.00	1,328.96	
Post-Grant	0.00	0.00	0.00	200.00	200.00	
Total Expenses	69.69	221.72	291.41	15,000.00	14,708.59	
Net Income	(69.69)					
Cash Flow - Receivables	0.00					
Cash Flow - Payables	0.00					
Cash Balance 7/1/25	(221.72)					
Net Cash	(69.69)					
Cash Balance 11/30/25	(291.41)					
					Expires	11/1/2026

**Umpqua Soil and Water Conservation District
Individual Grant Report
As of November 30, 2025**

BLM L25AC00210 OR/WA SRS Umpqua SWCD Noxious Weed Control

	<u>2025/2026</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
INCOME				
OWEB Funds	0.00	0.00	24,000.00	24,000.00
Total Income	0.00	0.00	24,000.00	24,000.00
EXPENSES				
Contract Services	0.00	0.00	14,547.00	14,547.00
Material and Supplies	0.00	0.00	2,908.20	2,908.20
Travel	0.00	0.00	4,848.00	4,848.00
Indirect Costs	0.00	0.00	1,696.80	1,696.80
Total Expenses	0.00	0.00	24,000.00	24,000.00
Net Income	0.00			
Cash Flow - Receivables	0.00			
Cash Flow - Payables	0.00			
Cash Balance 7/1/25	0.00			
Net Cash	0.00			
Cash Balance 11/30/25	0.00			

Expires 9/24/2027



**UMPQUA SOIL AND WATER CONSERVATION DISTRICT
MONTHLY BUSINESS MEETING MINUTES**

November 13, 2025

Directors Present:

Chair Nathan Baumgartner
Director Kate Baumgartner
Director Tom Black

Staff Present:

District Manager/Conservation Planner Rhonda Black

Agencies Present:

None

Others Present:

Fiscal Provider Tanya Graham

MEETING CALLED TO ORDER:

The Chair N. Baumgartner called the meeting to order at 5:00 p.m.

FISCAL PROVIDER REPORT:

Fiscal Provider Graham explained the financial reports for the month ending October 31, 2025.

Page 1 - The Balance Sheet. It shows total current assets of \$49,687.93 and total liabilities & Equity of \$49,687.93.

Page 2 - Check Register - General Checking - started the month with \$31,346.11 and ended the month with \$48,623.58. Savings with \$68.47.

Registers - Accounts Receivable, Accounts Payable.

Accounts receivable total funds submitted for payment were \$0.00 and accounts payable were \$0.00. The total prepaid insurance balance was \$333.00.

The Statement of Activity and Cash Flow Report – The top part of the report shows income and expenses which reflects the cash flow of funds coming in and going out of the district’s bank account. That is going to give the district a net ordinary income for each grant. In the next section will be the Admin Income and Admin Expense. That is the cash that’s not moving around physically, but transferring between the grants. It’s not moving out, it’s just moving between the grants, and that’s where “other income” happens, and when you put those together, you get your “net income”.

There are two categories:

1. General Category – Function of the district, what it does, for its primary purpose.
2. Project Program Category – Programs and projects the district is doing/working on that isn’t the district’s general function, but are added to the district. They aren’t capacity building.

Every column represents a funding source and/or grant.

Page 3 – Statement of Activity and Cash Flow Report – General Category:

So far this year the district has had \$50,701.21 of General income. So far this year the District has had \$25,083.12 of General expenses. The General net income for this year is \$25,618.09 and the General cash balance for this year is \$49,313.86.

Page 4 – Statement of Activity and Cash Flow Report – Project Program Category:

So far this year the District has had a total income of all Project Programs is \$0.00. With a total of Project expenses of \$1,814.91, leaving a negative net income so far this year of \$1,814.91 and negative cash balance of \$621.81. You might be wondering why you would have a negative figure there? That's because a lot of the times you can't request the funds from the granting agency until you have completed the grant work and submitted the final report, so you sit on those negative numbers until everything in the grant is complete and you receive those final grant funds from the granting agency.

Statement of Activity and Cash Flow Report - Total combined Total Income: \$50,701.21 and total combined Expenses: \$26,898.03. Leaving a net income of \$23,803.18 and leaving a combined cash balance of \$48,692.05 (actual cash balance in the bank) which matches your bank balance on page 1. The negative numbers at the bottom of the page represent grants where we need to get reimbursed for those funds. Once the projects are closed, we can get those monies reimbursed to the District.

Page 5 - Monthly Comparison – As of October 31st – Income: \$25,410.71 and total expenses: \$7,649.65. Net income of \$17,761.06 and a cash balance of \$48,692.05.

Page 6 through 10 – Reports that are due, PTO balances, and beginning of Individual Grant and/or funding source details.

A mistake was found by the Fiscal Provider on page 7 under the ODA District Operations where the total didn't match the remaining amount. The Fiscal Provider will correct this item.

APPROVAL OF BILLS & TREASURER'S REPORT FOR AUDIT

Chair N. Baumgartner made a motion, 2nd by Director K. Baumgartner to approve the bills and the October 2025 Treasurer's Report. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

Fiscal Provider Graham exited the meeting at 5:12 p.m.

APPROVAL OF MINUTES

Chair N. Baumgartner made a motion, 2nd by Director T. Black to approve the October 16, 2025 Business Meeting minutes. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

AGENCY & ORGANIZATION REPORTS

USDA NRCS

- *No report – Forty-three-day government shutdown ended today.*

STAFF REPORT:

Conservation Technician/District Manager Rhonda Black:

November 13, 2025

- **OWEB:**
 - 2023-2025 District Operations Capacity Grant –

- *Quarterly check-in meeting completed with Water Quality Program Specialist on October 30th.*
- *Newsletter completed, mailed, emailed, distributed at local businesses.*
- *Updated website with information on soil testing, information where landowner's can get water tested, newsletter, workshops, etc.*
- *OWEB Small Grants Program:*
 - *OWEB Small Grants Status:*
 - *Otter-Baumgartner Ranch Livestock Exclusion –*
 - *Monitoring report due July 31, 2027.*
 - *Elk Creek Riparian OWEB Small Grant –*
 - *Monitoring report due July 31, 2027.*
 - *Providence Creek Runoff Management –*
 - *Monitoring reporting due April 8, 2027.*
 - *Parent Ranch Livestock Exclusion Phase 1 –*
 - *Heavy use areas at the gates and elk jumps complete. Site visit and photos completed, final receipts submitted to fiscal prover.*
 - *Completion reporting due: April 16, 2026.*
 - *Costa Ranch Runoff Management –*
 - *Grant approved by OWEB on November 22, 2024 with \$15,000 for gutters, downspouts, drainage line, geotextile fabric, and gravel for the heavy use protection area. In contact with both Mr. Costa and the gravel hauler in an effort to prepare for stockpiling 18 ten-yard loads of gravel for the heavy use area at the barn. Once everything is determined, we can request the 60% OWEB advance to cover the cost of the gravel for this project with implementation to start occurring this summer. Landowner will prepare the site by grading for the heavy use area, trenching and installing the downspout drain lines, installing gutters and downspouts on the barn, and installing the piping for the livestock watering system.*
 - *Answered questions and provided information via email, text, and telephone.*
 - *End date: November 1, 2026.*
 - *Completion reporting due: December 31, 2026.*
 - *Workshops/Classes –*
 - *Fruit tree pruning workshop scheduled for Saturday, January 17, 2026 at the Elkton Community Education Center from 11:00 a.m. until 1:00 p.m.*
 - *Oregon Agricultural Trust Farm & Ranch Management Workshop Series - March 5, 2026 at the Elkton Community Education Center Library from 11:00 a.m. until 2:00 p.m. (SWCD hosting)*
- *OWEB TA Grant:*
 - *Re-submitted grant to OWEB on August 4, 2025 with photos, updated maps, additional letters of support, and by addressing questions from the OWEB Review Team.*
 - *Recommended by OWEB Review Team to “not fund” as of October 2025. We will have to find out what is causing this application to be kicked out of the funding process as answering questions was clearly not good enough.*
- *BLM:*
 - *BLM Secure Rural Schools and Community Self-Determination grant, “Umpqua Noxious Weed Control” for both contractor and myself. Matt Ruwaldt Consulting and Umpqua SWCD*

worked with BLM after project was approved by the BLM RAC for \$24,000 to provide requested updates to the BLM.

- *We have an agreement as of September 26th. Then the government shut down. Our first reporting period ended September 30th and is due December 31st.*
- **PARTNERSHIPS:**
 - *Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –*
 - *Umpqua 7 –*
 - *Working with Lee Russell with Elk Creek Watershed Coalition.*
 - *Provided a letter of support to the Elk Creek Watershed Coalition for the Umpqua Small Grant Team for their OWEB Small Grant Team Leader Support Grant on August 13th.*
 - *Received notice of Team formation from Elk Creek and responded with “Yes” that Umpqua would like to be part of the process and to move forward to assembling the Team.*
 - *Elk Creek Watershed Coalition was recommended for funding for the Team Leader grant of \$20,000 for the biennium. Umpqua SWCD is supposed to be written in on the contracted services line to write brochures and fact sheets for the outreach, but found out that this wasn’t done. Will be contacting Lee to find out how our funding is hidden in the budget for the work we’re supposed to do. We will need an MOU.*
 - *Coos 4 –*
 - *Attended kick-off meeting on November 4th.*
 - *Signed paperwork November 12th.*
 - *Mid-Coast 3 –*
 - *Waiting to hear back from Lincoln SWCD as to when the current team members meeting will be.*
 - *Partnership for the Umpqua Rivers –*
 - *PUR meeting – Attended October 18th meeting. Next meeting scheduled for November 18th.*
 - *Not sure when tour of Glover site will occur.*
 - *Glover Lands Estuary Enhancement Project – Working on fencing and watering system installation.*
 - *Providence Creek Area Updates:*
 - *Providence Creek Tide Gates –*
 - *No new news. In a holding pattern due to previous Port Commission decision to back out of project.*
 - *Leeds Island Park and Restoration Project –*
 - *Matt Ruwaldt and I met with the Reedsport Parks and Beautification Committee on September 22nd to discuss the project. The Committee is still very supportive and would like to move forward with the project. Some of the Committee members thought they might be able to make contact with Mark Holiday. Will be following up with Matt upon his return to the Oregon Coast.*
 - *Douglas SWCD – No new news.*
 - *Douglas Weed Management Area – No new news.*
 - *DEQ Umpqua TMDL Implementation – No new news.*
 - *Elk Creek Watershed Coalition –*
 - *Did not attend meeting as it was held on the Veteran’s Day holiday on November 11th.*

- *Provided the Coalition a letter of support for the Middle Umpqua Coho Strategic Plan grant they are applying for and made contact with the Wild Salmon Center who is their grant partner.*
 - Forest Service –
 - *Oregon Central Coast Forest Collaborative – November 14th meeting cancelled due to the government shutdown, while it ended today, the meeting will not take place tomorrow.*
 - Hydro Breakfast Meeting – *Attended November meeting, but speaker was not available due to the government shutdown.*
 - Oregon Agricultural Trust – *Assisting OAT with a farm and ranch financial planning management workshop series for agricultural producers on March 5, 2026.*
 - Oregon Association of Conservation Districts (OACD) – *Vote needed tonight on new board membership.*
 - Oregon Conservation Education Association Network (OCEAN) – *No new news.*
 - Oregon Coastal Zone Management Association – *Attended meeting on October 29th virtually.*
 - Oregon Climate and Agriculture Network – *Next Soil Health Network Regional Hub Soil Health Training will be held on November 19th. The Soil Health Network will be covering the cost of this training.*
 - Oregon Dunes Restoration Collaborative – *No new news for our area.*
 - Oregon Soil and Water Conservation Commission – *Would like for Umpqua SWCD to host one of their 2-day meetings in August 2026.*
 - Smith/Umpqua/Dunes Stewardship Group – *No new news.*
 - Umpqua Oaks Partnership – *No new news. I think this group may only meet quarterly now.*
 - Umpqua Native Plant Partnership –
 - *Planning a meeting with Morgan Fay regarding Glover Project Planting Plan.*
 - USDA/NRCS – *Assisting NRCS District Conservationist Stokes with the local workgroup meeting planning for January 2026 in Reedsport. Hoping to hear from him now that the government is no longer shut down as of today.*
- **TRAININGS:**
 - **TECHNICAL ASSISTANCE:**
 - Site Visits Completed:
 - *Oar Creek – Erosion and AgWQ on October 22nd.*
 - *Clear Creek – AgWQ on October 23rd.*
 - TA Provided:
 - *Water test requested, Scholfield – provided information as to who does those.*
 - *Soil test requested, Reedsport – scheduled sample date and test for spring.*
 - *Erosion control assistance, Roseburg – provided information and sent to Douglas SWCD. Contacted Douglas SWCD with landowner contact information for them to follow-up.*
 - *Water test requested, Smith River – provided information as to who does those.*
 - *Complaint, Reedsport – received a report that construction materials are being disposed of via dumping into Providence Creek within the City.*
 - Site Visits Scheduled:
 - *Reedsport – April 1, 2026.*

Ongoing TA:

- Elk Creek Riparian Restoration Projects:
 - *5 properties involved with this project, one of which is already being worked on through a small grant. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. This is a stretch of Elk Creek within the City limits*

of Elkton where there is little to no shade on the creek, and the riparian has been invaded by Armenian Blackberry and at least two different kinds of ivy, along with Reed Canary Grass.

- *Providence Creek – Landowner called about fill and removal, levy repair, fencing, etc. Will follow up when Consultant is available.*
- *Possible in-stream work, riparian buffer and grant for project at Wild Azalea Vineyards.*
 - *Working on a list of neighboring landowners so contacts can be made for neighbors on Hanes Creek to include them in grant work. ODFW on-board with project.*
- *Ruwaldt Consulting – Provided a list of projects that we'll need to continue to work on and projects to begin working on this fall.*
- *Don Porior Engineering – Visited with engineer in-person on October 22nd.*
- **ADMINISTRATION:**
 - *Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.*
 - *Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.*
 - *Business Meeting notice provided to media, electronic notice list, website.*
 - *Long Range Business Plan updates.*
 - *Annual meeting legal notice sent to The World Newspaper for publishing on October 7th and October 21st.*
 - *Took holiday on Veteran's Day on November 11th.*

DIRECTOR REPORTS:

None.

BUSINESS ITEMS

1. Oregon Association of Conservation Districts 2025 Officer Election Ballot – Action Item

The District Manager read the OACD Ballot list of nominees and their qualifications for the position they were seeking.

Chair Baumgartner made a motion, 2nd by Director T. Black to approve Cassie Newton for the Columbia Plateau Region, Andrea Mann for the Eastern Oregon Region, and Dean Moberg for the West At-Large Region. The motion **passed unanimously**.

2. Director Recruitment – Discussion

Discussion commenced regarding possible leads in Zone 2 and Zone 3.

3. Long Range Plan – Discussion

The District Manager provided copies of the 2020-2025 long range plan and the 2025-2030 long range draft plan within the editing phase requesting the Directors review both plans at their leisure and to bring suggestions back at the next few meetings for updating the plan. Continuing to work on the long-range plan.

FUNDING COMMITTEE

Reports and follow up to items.

No new news.

ANNUAL MEETING

The District Manager/Conservation Planner presented the Umpqua Soil and Water Conservation District Annual Report and Report in Lieu of an Audit for the year ending June 30, 2025.

Chair Baumgartner adjourned the meeting at 5:49 p.m.

NEXT MEETING DATE

The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for December 11, 2025 at 5:00 p.m. by Go-To-Meeting teleconference and/or by computer, tablet or smartphone.

Respectfully submitted,
Rhonda Black
District Manager/Conservation Planner
Recorder

REGULAR BUSINESS

1. Director Recruitment

We will need to actively recruit Directors from Zone 2 and Zone 3 in the District.

Zone 2 takes in the Ash Valley/Loon Lake Area, Scottsburg, Wells Creek, Lutsinger Creek areas, and portions of the Lower and Upper Smith River.

Zone 3 takes in Sawyers Rapids, the Elkton area, Riverside, Kellogg, 5-miles beyond the Elk Creek Tunnel, and portions of Upper Smith River.

Requirements for eligibility:

- The eligibility requirements for district directors were significantly changed in SB 775, which was passed in 2023. Please note that as of January 1, 2024, all zone directors must reside in the zone in which they represent. For director eligibility, residency refers to the place in which the candidate is registered to vote.
- Candidates for At Large positions must reside within the boundaries of the SWCD and be a registered voter in that district.
- The other positions on the SWCD boards are Zone positions. Zone directors must be registered voters and reside within the zone they represent. In counties with fewer than 250,000 residents, eligibility requirements also include:
 - Own or manage 10 or more acres of land in the zones they represent in the district and be involved in the active management of the land; or
 - Indicate an interest in natural resource conservation as demonstrated by serving at least one year as a director or associated director of a district and having a conservation plan that is approved by the district.

An interactive map of the District can be found at:

<https://geo.maps.arcgis.com/apps/instant/lookup/index.html?appid=31b2f5ae9d494ecfbf7ff2608061a63f>

SDAO's website has helpful information about Director Recruitment:

<https://www.sdao.com/board-member-recruitment-toolkit>

Board Member Recruitment Toolkit

ABOUT THE TOOLKIT

The SDAO Board Member Recruitment Toolkit is designed to assist you with recruiting board members to run for open board positions or fill vacancies. We have developed several sample materials for you to use to assemble a recruitment package to be given to interested individuals. Links to these resources can be found below.

December 10, 2025

1. Director Recruitment

Many of these materials have been created in Microsoft Word and can be personalized by inserting your district name, logo, or letterhead and filling in the information pertinent to your district within the body of the text. Under the **Sample Recruitment Packages** heading are two sample packages that you can use as a guide when creating your district's recruitment materials.

We have also put together materials for board member orientation. After an individual is selected or elected, you can use these resources to introduce them to the district and their new role.

If you have any questions about this toolkit or accessing these resources, please contact SDAO Member Services at 800-285-5461 or memberservices@sdao.com.

We wish you luck with your future recruitments!

RECRUITMENT RESOURCES

- [Recruitment Checklist](#) (Word)
- [Sample Press Release - Vacancy](#) (Word)
- [Sample Press Release - Election](#) (Word)

RECRUITMENT PACKAGE TEMPLATES

- [Sample Recruitment Package Cover Letter](#) (Word)
- [Sample District Information](#) (Word)
- [What is a Special District? Brochure](#) (PDF)
- [Special District Fact Sheets](#) (Link)
- [Why Would I Want to Become a Board Member?](#) (Word)
- [How Do I Become a Board Member?](#) (Word)
- [What Does a Board Member Do?](#) (Word)
- [Board Member Application](#) (Word)

SAMPLE RECRUITMENT PACKAGE

These sample recruitment packages will give you an idea of how your recruitment materials could look!

- [Sample Water District Recruitment Package - Board Vacancy](#) (PDF)
- [Sample Water District Recruitment Package - Upcoming Election](#) (PDF)

ORIENTATION RESOURCES

- [Orientation Checklist](#) (Word)
- [Characteristics of an Effective Board Member](#) (Word)
- [SDAO Information](#) (PDF)
- [SDAO Board Member Handbook](#) (PDF)

December 10, 2025

2. Update Long Range Plan

REGULAR BUSINESS

2. Long Range Plan – Discussion

Please review the long-range plan. Some updates have been made. Suggestions welcome.

Recommendation:

Umpqua Soil and Water Conservation District

5-Year Business Plan



2025 – 2030

Fostering cooperation for stewardship of natural
resources in the Lower Umpqua River Basin.

Umpqua SWCD Office

PO Box 415
Reedsport, OR 97467
Phone: 541-662-1341
rhonda@umpquasoilandwater.com
www.umpquasoilandwater.com

Board of Directors

Kate Baumgartner
Nathan Baumgartner
Thomas Black
Vacant
Vacant

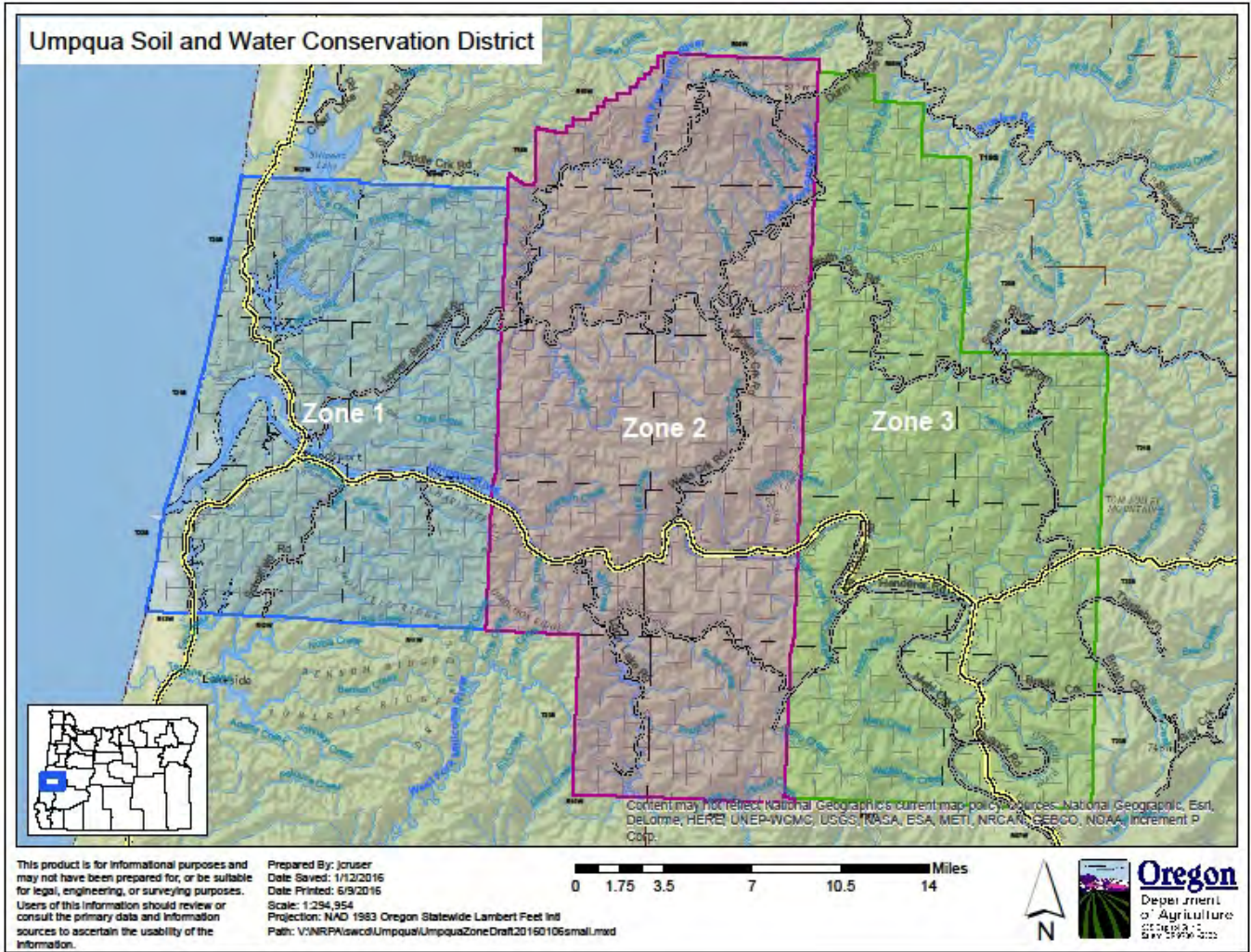
Monthly Meetings

Board Meetings are held on the 2nd
Thursday at 5:00 pm. The public is
invited.

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Map of District



EXECUTIVE SUMMARY

The purpose of the Umpqua Soil and Water Conservation District (SWCD) Business Plan (Plan) is to serve as a broad outline to guide its directors, employees, and partners to respond to natural resource concerns, internal and external practices, and other factors that influence strategies and action. The Plan provides a summary of the organization's structure, identifies key natural resource issues and priorities, and provides an overview of the services, programs, and assistance available to customers through the District. This Plan guides operations management and recruitment of new employees, partners, and associate directors. It is also used as the basis for developing annual work plans and funding requests.

The Plan provides information to county government, state and federal funding agencies, and various partners to support conservation programs within the District. The Umpqua SWCD prepared the Plan with the assistance of partners, particularly the Natural Resources Conservation Service (NRCS). This Plan has been formatted so it outlines both broad long-range and specific short-term strategic goals to benefit the District, our cooperators, constituents, and the community we serve.

The Umpqua Soil and Water Conservation District takes the lead in soil and water conservation throughout Umpqua County by working with urban and rural property owners, operators, public officials, various state and federal agencies, and private organizations.

This District believes in the protection, conservation, and improvement of soil and water through our employees' and directors' abilities to plan, assist, and educate. It is our belief that concerns about water quality, water quantity, wetlands, soil erosion, and weed management be addressed while simultaneously respecting the rights of the private property owner and operator.

Public Participation

This Plan was prepared with input from:

- Information from public meetings
- Oregon Department of Agriculture
- Natural Resources Conservation Service
- Local Watershed Councils

Audience

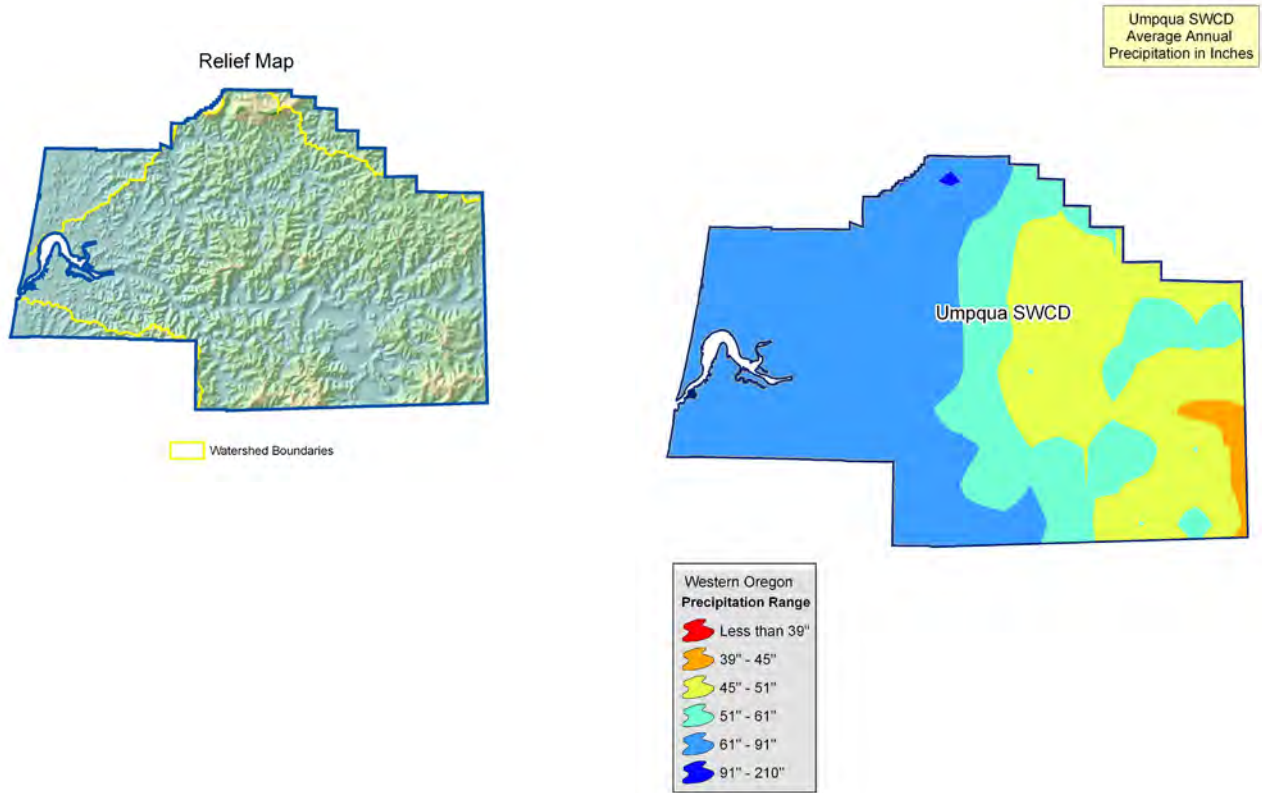
This Plan is intended for Northwestern Douglas County residents, Douglas County government officials, funding sources, legislators, and partner agencies.

GEOGRAPHY AND AGRICULTURE

Topography

Three Hydrologic Units, the Siuslaw, Umpqua and Coos sub-basins cover portions of the Umpqua SWCD. The Pacific Ocean marks the western boundary of the District and the east by a

north-south line about one mile east of Drain. Annual precipitation varies from over 61 inches in the west to over less than 45 inches along the District’s eastern boundary. Total population exceeds 5,000 with most people living in the communities of Reedsport, Scottsburg and Elkton.



Land Use

About 88 percent of the district is either private or public forestland. Much of the private forest is in industrial forest ownership. Other private lands include developed areas as well as residential homes and resort properties along highway 101. Farmland lies along the valley streams.

Private working lands total 71,490 acres with 48,060 acres of private woodlots (non-industrial forest) and 23,430 acres of agricultural land. Agricultural land is mostly pasture and hay. About 25,650 acres of other private lands includes urban, recreational and residential lands along Highway 101 and lower reach reaches of the Umpqua River.

Another 209,220 acres are managed as private industrial forest. About 294,340 acres are publicly owned and managed by the U.S. Forest Service, Bureau of Land Management, or the State of Oregon.

According to the Census of Agriculture this area has about 98 farms. Sixty-one percent are full-time operations. The mean acreage is approximately 75 acres.

Land Cover/ Land Use	Ownership							
	Public		Private		Private-Industrial		Totals	%
	Acres	%	Acres	%	Acres	%		
Forest	294,340	49%	48,060	8%	209,220	35%	551,620	92%
Agricultural	0	0%	23,430	4%	0	0%	23,430	4%
Other Private Lands	0	0%	25,650	4%	0	0%	25,650	4%
Grand Totals	294,340	49%	97,140	16%	209,220	35%	600,700	100%

STRUCTURE AND GOVERNANCE

Enabling and Governing Legislation

The Umpqua SWCD is one of 45 conservation districts in Oregon. Conservation districts are defined in Oregon law as political subdivisions of state government. Umpqua SWCD is not a state agency. Rather it is classified as a municipal corporation, a form of local government, which is required to follow many of the same laws that govern state agencies and special districts. It is specifically governed by ORS 568.210 to 568.890 and ORS 568.900 to 568.933. See Appendix A for the specific powers and authorities granted to districts. Appendix B lists other statutes and administrative rules to which Umpqua SWCD is subject.

The Oregon Revised Statutes (ORS) that established and govern Oregon's SWCDs (except the federal tribal Tiicham Conservation District) was significantly revised by the 2009 Legislative Assembly under House Bill 2082. The origin of the House Bill was a collaborative effort among the Oregon Association of Conservation Districts, member Conservation Districts, and the Oregon Department of Agriculture. It was designed to address the evolving challenges and opportunities presented to today's SWCDs that were not envisioned when the Statute originated, and to eliminate antiquated provisions in the previous editions.

In addition to the general purpose of SWCDs under ORS 568.225 in the previous editions, the following was added: "**promote collaborative conservation efforts to protect and enhance healthy watershed functions, assist in the development of renewable energy and energy efficiency resources**".

History

The Umpqua SWCD was established in 1953 to direct agricultural producers to technical assistance resources, such as our partners the NRCS. Since 1953, NRCS and the Umpqua SWCD have partnered to plan and implement conservation practices on private lands in the basin.

History of Soil and Water Conservation Districts

In 1935, President Franklin D. Roosevelt addressed the problems of soil erosion in the nation by establishing the Soil Conservation Service (SCS) within the United States Department of Agriculture, through the Soil Conservation Act. The Soil Conservation Service was charged with developing a

program to conserve and enhance the nation's soil and water resources while providing food at a reasonable price. Within the first two years it became apparent that local leadership was needed to help coordinate the efforts of the federal conservation agencies and tie their programs to local erosion conditions and natural resource priorities. In 1937, President Roosevelt drafted the State Soil Conservation Districts law asking all governors to promote legislation that would implement the formation of soil conservation districts, creating a partnership that still exists today.

Oregon passed the Soil Conservation District Law in 1939 and organized what was then called the Soil Conservation Committee. This committee was given the responsibility to provide direction and assistance to individual districts as they formed and help coordinate their efforts. The first district formed in Oregon was the South Tillamook Soil Conservation District, organized officially on February 10, 1940. In March 1940, the USDA Soil Conservation Service (SCS) met with the Soil Conservation Committee and developed a partnership agreement. By 1946, the Soil Conservation Committee hired its first Executive Secretary and became a policy-making agency, and two years later they formed the Oregon Association of Soil Conservation Districts. In 1955 the Oregon Legislature changed the conservation district law to require directors be elected instead of appointed and changed the name of the Oregon Association of Soil Conservation Districts to the Oregon Association of Conservation Districts. By 1963 the Oregon Legislature added "Water" to the name of the Districts and the Committee. The Resource Conservation and Development project was also authorized at this time. On July 1, 1981 the Oregon Legislature merged the Soil and Water Conservation Committee with ODA and formed a Soil and Water Conservation Division, which became the administrative oversight entity for Soil and Water Conservation Districts. This name was changed to the Natural Resources Division in 1989. Since the formation of the first District in 1940, many other districts formed, consolidated, and redefined boundaries. Today there are 45 districts in Oregon, with Douglas, Grant, Josephine, Lake, Lane and Multnomah Counties having two districts each and Baker County four.

The districts were organized to work cooperatively with SCS on flood control, water storage, erosion, riverbank stabilization, terracing, weed control, improvement of fertility and field drainage. The solutions included the best management practices of tillage and residue management, grassed waterways, and tile drainage. Agronomic practices such as cover crops, forestry, sub-soiling, and pasture renovation were customary. Soil banks were established during the late 1950s and the 1960s.

Most of the practices were installed through funding and cost-share from the Agriculture Stabilization and Conservation Service (ASCS) and through the technical assistance of SCS. The ASCS was directed by a county committee which worked with the district boards to achieve the desired conservation.

In the 1970's conservation policy began to change. Congress directed the ASCS to no longer fund production practices such as the building of reservoirs and the installation of tile for drainage. Water quality became an important topic, and districts worked with the dairy and swine industry on Confined Animal Feeding Operations (CAFOs).

The 1985 Farm Bill linked USDA financial assistance to conservation being applied to the land. New SCS standards were held to erosion control and wetlands could no longer be converted to farm land. SCS personnel had to determine where wetlands were located on farms and if the land was Highly Erodible Land (HEL). If land was HEL, a conservation plan was required. This placed a huge workload on the SCS employees; so in 1991, SCS determined that they would only serve those receiving USDA benefits related to the Food Security Act and the cost-share Agriculture Conservation Program (ACP).

In 1993 the SCS was renamed the Natural Resource Conservation Service, and the ASCS was renamed the Farm Service Agency.

The ACP was ended in 1996, and the new Farm Bill included the Environmental Quality Incentive Program (EQIP), a multiple practice program. A reduction in funds in the new Farm Bill meant a reduction in cost-share practice implementation.

The 1997 Oregon Legislature addressed the issue of salmon listings and the effect of the Endangered Species Act (ESA) on the Oregon coast. The Oregon Plan for Salmon and Watersheds was created. Directions were given to the different agencies; and the Oregon Department of Agriculture became responsible for the implementation of Senate Bill 1010, which had been passed in 1993. Soil and Water Conservation Districts were asked to be the Local Management Agencies for regional SB 1010 plans which are now the Agriculture Water Quality Plans for Oregon basins. For the Umpqua Soil and Water Conservation District the local plan is the Umpqua Basin Agriculture Water Quality Plan which is overseen by the local advisory committee.

Leadership

Directors

A board of five directors governs the District. Directors are elected by the electorate of Northwestern Douglas County at the November General Election, which is held during even-numbered years. Director positions are elected in staggered terms to provide continuity on the board and maintain consistent operations. The Umpqua SWCD Board may appoint a person to fill a board vacancy between elections for the duration of that position's term. Three of the five positions are classified as zone positions and must meet the zone requirements and terms of office as specified in ORS 568.560 as follows:

“Zone directors must own or manage 10 or more acres of land in the district, be involved in the active management of that property, reside within the boundaries of the district, and be a registered voter.”

An individual may serve as a zone director in lieu of land ownership or management requirements if the individual resides within the zone that is represented, has served at least one year as an Umpqua SWCD Director or Associate Director and has a conservation plan approved by the Umpqua SWCD Board. The other two positions are at-large positions. To qualify for an at-large position, a person must reside in Western Douglas County and be a registered voter. No land ownership or management requirements are needed for an at-large position, which is also governed by ORS 568.560.

An individual director has power only when acting as a part of the Umpqua SWCD Board. Individual board members may be delegated authority or power to act on behalf of the Board in specific, limited tasks. This authority or power is granted through board action (resolution, motion, policy, etc.) and must be recorded in the meeting minutes.

The Umpqua SWCD Board works cooperatively as a unit to plan and oversee implementing Umpqua SWCD programs. As a representative of the Umpqua SWCD Board, opinions expressed publicly by individual board members should be consistent with established board policy, not the individual's personal agenda or opinions.

ORS 568.560 requires all SWCDs to select a Chair and Secretary from among its directors. Umpqua SWCD may elect other officers as desired.

The **Chair** is granted the responsibility to represent Umpqua SWCD with other districts, agencies, associations, partners, organizations, legislators, and property owners consistent with the policies, plans, and interests of Umpqua SWCD. The chair will also conduct regular and special meetings of the Board.

A **Vice-Chair** has been given the authority to act as the Chair in case of the absence or unavailability of the Chair.

The **Secretary** is the custodian of all Umpqua SWCD records, minutes, contracts, and other official documents.

Committees are an effective way for Umpqua SWCD to plan and implement Umpqua SWCD functions. They can be comprised of board members, associate directors, and Umpqua SWCD advisors, representatives of cooperating agencies and associations, or interested citizens. Currently the Umpqua SWCD does not have any standing committees.

The Umpqua SWCD does not have various **ad hoc committees**, which are charged with specific tasks over a specific time period. Ad hoc committees are then disbanded after the assigned task and/or timeframe is completed.

Associate Directors

Associate Directors are non-voting members of the District Board. They are appointed by the Directors to serve as advisors and representatives. Associate directorship offers a way to educate potential directors, broaden community input to the District, and expand District programs.

MISSION, VALUES, AND GUIDING PRINCIPLES

Mission

The mission of the Umpqua Soil and Water Conservation District is to protect, conserve and improve the quality of soil, water, and other natural resources in western Douglas County through planning, technical assistance, and education.

In carrying out our mission, the District works, coordinates, and cooperates with:

- Property owners and operators
- Citizens
- Public and private conservation organizations
- Agriculture groups
- Public agencies

Vision

The vision of the Umpqua SWCD is to:

- Be viewed as a leader in soil and water conservation efforts.
- Be known in urban and rural areas.
- Demonstrate accountability with the funds it receives.

- Have an active and informed board and a well-managed district office.
- Be respected for the quality and effectiveness of our services.
- Have a track record of measurable and demonstrated results.

Values

The values the District strives to meet:

- The stewardship of soil and water
- Quality customer service.
- Excellence and quality in all things.
- The economic importance of agriculture and natural resources.
- The respect, trust, confidence and confidentiality of all property owners/operators.
- Private property rights.
- The proper administration of district funds.
- The application of science and research.
- The decisions and knowledge of the property owners/operators.
- Managed use of natural resources.

Guiding Principles

Principles that guide the District's services, programs, and administrative operations are:

- Private landowners will solve their conservation and environment problems voluntarily if given incentives, technical assistance, and education.
- Private landowners have a right to maximize the economic profitability of their land. They also have a responsibility to use natural resources in a wise and responsible manner.
- Resource management is best achieved with a voluntary, locally-led, and holistic approach dealing with watersheds.
- Natural resource conservation efforts can be planned and implemented to sustain long-term healthy, economically viable, productive land uses.
- We have independent responsibilities, but we recognize our dependence on others to deliver programs successfully.
- We form partnerships dedicated to common principles, goals, and objectives. These partnerships ideally include communications, coordination, joint decision making when possible, mutual support, and shared leadership in collaborative efforts.
- We value the relationships with our partners who have common goals, while respecting the differences in mission, cultures, and targets.
- We recognize the need for appropriate regulation and that the best results will occur when an industry regulates and polices itself.
- We believe enduring conservation is achieved by the cooperative efforts of individuals, agencies, and organizations working together.
- We believe a locally led, watershed-based approach to resource management on private lands is key to conserving natural resources.

ROLES AND RESPONSIBILITIES

The Umpqua SWCD works with agencies and individuals as partners in our efforts to achieve our vision. Various memorandums of agreement and/or understanding, working agreements, intergovernmental agreements and informal arrangements, formalize the partnerships. The agreements outline the responsibilities of each partner and identify the types of assistance, resources, and support each will provide to accomplish common conservation goals.

Local Level

Landowners, Producers, General Public

The General Public utilizes the Umpqua SWCD as its primary point of contact for all District programs as well as those of the Oregon Department of Agriculture and the USDA's Natural Resource Conservation Service. Landowners and agricultural producers can avail of technical assistance with natural resource concerns and assistance in securing grant or loan funding for an array of natural resource conservation projects.

Umpqua Soil and Water District

The District assists the general public with conservation planning, technical and financial assistance, farm bill program opportunities, and answers to conservation-related questions.

Provide land managers technical and financial assistance to implement improved pasture management and create better wildlife habitat.

- Treat invasive species allowing establishment of natives and productive pasture species
- Install cross fencing and livestock watering facilities to promote effective management of livestock through prescribed grazing
- Manage livestock to improve growth and vigor of pasture to promote sustainable permanent cover of desired vegetation and provide adequate feed and forage to livestock

Provide landowners technical and financial assistance to implement conservation measures to reduce delivery of nutrients, organics and sediment to surface waters through the reduction in surface water runoff to improve agriculture water quality.

- Improve health of riparian areas
- Improve growth and vigor of pasture to promote sustainable permanent cover of desired vegetation
- Installing alternative livestock watering facilities to protect stream corridors
- Improve irrigation system efficiency; reduces runoff and the amount of water withdrawn for irrigation purposes

Provide landowners with technical and financial assistance to manage wetlands, estuaries, in-stream riparian habitat and other contributing lands in ways that improve their ability to provide ecosystem services such as clean water and wildlife habitat.

- Improve and update water control devices (tidegates, dikes, etc.) to allow fish passage and beneficial control of water
- Improve in-stream riparian habitat to provide complexity for fish species and other in-stream dependent species
- Minimize contaminated runoff and sediment delivery from surrounding agricultural and forestry activities

- Improve habitat and for wildlife through restoration of healthy, diverse native vegetation.

OSU Extension Service

The District maintains a working relationship with the Douglas County office of Oregon State University Extension Service to provide information to landowners and producers to assist with their agriculture needs. The District partners with Douglas County OSU Extension extensively with the Livestock and Forages Program Specialist and Small Farms Program Coordinator to put on workshops, classes, presentations, and tours when possible.

County Government

The District maintains a working relationship with Douglas County Public Works.

Regional Level

USDA Natural Resource Conservation Service (NRCS)

The District maintains a Cooperative Working Agreement with the NRCS to provide assistance with conservation planning and conservation practice implementation activities in Northwestern Douglas County. The District also from time to time enters into Contribution Agreements with NRCS to produce complete conservation plans. NRCS provides technical assistance to the District and directly to county landowners and producers. The District is served through NRCS offices in the city of Roseburg.

Local Advisory Committee

The Local Advisory Committee is made up of landowners, agricultural producers, and an environmental representative whose charge is to develop an Agricultural Water Quality Management Area Plan. The Plan is used to address agriculture water quality best management practices.

State Level

Oregon Department of Agriculture (ODA)

The Oregon Department of Agriculture Natural Resources Division provides administrative oversight and partial administrative and technical support funding.

OWEB, DEQ, and other State Agencies

The Oregon Watershed Enhancement Board (OWEB), the Department of Environmental Quality (DEQ), and other state agencies provide financial resources through grants for habitat restoration and water quality improvement projects.

Oregon Association of Conservation Districts

The OACD provides technical and administrative support to the District. It is also the main conservation district advocacy organization with the Oregon State administration and legislature.

National Level

USDA NRCS

The national NRCS offices provide the funding of the work agreements with the District.

Revenue to the County Economy

The District applies for and receives grants from the Oregon Watershed Enhancement Board. OWEB funds are used to hire the technical experts who design and implement projects. These people then hire field crews, and buy or contract goods and services they need to get the job done. According to a recent University of Oregon study, every \$1,000,000 of OWEB investments creates 15-24 jobs in the local community. In addition, on average, more than 90 cents out of every OWEB grant dollar supports local businesses, services and suppliers. OWEB total investments in Douglas County from 1999 to 2023 were \$33.11 million. The largest portion of the dollars awarded in Douglas County went to on-the-ground restoration and acquisition including projects to improve irrigation efficiency, fish passage, and upland conditions.

2023 Oregon Plan Accomplishments for the Umpqua Basin (Data from the Oregon Watershed Enhancement Board):

The Umpqua Basin includes the North and South Umpqua Rivers which join to form the mainstem of the Umpqua River. Cow Creek is a major tributary of the South Umpqua and the Smith River, the basin's other major tributary, joins the Umpqua near its mouth. The headwaters of the North and South Umpqua Rivers are found in the Cascade Ecoregion, come together in the Umpqua Interior Foothills Ecoregion of the Klamath Mountains, and flow through the Coast Range on the way to Winchester Bay and the Pacific Ocean. The land use for much of the basin is forestry with some agricultural activities such as pastures, vineyards, orchards and row crops found in the narrow valleys and foothills in the central portion of the basin. Winchester Bay is an important shellfish area on the Oregon Coast. Most of the Umpqua watershed falls within Douglas County which is divided between two Soil and Water Conservation Districts (SWCDs), Umpqua on the coast and Douglas further inland. These districts coordinate local Oregon Plan work in this reporting basin along with the Partnership for the Umpqua Rivers (PUR) and the Smith River and Elk Creek Watershed Councils.

This section of the report describes work that was completed in the 2021-2023 biennium for the Oregon Plan, highlighting examples of significant or innovative partnerships, identifying priority areas, and providing some projects and monitoring results. Background information on the priorities discussed below can be found in the *Priorities Section* of the report.

Water Quality and Planning

The varying mineral composition of the Cascades, Klamath, and Coast ecoregions influence water quality. For example, the heavy rainfall associated with the Coast Range coupled with land uses that exacerbate erosion can cause streams to have high sediment loads that can choke gravel beds. Similar results can be expected in the upper reaches of the Umpqua Basin where unconsolidated ash and pumice deposits are located. Within the basin there are ten Oregon Department of Environmental Quality (DEQ) ambient water quality monitoring sites assessed in the 2014 Oregon Water Quality Index Summary report. One site had *excellent* water quality, one was *good*, four were *fair*, and another four were *poor*. The majority of sites had *no trend detected* however three of the *poor* sites showed an *improving* trend. The 2014 DEQ's Umpqua Basin Status Report and Action Plan, which will be used to guide DEQ's actions for the next five years, discusses these results in addition to water quality data from other sources. The report discusses temperature and fine sediment as pollutant stressors that affect fish and other aquatic life throughout the basin. Oregon's 2010 Water Quality Assessment identified 177 individual temperature impaired waterbodies and

with five segments impaired for sedimentation in the Umpqua Basin. Macroinvertebrate sampling of Wadeable streams in the basin found that 47 percent of the 158 sites were in *most disturbed* condition, 16 percent were in *moderately disturbed* condition, and 35 percent were in *least disturbed* condition. Only two percent of Wadeable streams were recorded as exhibiting *enriched* condition. Macroinvertebrate population assessments showed that 52 percent of sites in the Umpqua Basin were dominated by macroinvertebrates with tolerances for high water temperatures. In addition, 57 percent of surveyed streams were dominated by macroinvertebrates with tolerance for high levels of fine sediment. There are Total Maximum Daily Loads (TMDLs) approved by EPA in 2007 for the North, South and main Umpqua Basins addressing temperature, dissolved oxygen, bacteria, aquatic weeds/algae, and biological criteria. One of four new potential Pesticide Stewardship Partnership (PSP) watersheds was initiated in the South Umpqua Basin and water quality monitoring and networking with local partners occurred in the biennium. In 2015, the Partnership will choose two new watersheds from the four potential candidates.

Within the Umpqua Reporting Basin, Oregon Department of Agriculture (ODA) established the Umpqua Agriculture Water Quality Management Area (AgWQMA). The AgWQMA has a management plan that details strategies to prevent and control water pollution from agricultural activities through education, management actions, compliance, and monitoring. The management area plan was reviewed in 2020. The ODA works closely with SWCDs to implement these management area plans.

Water Quality Program Focus Areas are cooperative efforts by local SWCDs whose purpose is to document effectiveness of the efforts to improve agriculture water quality.

Streamflow and Groundwater

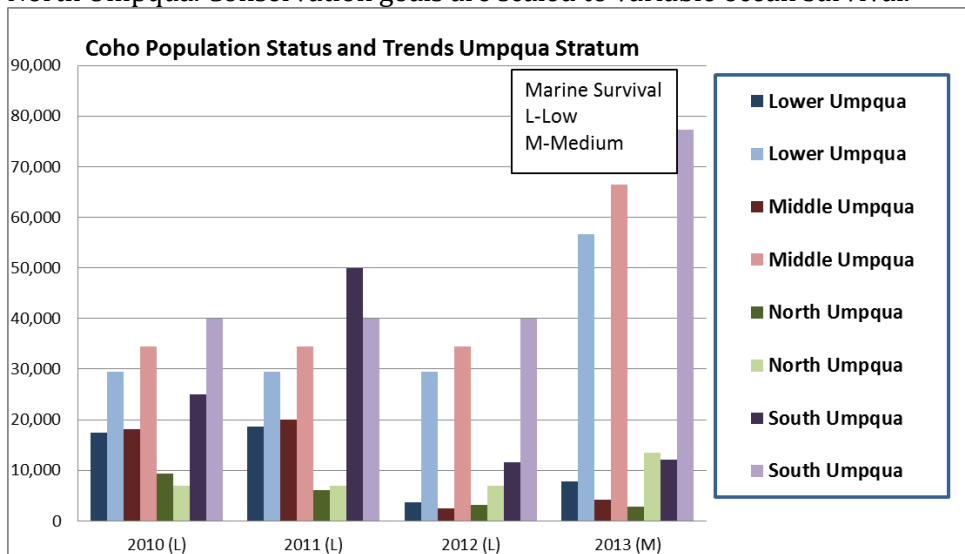
The Oregon Departments of Fish and Wildlife (ODFW) and Water Resources (OWRD) identified 23 areas in the Umpqua Reporting Basin as priorities for streamflow restoration in 2001. Most of the instream flow rights in the basin are held by OWRD for either *Anadromous and Resident Fish Rearing* or *Supporting Aquatic Life* and there is one in Crater Lake National Park for *Fire Protection*. OWRD is collaborating with the Partnership for the Umpqua Rivers to monitor streamflow and temperature in high priority restoration areas during the biennium. These data are being used to create a long-term database for use in evaluating restoration project effectiveness and delineating long-term environmental trends within the basin. Flow information is also used to monitor instream water rights and leases, which allows for the timely distribution of water supplies during times of shortage.

Fish, Wildlife, and habitat

The majority of this reporting basin has been ranked by ODFW's Compass project as *highly crucial* (ranks 1 and 2) including 95% of the perennial streams and 89% of the entire area. In 2006, they also identified ten Conservation Opportunity Areas (COAs) as part of the Oregon Conservation Strategy. There are 14 Northwest Forest Plan *Key Watersheds* in this basin that have high restoration or conservation priority. As part of the US Forest Service (USFS) Watershed Condition Classification, five watersheds were identified as priorities. The USFS selected several tributaries of the North Umpqua. Middle and Upper Steamboat Creek subwatersheds were selected because of their importance for steelhead and opportunities to restore aquatic connectivity, instream habitat, and resiliency to wildfire. Copeland Creek was selected because it contains high quality spawning and rearing habitat for spring Chinook and coho salmon and for the same opportunities. The Skillet Creek and Black Rock Fork subwatersheds were selected in the South Umpqua Basin for restoration because of the important biological, cultural, and recreational values they contain. Threatened coho, spring Chinook, and winter steelhead occupy these subwatersheds. The South Coast including the Umpqua is identified as a *Priority Basin* by the Whole Watershed Restoration

Initiative (WWRI). There are three WWRI *Focus Watersheds* in the Umpqua-Upper South Umpqua River, Jackson Creek, and Steamboat Creek. Steamboat Creek is further prioritized as a WWRI *Emphasis Area*.

Coho salmon were listed under the Endangered Species Act for the Oregon Coast ESU in 1998. In 2007 the Oregon Coast Coho Conservation Plan was completed and the most recent annual report: Oregon Coast Coho Conservation Plan 2023 Annual Report was completed in 2024. Stream complexity and water quality were listed as the limiting factors for the four independent coho populations in the Umpqua Reporting Basin: Lower, Middle, North, and South Umpqua. Hatchery impacts were also listed for the North Umpqua population. In 2013 the number of observed spawners compared to the conservation goal ranged from 6% in the Middle Umpqua to 21% in the North Umpqua. Conservation goals are scaled to variable ocean survival.



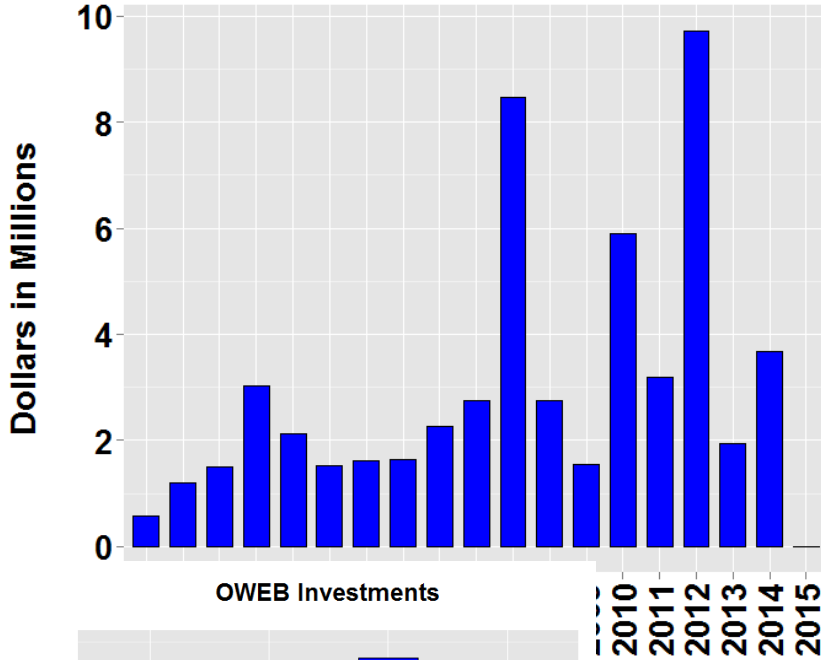
Data Source: ODF&W Salmon and Steelhead Recovery Tracker

Chinook, Winter Steelhead, and Cutthroat Trout Species Management Units (SMU) in the Umpqua stratum are viable according to the 2014 Coastal

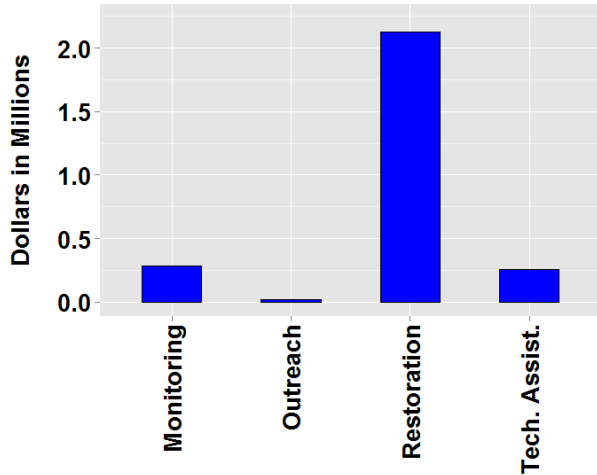
Multi-Species Conservation and Management Plan (CMP). The results for the Spring Chinook SMU-Umpqua Stratum were mixed. The North Umpqua population was *viable* and South Umpqua population was *not viable*. The viability for the Chum SMU was unknown for the Umpqua stratum. The percentage of hydrologic units with a high relative Salmonid Ecosystem Value (SEV) is approximately 50% for the Lower Umpqua population; 54% for the Middle Umpqua population, 38% for the North Umpqua population, and 48% for the South Umpqua population. All of the hydrologic units on the North Umpqua above Soda Springs Reservoir have a lower SEV which contributes to the lower percentage. The North Umpqua Basin, excluding the area above the reservoir, is identified as a Salmon Stronghold.

Umpqua Reporting Basin Investments:

Funding for Completed Projects



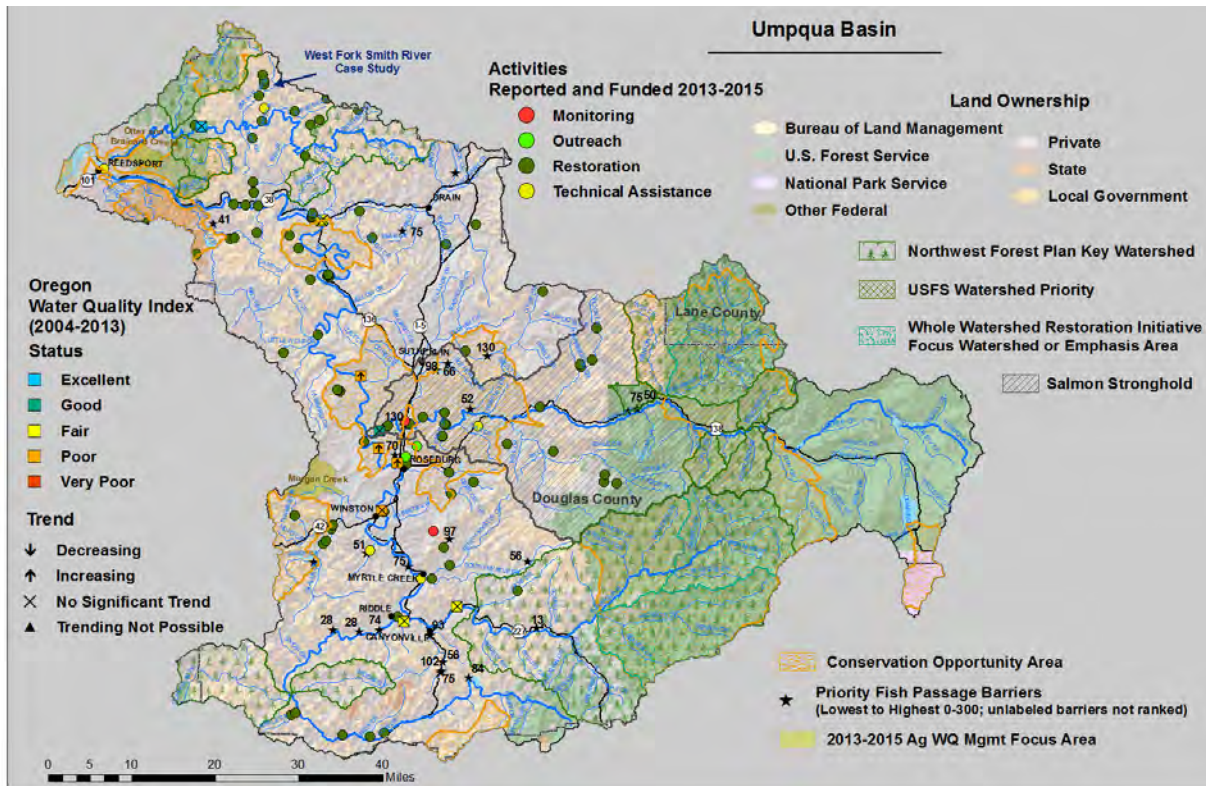
Costs associated with reported restoration activities from all sources. Data source: Oregon Watershed Restoration Inventory. Increased costs reported in 2007 were for an instream restoration project and in 2012 for a fish passage project. Further information about funding and accomplishments in this basin can be found on the [Oregon Watershed Restoration Tool](#).



Data source: OWEB Grant Management System.

OWEB funding by grant type in the 2013-2015 Biennium.

Basin Map:



West Fork Smith River Instream Restoration Project:

Several partners have come together to work on the West Fork Smith River (WFSR). They restored more than 30 miles of salmonid habitat and continue to monitor the effects.

The WFSR Instream Restoration Project was first proposed by the Coos Bay BLM in 2008. This remote 17,000 acre watershed suffered from habitat degradation through riparian logging, splash damming, and stream clearing which left most stream reaches lacking in large wood and boulders. Salmonid populations suffered as a result. The Coos Bay BLM approached the Partnership for the Umpqua Rivers (PUR) with a novel idea-restore every reach in the watershed with potential salmon habitat.

The WFSR is of particular importance to ODFW due to the Life Cycle Monitoring Program that has been in place since 2001. This program provides valuable baseline data for coho salmon, Chinook salmon, and Pacific lamprey, including: outgoing smolt numbers, incoming adults, and redd counts. The scientists working on this program have found that while the number of returning adult coho has fluctuated widely through the years, the number of outgoing smolts has remained relatively stable. This indicates that the carrying capacity of the basin was reached; and, to effectively increase the number of returning adult coho, the habitat must be improved. The three organizations (Coos BLM, ODFW, and PUR) agreed that this basin would be an ideal case study to determine the pre- and post- effects of habitat restoration in a natural system.

PUR, ODFW, and BLM spent several years identifying and designing restoration areas, with the cooperation of Roseburg Resources Company (RRCO), the only other major landowner in the basin.

In 2010, work began on three major tributaries and resulted in the helicopter placement of 482 logs and 40 whole trees throughout 4 miles of salmonid-bearing stream. In 2011, work continued in the tributaries with the helicopter placement of 1,400 trees, trees with rootwads, and logs throughout 14 miles. Many of the trees were provided by the US Forest Service, which owns a small portion of the upper headwaters. In 2011, 2,500 boulders were placed throughout 2.5 miles of the mainstem. In 2013, boulder work in the mainstem was finished with 8,500 boulders placed throughout 9.5 miles, creating pools that provide overwinter and summer rearing habitat for juvenile salmonids that are produced in the tributaries. In the winter of 2014 another partner, the Umpqua Soil and Water Conservation District, led a riparian planting project to plant native trees and shrubs in the access corridors used for restoration. Finally, in 2014 work in the basin was completed with the placement of 30 whole, 48"-54" diameter Douglas fir trees. OWEB was a major funder for all phases of this project.

Preliminary results from ODFW's Life Cycle Monitoring Program are promising. Coho salmon counts at the adult trap exceeded the previous record established in 2002, and the estimated 3,708 spawning adults is more than double the 15 year average of 1,603. These fish *hatched* following the 2011 restoration efforts and are returning 3 years later.

http://www.oregon.gov/OWEB/Pages/biennialreport1315/Umpqua_Basin.aspx

GOALS AND OBJECTIVES

Goal #1: Provide conservation planning, technical, and financial assistance to property owners and operators.

Objectives:

1. Develop conservation plans for property owners and managers.
2. Help implement the Umpqua Basin Agricultural Water Quality Management Area.
3. Establish new demonstration areas and sites.
4. Promote current and relevant Best Management Practices.
5. Assist applicants with grants.
6. Assist the Natural Resources Conservation Service (NRCS) with implementing Farm Bill conservation programs.
7. Assist with requests for information or services.

Goal #2: Deliver conservation education materials and workshops.

Objectives:

1. Identify district patrons by area, common needs, and age group (K-5th grade and their teachers, 6th-12th grade and their teachers, adult, agriculture producers, and natural resource partners).

2. Remain knowledgeable of natural resource concerns and solutions through continuing education opportunities for staff and board of directors.
3. Design and deliver information materials education programs, workshops, events and presentations tailored to meet the specific needs for students and their teachers, adults, agricultural producers, and natural resource partners.
4. Maintain and update the Umpqua SWCD website.
5. Produce and distribute a quarterly newsletter.
6. Produce and distribute an Annual Report to detail the accomplishments of the district.
7. Fundraise for large education projects.

Goal #3: Implement programs that assist constituents with natural resource concerns.

Objectives:

1. Develop and implement water quality monitoring programs.
2. Develop projects to implement best management practices to meet the goals of the Umpqua Basin Agricultural Water Quality Plan.
3. Identify and control noxious weeds in the Lower Umpqua River Basin.
4. Identify and seek funding from state and federal funding sources.
5. Assist NRCS in implanting Farm Bill programs.

Goal #4: Administer district operations in a responsible and fiscally sound manner.

Objectives:

1. Develop and implement board approved long range and annual work plans.
2. Develop and approve the Umpqua SWCD annual operating budget.
3. Complete financial audit per Oregon Revised Statute (ORS) 568, Section 297.425.
4. Conduct monthly staff, committee, and board meetings.
5. Provide orientation, development, and training for staff.
6. Develop needed administrative policies and processes.
7. Recruit and train Board members as needed.
8. Hold a properly noticed Annual Meeting.
9. Maintain a working relationship with agriculture organizations, watershed councils, cities, and county, state, and federal entities.
10. Perform legally sound personnel, fiscal, and contract management for most productive use of funds.

NATURAL RESOURCE CONCERNS AND OUTCOMES

A natural resource concern is a condition that does not meet agreed-to or established criteria for a quality, sustainable resource. The resource concerns described below are intended to give a picture of the natural resource problems in Western Douglas County and why they are important.

Top five natural resource concerns in Lower Umpqua River Basin:

1. Water quality
2. Water quantity
3. Wetlands
4. Soil erosion
5. Weed management

Areas of Special Concern

Particular places in the District with specific problems that may need special attention are:

- Urban/rural interface development
- Impaired urban streams
- Construction sites that lack erosion control measures
- Restoration and mitigation project sites that lack long-term maintenance and monitoring
- Storm water management
- Soil and water conservation education

Water Quality

Lower Umpqua River Basin water quality concerns:

- Low dissolved oxygen causing algae blooms.
- Safe water for agricultural, drinking and recreational use.
- Upstream winter storm turbidity.
- Effects of aquatic and terrestrial wildlife on water quality.
- Lack of baseline water quality data.

Trends

- Waterbodies classified as on the DEQ 303(d) water quality limited list.
- Discharge of pollutants into lakes, ponds, rivers and streams.
- Contamination of surface and ground water caused by various practices and sources.
- Improper operation of drainage and irrigation ditches.
- Inappropriate use of fertilizers and pesticides.

Strategies

- Help people understand how they affect water quality.
- Develop water quality monitoring programs.
- Develop and implement water quality improvement projects.
- Assist landowners in the implementation of NRCS Farm Bill programs.

Intended outcomes

- Cool, clean and clear water.

Water Quantity

Lower Umpqua River Basin water quantity concerns:

- Water quantity inflows, as it pertains to the percentage of overall Umpqua River flows, is negligible for the Lower Umpqua River Basin.

Wetlands

Lower Umpqua River Basin wetland concerns:

- Inefficient tidegates.
- Unintended effects due to improper maintenance and development practices.

Trends

- Loss of natural wetlands.
- Increase of invasive species.

Strategies

- Educate urban and rural citizens on wetlands and how they work.
- Continued participation in the Umpqua Estuary Restoration Partnership.

Intended outcomes

- Increase in properly functioning wetlands while maintaining agricultural and urban practices.

Soil Erosion

Lower Umpqua River Basin soil erosion concerns:

- Bare soil erosion during rainy seasons.
- Lack of healthy riparian vegetation or buffers.
- Improper application of riparian management practices.

Trends

- Increase turbidity in basin streams.
- Increase in noxious weed distribution.

Strategies

- Educate urban and rural citizens on the effect of erosion on soil health.
- Demonstrations of healthy riparian management practices.
- Development and implementation of projects to reduce soil erosion.

Intended outcomes

- Healthy streambanks.
- Reduction in soil erosion.

Weed Management

Lower Umpqua River Basin weed management concerns:

- Increase of noxious weeds.
- Contamination of crops by noxious weeds.
- Reduction of native plant diversity in estuaries, wetlands and riparian areas.

Trends

- Loss of native groundcover due to lack of noxious weed control.
- Increased economic loss due to contamination by noxious weeds.

- Uncontrolled spread of scotch broom and gorse.

Strategies

- Education of urban and rural citizens on noxious weed concerns.
- Develop and implement a district wide noxious weed program.
- Encourage planting of native plants.

Intended outcomes

- Control and reduction of noxious weeds.
- Reduction in economic loss due to noxious weed contamination.
- Diversity of native plants in estuaries, wetlands and riparian areas which increases food sources for aquatic and terrestrial wildlife.

District Programs

Landowner Assistance

Goal: To assist the landowners in Western Douglas County in the best utilization of their natural resources and improve soil health and water quality.

Program overview:

- Conservation Plans
- Soil testing
- Soil health
- Riparian restoration
- CREP
- Farm Bill Programs
- Storm water runoff
- Erosion Control

Estuary Enhancement

Goal: To assist the landowner in maintaining agricultural production and improving wildlife habitat.

Program overview:

- Tidegates
- Wetland restoration
- Farmland/Forestry recovery

Noxious Weeds

Goal: The control of noxious weeds and the prevention of the introduction of new noxious species.

Program overview:

- Weed wrench rental
- Noxious weed eradication
- Coordination with Douglas SWCD weed control program

Urban Gardens and Backyard Farming

Goal: To assist homeowners in urban areas to improve the utilization of their natural resources, improve urban wildlife habitat, and improve soil health and water quality.

Program overview:

- Rain gardens
- Naturescaping
- Backyard Farming
- Pollinators
- Soil testing

Education and Outreach

Goal: To provide the urban and rural population with information to make informed decisions about their natural resources.

Program overview:

- Landowner/Producer tours and workshops
- Tsalila Education Days

- Salmon Derby
- STEP Program
- Envirothon
- Fourth Grade Foresters Program
- Oregon STEM HUB Student Education - OSU Hatfield Marine Science Center

DISTRICT CAPACITY

Capacity

Staff

The current staff consists of 1 full time employees and 0 part time employees.

District Manager/Certified Conservation Planner – 1 FTE

Conservation Technician – Vacant

The District relies to some extent on outside contractors to fulfill some of its objectives.

Board of Directors

The Board of Directors consists of five members elected countywide by voters. The Board works on a volunteer basis to set policy, plan goals, and enact a yearly budget for the District. Individual Directors initiate and manage specific resource conservation projects through their involvement in watershed councils and non-profit organizations.

Volunteers

Volunteers occasionally work on specific tasks for the District, and not a large resource for accomplishing objectives.

Partnerships

The District relies on partnerships with other local agencies and non-profit institutions to further its natural resource conservation goals. They include:

- Partnership for the Umpqua Rivers
- Smith River Watershed Council
- Elk Creek Watershed Coalition
- Siuslaw Watershed Council
- Oregon State University Extension
- Oregon Climate and Agriculture Network

Facilities and Equipment

- Various office equipment along with soil and water monitoring and testing equipment

Funding

The District receives its funding from the following sources

- Oregon Department of Agriculture

Specific natural resource conservation projects are funded through grants from

- Oregon Watershed Enhancement Board
- Umpqua Fisheries Enhancement Derby
- Bureau of Land Management RAC

The current fiscal year's budget is included in Appendix C.

APPENDIXES

Appendix A: General Powers of Soil and Water Conservation District Directors

ORS 568.550(1). The board of directors of a soil and water conservation district has the following powers: [*Letters correspond to actual statute format.*]

- To secure surveys and investigations and do research relating to:
 - The character of soil erosion
 - The character of floodwater and sediment damage
 - All phases of the conservation, development, utilization and disposal of water
 - The preventive measures, control measures and improvements needed
- To conduct demonstrational projects on lands within the district upon obtaining the consent of the owner and occupier of such lands.
- To carry out preventive and control measures on lands within the district upon obtaining the consent of the owner and occupier of such lands.
- To enter into written agreements (*see specifics in 568.330[(d)][A]&[(B)]*)
- To obtain options upon and to acquire by purchase, exchange, lease, gift, grant, bequest or devise any property, real or personal or rights therein, (*see specifics in 568.330[e]*)
- To borrow money and to mortgage personal property of the district as security (*see specifics in ORS 568.330[ff]*)
- To issue general obligation bonds of the district as provided in ORS 568.803
- To make available, on such terms as the directors shall prescribe, to landowners or occupiers within the district, agricultural and engineering machinery and equipment, fertilizer, seeds and seedlings and other material or equipment.
- To construct, operate and maintain such structures as may be necessary or convenient for performance of any of the operations authorized in ORS 568.210 to 568.880 and 568.900 to ORS 568.933.
- To develop comprehensive plans and specifications for the conservation of soil resources and for the continued control of soil erosion within the district, and to publish such plans, specifications and information and bring them to the attention of owners and occupiers of the lands within the district.
- To take over, by purchase, lease or otherwise, and to administer, any soil conservation, erosion control or erosion prevention project, or combination thereof, located within district boundaries undertaken by the United States or any of its agencies, or by this state or any of its agencies.
- To manage, as agent of the United States or any of its agencies, or of this state or any of its agencies, any soil conservation, erosion control or erosion prevention project, or combination thereof, within district boundaries.

- m. To act as agent for the United States or any of its agencies, in connection with the acquisition, construction, operation or administration of any soil conservation, erosion control or erosion control project, or combination thereof, within district boundaries.
- n. To accept donations, gifts and contributions in money, services, materials, or otherwise from the United States or any of its agencies, or from this state or any of its agencies, and to use or expend such moneys, services, materials or other contributions in carrying on its operations.
- o. To sue and be sued in the name of the district, to have a seal, which shall be judicially noticed, to have perpetual succession unless terminated as provided by law, to make and execute contracts and other instruments necessary or convenient to the exercise of its powers, and to make, and from time to time amend or repeal, rules not consistent with ORS 568.210 to 568.808 and 568.900 to 568.933 to carry into effect its purposes and powers.
- p. To purchase liability or indemnity insurance, in such amounts and containing such terms and conditions as the board believes necessary for the protection of directors, officers and employees of the district against claims incurred in the performance of their duties.
- q. To place liens on real and personal property.
- r. To enter into written agreements with, coordinate activities with and provide assistance to landowners, managers and residents within the districts and federal, state and local governments, relating to natural resource issues, including but not limited to issues of:
 - Agriculture and forestry
 - Economic development based upon natural resources
 - Watershed management and ecosystem health
 - Invasive species
 - Alternate and renewable energy
 - Air Quality
 - Animal waste and nutrient management
 - Carbon sequestration
 - Access to market-based services and certification
 - Fuel reduction and wildfire planning and management
 - Preservation of agricultural, forestry and other lands
- s. To conduct outreach and conservation education activities.
- t. To provide financial assistance, including but not limited to loans and grants to implement activities and projects authorized under ORS 271.715 to 271.795, 569.210 to 568.808 or 568.900 to 568.933.
- u. To hold patents, trademarks and copyrights.
- v. To hold conservation easements under ORS 271.715 to 271.795.

ORS 568.550(2). As a condition to the extending of any benefits under ORS 568.210 to 568.808 or 568.900 to 568.933 to lands or the performance of work upon lands, the directors may require contributions in money, services, materials or otherwise to any operations conferring such benefits, and may require landowners or occupiers to enter into and perform such agreements or covenants as to the permanent use of such lands as will tend to prevent or control erosion thereon.

ORS 568.550(3). In order to avoid duplication of activities under subsection (1)(a) of this section, the department may call upon other state and federal agencies for assistance and cooperation in their fields in accordance with memoranda of understanding to be signed by all cooperating agencies.

ORS 568.550(4). A district may not adopt land use regulations under ORS chapter 197, 215 or 227. A district has the standing of an affected landowner to participate in the public process involving administrative rules, regulations, goals, guidelines, plans or other public body actions that may affect one or more properties within the district.

Appendix B: Statutes and Administrative Rules

The Umpqua SWCD is specifically governed by Oregon Revised Statutes (ORS) 568.210 through 568.890. In addition, the Umpqua SWCD is subject, but not limited to, the conditions of several statutes and administrative rules as follows:

- ORS 568.900 through 568.933 (Agricultural Water Quality Management)
- ORS 561.395 (Soil and Water Conservation Commission)
- ORS 561.400 (Natural Resources Division)
- ORS 44.320 (Oath of Office)
- Oregon Constitution, Article XV, Section 3 (Oath of Office)
- ORS 190.003 through 190.110 (Intergovernmental Cooperation)
- ORS 192.001 (Public Records Policy)
- ORS 192.005 through 192.190 (Custody and Maintenance Records)
- ORS 192.310 (Records and Reports)
- ORS 192.410 (Inspection of Public Records)
- ORS 192.610 through 192.710 (Public Meetings)
- ORS 198.010 through 198.955 (Special Districts)
- ORS 198.330 through 198.365 (Dissolution of Inactive Districts)
- ORS 198.410 through 198.440 (Recall)
- ORS 240.379 through 240.394 (Employment of Persons with Severe Disabilities)
- Title VII, Civil Rights Act of 1964 (Equal Opportunity Employment/Sexual Harassment/Discrimination) (Federal)
- Americans with Disabilities Act of 1990 (Hiring Persons with Disabilities) (Federal)
- ORS 244.010 through 244.4000 (Conflict of Interest)
- ORS 247.035 (Residency)
- ORS 294.305 through 294.565 (Local Budget) (required of districts with a tax levy)
- ORS 297.005 through 297.712 (Contracting)
- ORS 297.405 through 297.485 (Municipal Audits)
- ORS 542.750 (watershed Protection and Flood Prevention)
- ORS 659.010 through 659.990 (Employment Practices)
- ORS 659.405 (State Policy/Employment of Disabled Persons)
- OAR 839-07-550 through 839-07-656 (Sexual Harassment Prevention)

Appendix C: Acronyms used in this Business Plan

AWQMP	Agriculture Water Quality Management Program
BLM	Bureau of Land Management
BMP	Best Management Practices
CAFO	Confined Animal Feeding Operation
CREP	Conservation Reserve Enhancement Program
CRP	Conservation Reserve Program
CWMA	Cooperative Weed Management Area

DEQ	Department of Environmental Quality (Oregon)
DSL	Department of State Lands (Oregon)
EQIP	Environmental Quality Incentives Program
ESA	Endangered Species Act (Federal)
EWP	Emergency Watershed Protection Program
FSA	Farm Service Agency (formerly ASCS)
FTE	Full Time Equivalent Employee (2080 hrs/yr)
GIS	Geographic Information Systems
HEL	Highly Erodible Land
LAC	Local Advisory Committee
LMA	Local Management Agency (Oregon SB1010)
MOU	Memorandum of Understanding
NACD	National Association of Conservation Districts
NOAA	National Oceanic and Atmospheric Administration
NMFS	National Marine and Fisheries Service
NWMP	Northwest Weed Management Partnership
NRCS	Natural Resources Conservation Service (formerly SCS)
OACD	Oregon Association of Conservation Districts
OAR	Oregon Administrative Rule
OCEAN	Oregon Conservation Employees Association Network
ODA	Oregon Department of Agriculture
OFRI	Oregon Forest Resources Institute
ORS	Oregon Revised Statute
OSU	Oregon State University
OSWB	Oregon State Weed Board (ODA)
OWEB	Oregon Watershed Enhancement Board
RC&D	Resource Conservation and Development
RD	Rural Development (formerly Farmers Home Administration)
SCS	Soil Conservation Service (currently NRCS)
SDAO	Special Districts Association of Oregon
SB1010	Agricultural Water Quality Management Act of 1993 (OR)
SWCC	Soil and Water Conservation Commission
SWCD	Soil and Water Conservation District
USDA	United States Department of Agriculture
USFS	United States Forest Service
WHIP	Wildlife Habitat Incentives Program
WRP	Wetland Reserve Program

Appendix D: Current Fiscal Year Budget

2025 - 2026 Umpqua Soil and Water Conservation District Budget:

Umpqua SWCD
2025-2026 Annual Budget

2025-2026 Draft	General Class	Project Class	Secured Total	Pending Total	Combined Total
Carry Frwrd Blnce	29,085.06	(10,776.50)	18,308.56	0.00	18,308.56
Income	212,286.51	65,222.84	277,509.35	48,510.00	326,019.35
Total Beg. Bal and Inc.	241,371.57	54,446.34	295,817.91	0.00	344,327.91
Expenditures	241,371.57	54,446.34	295,817.91	48,510.00	344,327.91
Ending Cash Blnce	(0.00)	0.00	0.00	0.00	0.00
Admin income	2,762.51	0.00	2,762.51	0.00	2,762.51
Grant Funds	202,324.00	65,222.84	267,546.84	48,510.00	316,056.84
Paid Time Off Reserve	7,200.00	0.00	7,200.00	0.00	7,200.00
Total Income	212,286.51	65,222.84	277,509.35	48,510.00	326,019.35
Reserved for Future Years	117,295.08	8,970.27	126,265.35	24,255.00	150,520.35
Admin Expense - Transfer to Gen	0.00	2,762.51	2,762.51	2,205.00	4,967.51
Contingency	7,000.00	0.00	7,000.00	0.00	7,000.00
Contract Services:					
Fiscal Provider	4,878.25	0.00	4,878.25	0.00	4,878.25
Other	10,945.39	17,000.00	27,945.39	19,600.00	47,545.39
Material and Supplies	0.00	13,702.24	13,702.24	0.00	13,702.24
Mileage	1,200.00	5,130.00	6,330.00	0.00	6,330.00
Operating Expenses:					
Advertising	250.00	0.00	250.00	0.00	250.00
Bank Fees	100.00	0.00	100.00	0.00	100.00
Dues, Fees and permits	1,025.00	0.00	1,025.00	0.00	1,025.00
Insurance	2,949.50	0.00	2,949.50	0.00	2,949.50
Office Supplies	3,350.00	0.00	3,350.00	0.00	3,350.00
Postage	1,250.00	0.00	1,250.00	0.00	1,250.00
PO Box Rental	150.00	0.00	150.00	0.00	150.00
Software Subscriptions	2,000.00	0.00	2,000.00	0.00	2,000.00
Storage Unit Rental	1,920.00	0.00	1,920.00	0.00	1,920.00
Telephone, Web Hosting	4,668.00	0.00	4,668.00	0.00	4,668.00
Payroll:					
Accued Wages/Benefits	3,503.95	0.00	3,503.95	2,450.00	5,953.95
District Manager	57,315.28	5,084.72	62,400.00	0.00	62,400.00
Health Insurance	8,266.64	733.36	9,000.00	0.00	9,000.00
Internet Stipend	275.56	24.44	300.00	0.00	300.00
Paid Time Off Accruals	6,671.98	528.02	7,200.00	0.00	7,200.00
Payroll Taxes	5,702.87	505.93	6,208.80	0.00	6,208.80
Workers Comp	54.07	4.85	58.92	0.00	58.92
Trainings	600.00	0.00	600.00	0.00	600.00
Total Expenses	241,371.57	54,446.34	295,817.91	48,510.00	344,327.91