UMPQUA SOIL AND WATER CONSERVATION DISTRICT
MONTHLY BUSINESS MEETING MINUTES

August 13, 2026

Directors Present:	Chair Nathan Baumgartner Director Kate Baumgartner Director Tom Black
Staff Present:	District Manager/Conservation Planner Rhonda Black
Agencies Present:	Audrey Kohl, Michael Miller
Others Present:	Fiscal Provider Tanya Graham

MEETING CALLED TO ORDER:
The Chair N. Baumgartner called the meeting to order at 5:04 p.m.

FISCAL PROVIDER REPORT:
End of year information:

$42,232 for net income for the end of 2026. No additional transactions and everything normal for the fiscal year.

Fiscal Provider Graham explained the financial reports for the month ending July 31, 2026.

Page 1 - The Balance Sheet. It shows total current assets of $64,035.30 and total liabilities & Equity of $64,035.30.

Page 2 - Check Register - General Checking - started the month with $45,409.57 and ended the month with $36,434.87. Savings with $68.47.

Registers - Accounts Receivable, Accounts Payable.
Accounts receivable total funds submitted for payment were $25,290.50 and accounts payable were $60.00.

The Statement of Activity and Cash Flow Report – The top part of the report shows income and expenses which reflects the cash flow of funds coming in and going out of the district's bank account. That is going to give the district a net ordinary income for each grant. In the next section will be the Admin Income and Admin Expense. That is the cash that's not moving around physically, but transferring between the grants. It's not moving out, it's just moving between the grants, and that's where "other income" happens, and when you put those together, you get your "net income".

There are two categories:

1. General Category – Function of the district, what it does, for its primary purpose.
2. Project Program Category – Programs and projects the district is doing/working on that isn't the district's general function, but are added to the district. They aren't capacity building.

Every column represents a funding source and/or grant.

Page 3 – Statement of Activity and Cash Flow Report – General Category:
So far this year the district has had $0.00 of General income. So far this year the District has had $5,323.85 of General expenses. The General net income for this year is negative $5,323.85 and the General cash balance for this year is $28,916.53.

Page 4 – Statement of Activity and Cash Flow Report – Project Program Category:
So far this year the District has had a total income of all Project Programs is $0.00. With a total of Project expenses of $0.46 leaving a net income so far this year of negative $0.46 and a cash balance of $7,586.81. There are times when there is a negative figure and you might be wondering why you would have a negative figure there? That's because a lot of the times you can't request the funds from the granting agency until you have completed the grant work and submitted the final report, so you sit on those negative numbers until everything in the grant is complete and you receive those final grant funds from the granting agency.

Statement of Activity and Cash Flow Report - Total combined Total Income: $0.00 and total combined Expenses: $5,324.31. Leaving a net income of negative $5,324.31 and leaving a combined cash balance of $36,503.34 (actual cash balance in the bank) which matches your bank balance on page 1. The negative numbers at the bottom of the page represent grants where we need to get reimbursed for those funds. Once the projects are closed, we can get those monies reimbursed to the District.

Page 5 - Monthly Comparison – As of July 31st – Income: $0.00 and total expenses: $5,324.31. Negative net income of $5,324.31 and a cash balance of $36,503.34.

Page 6 through 9 – Reports that are due, PTO balances, and beginning of Individual Grant and/or funding source details.

Fiscal Provider Graham went over the 2026-2027 budget.

Fiscal Provider Graham left the meeting at 5:13 p.m.

APPROVAL OF BILLS & TREASURER'S REPORT FOR AUDIT

Chair N. Baumgartner made a motion, 2nd by Director K. Baumgartner to approve the bills and the June 2026 Treasurer's Report. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

Chair N. Baumgartner made a motion, 2nd by Director K. Baumgartner to approve the bills and the July 2026 Treasurer's Report. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

APPROVAL OF MINUTES

Chair N. Baumgartner made a motion, 2nd by Director K. Baumgartner to approve the June 4, 2026 Business Meeting minutes. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

AGENCY & ORGANIZATION REPORTS

None.

STAFF REPORT:

Conservation Technician/District Manager Rhonda Black:

August 8, 2026

- *OWEB:*
  - *2023-2025 District Operations Capacity Grant –*
    - *SWCC Tour and Meeting – August 18th & 19th at the Port of Umpqua.*
  - *OWEB Small Grants Program:*
    - *OWEB Small Grants Status:*
      - *Otter-Baumgartner Ranch Livestock Exclusion –*
        - *Monitoring report due July 31, 2027.*
      - *Elk Creek Riparian OWEB Small Grant –*
        - *Monitoring report due July 31, 2027.*
      - *Providence Creek Runoff Management –*
        - *Monitoring reporting due April 8, 2027.*
      - *Parent Ranch Livestock Exclusion Phase 1 –*
        - *Monitoring reporting due April 20, 2028.*
      - *Costa Ranch Runoff Management –*
        - *Grant approved by OWEB on November 22, 2024 with $15,000 for gutters, downspouts, drainage line, geotextile fabric, and gravel for the heavy use protection area. In contact with both Mr. Costa and the gravel hauler in an effort to prepare for stockpiling 18 ten-yard loads of gravel for the heavy use area at the barn. Once everything is determined, we can request the 60% OWEB advance to cover the cost of the gravel for this project with implementation to start occurring this summer. Landowner will prepare the site by grading for the heavy use area, trenching and installing the downspout drain lines, installing gutters and downspouts on the barn, and installing the piping for the livestock watering system.*
        - *Answered questions and provided information via email, text, and telephone.*
        - *End date: November 1, 2026.*
        - *Completion reporting due: December 31, 2026.*
      - *Cedar Grove Ranch Heavy Use Protection & Runoff submitted to OWEB SG Team.*
  - *OWEB TA Grant:*
    - *Will be resubmitting grant. Possibly breaking it down into smaller, more manageable grants. For instance, one for the Scholfield Creek Head of Tide area (livestock exclusion fencing, riparian plantings, farm bridges, heavy use areas, and the tidegate on Scholfield Creek). Then another, possibly at a much later date, for the fish passage bridges on Providence Creek and Decker Point.*
- *BLM:*
  - *BLM Secure Rural Schools and Community Self-Determination grant, "Umpqua Noxious Weed Control" for both contractor and myself for $24,000. Met with the BLM on May 27th with John Colby to discuss how the BLM would like to see the grant implemented. Right now, it looks like it will be for a few very specific projects. Received information about spray contractors they prefer.*
- *PARTNERSHIPS:*

- *Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –*
  - *Umpqua 7 –*
    - *Working with Lee Russell with Elk Creek Watershed Coalition.*
      - *Elk Creek Watershed Coalition was recommended for funding for the Team Leader grant of $20,000 for the biennium. Umpqua SWCD is supposed to be written in on the contracted services line to write brochures and fact sheets for the outreach. We will need an MOU, but do have an updated budget with each of our responsibilities hand-written in, so this is helpful.*
    - *Coos 4 – No new news.*
    - *Mid-Coast 3 – Attended review team meeting on May 28th.*
- *Partnership for the Umpqua Rivers –*
  - *PUR meeting – Attended May 19th meeting. Annual meeting on June 9th at Bare Park in Roseburg.*
  - *Not sure when public tour of Glover site will occur.*
  - *Glover Lands Estuary Enhancement Project – Landowner working on fencing and watering system installation.*
    - *Received information from ODFW which showcases the Glover Project, PUR and the SWCD on the ODFW website and can be found at: https://www.dfw.state.or.us/habitat/NWL/projects/smith_river_estuary_restoration.html . We will be adding this information to the SWCD website and social media.*
- *Providence Creek Area Updates:*
  - *Providence Creek Tide Gates –*
    - *In a holding pattern due to previous Port Commission decision to back out of project.*
    - *Had a meeting with Porior Engineering on December 6th who felt that we could get the fish passage plan done while we're in limbo on the project. We will need to find funding to complete this portion of the project.*
    - *Met with Port Manager on December 9th and discussed the fish passage plan. Since the MOU is still in place it was decided to go forward with finding funding to get the plan done so we would have some of the groundwork out of the way as the tide gate replacement project still needs to occur. The Port will provide a letter of support, possibly some in-kind match in the form of employee time toward the passage plan. Will contact engineer to follow-up with planning.*
    - *Met with Port Manager on January 20th to find ways to move forward on project. Found the City Manager had contacted him to encourage movement forward on the project.*
    - *Attempted to set up a meet with the Reedsport City Manager, Port of Umpqua Manager, and Don Porior Engineering. We had the Port and the Engineer good with the proposed dates, but the City Manager was not willing to meet until the Port goes through the legal process with the tidegates and levies with Army Corps of Engineers.*
    - *Due to that situation with the Port and City, the presentation that the SWCD was going to give to the Port Commission about tidegates on May 20th has been postponed.*

- *Met with the Port Manager on April 22nd to go over the Army Corps tidegates and levies on the Lower Umpqua and Lower Smith River to provide information about what has been done, what hasn't been done, who the affected landowners are, etc.*
- *Leeds Island Park and Restoration Project –*
  - *No new news. Believe this is in holding due to the Port's levy situation.*

- *Douglas Weed Management Area – No new news.*
- *Douglas County Weed Board – No new news.*
- *Elk Creek Watershed Coalition – Missed August meeting.*
- *Elkton Community Education Center –*
  - *Attended Blooms & Butterflies Celebration on June 20th at the ECEC.*
- *Forest Service –*
  - *Oregon Central Coast Forest Collaborative meetings.*
- *Hydro Breakfast Meeting – Missed the August meeting.*
- *Lower Umpqua Library District –*
  - *Presented information about AgWQ and Tsalia to the summer learning program.*
- *Middle Umpqua Strategic Area Planning –*
  - *Attended meetings.*
- *Oregon Association of Conservation Districts (OACD) –*
  - *Attended OACD Personnel Subgroup meeting, but missed the most recent August meeting.*
- *Oregon Conservation Education Association Network (OCEAN) – No new news.*
- *Oregon Coastal Zone Management Association –Annual meeting scheduled for June 8th.*
- *Oregon Climate and Agriculture Network –*
  - *Soil Health Network reporting completed.*
- *Oregon DEQ –*
  - *Umpqua TMDL Implementation –*
    - *Next meeting scheduled for July 14th.*
- *Oregon Dunes Restoration Collaborative –*
  - *The group is planning activities for 2026.*
- *Oregon Soil and Water Conservation Commission –*
  - *Umpqua SWCD will host their 2-day meeting on August 18 & 19, 2026 with a tour of the Glover Project on the 18th and meeting on the 19th at the Port of Umpqua Annex.*
- *Oregon State University Extension Service –*
  - *OSU/Umpqua SWCD Soil Fertility Workshop held Saturday, July 18th at the Elkton Community Education Center.*
  - *Tree School Umpqua – Umpqua SWCD will have a table at the event on August 21st at the Umpqua Community College Campus.*
- *Port of Umpqua –*
  - *Umpqua SWCD will be provided a presentation about general SWCD projects and activities at the Port's meeting on June 24th.*
- *Smith/Umpqua/Dunes Stewardship Group – No new news.*
- *Umpqua Oaks Partnership – No new news.*
- *Umpqua Native Plant Partnership – No new news.*
- *USDA/NRCS – No new news.*

- *TECHNICAL ASSISTANCE:*
  - *Assisted landowner with soil health resources.*

  Ongoing TA:
  - *Clear Creek OWEB Small Grant –*

        - *In-process. Working with landowner. Site visit completed in November with follow-ups with landowner. AgWQ Farm Conservation Plan needs to be written, then the small grant will follow. Second site visit done on April 29th as many changes have occurred on the ranch.*
    - *Oar Creek – Will need to follow-up with landowner to determine if interested in small grant and to decide details of small grant. AgWQ Farm Conservation Plan needs to be written.*
    - *Elk Creek Riparian Restoration Projects:*
        - *5 properties involved with this project, one of which is already being worked on through a small grant. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. This is a stretch of Elk Creek within the City limits of Elkton where there is little to no shade on the creek, and the riparian has been invaded by Armenian Blackberry and at least two different kinds of ivy, along with Reed Canary Grass.*
    - *Providence Creek – Landowner called about fill and removal, levy repair, fencing, etc. Will follow up. Was planning on going out with consultant, but consultant was not available.*
    - *Possible in-stream work, riparian buffer and grant for project at Wild Azalea Vineyards.*
        - *Mailed list of neighboring landowners so contacts can be made for neighbors on Hanes Creek to include them in grant work. ODFW on-board with project. Have not heard back. Followed up in April. Planning additional site visit.*
- *Ruwaldt Consulting – Met with Matt on January 28th to go over list of projects that we'll need to continue to work on and projects to begin working on this winter, but unsure if any deliverables occurred.*
- *ADMINISTRATION:*
    - *Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.*
    - *Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.*
    - *Business Meeting notice provided to media, electronic notice list, website.*
    - *Director Elections will be happening soon! Please get ready to prepare your Candidate Packets.*
    - *The Fiscal Provider and the District Manager had a budget planning meeting on May 20th.*
    - *Will need to take a few days off to care for a family member having surgery, likely July 8-12th.*
    - *We have an applicant for the part-part-time employment opportunity and planning on an interview date.*

DIRECTOR REPORTS:
None.

BUSINESS ITEMS

1. Umpqua SWCD Budget – Action Item

The Fiscal Provider went over the 2026-2027 budget with the Directors.

Chair N. Baumgartner made a motion, 2nd by Director K. Baumgartner to approve the 2026-2027 Umpqua SWCD budget. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

Discussion commenced about the possibility of having to have an audit review instead of an in-lieu report when the District meets the financial threshold that would prompt an audit review.

The Fiscal Provider also described how there is a raise calculated into the budget for the District Manager/Conservation Planner position.

2. Annual Meeting Resolution – Action Item

Chair N. Baumgartner made a motion, 2nd by Director T. Black to approve Resolution 26-01 setting the date of the annual meeting for November 12, 2026, setting the time for 5:00 p.m. and setting the location as virtual. The motion **unanimously passed** (N. Baumgartner, K. Baumgartner, T. Black).

4. **Director Recruitment & Elections – Discussion**

Discussion commenced regarding possible leads in Zone 2 and Zone 3.

Discussion about possible directors based upon spending one year as an associate director and having a conservation plan with the SWCD in lieu of the ten-acre land ownership requirement.

Discussion commenced regarding the Elkton area for zone 3 recruitment, and North Fork Smith River, Ash Valley, and Scottsburg for zone 2 recruitment with possible leads for both zones.

One of the biggest issues is that people are busy, but Umpqua SWCD meetings generally only last about an hour each month and are held virtually, so that could be helpful for people with busy schedules.

Discussion about upcoming candidate elections. Information provided to Directors.

FUNDING COMMITTEE

Reports and follow up to items.
No new news.

The meeting was adjourned by Chair N. Baumgartner at 5:38 p.m.

NEXT MEETING DATE

The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for September 10, 2026 at 5:00 p.m. by Go-To-Meeting teleconference and/or by computer, tablet or smartphone.

Respectfully submitted,
Rhonda Black
District Manager/Conservation Planner
Recorder