



**UMPQUA SOIL AND WATER CONSERVATION DISTRICT
APPROVED REGULAR MEETING MINUTES**

April 12, 2012 – 7:00 p.m.

Directors Present: Chair King Phelps, Vice Chair Bob Sharp, Secretary/Treasurer Thomas Black, Director George Black, Director Rod Brandon, Director Lincoln Russell, and Director Deborah Yates

Staff Present: Conservation Technician/District Manager Rhonda Black,

Agencies Present: Conservation Reserve Enhancement Program Technician Donna Fouts from Douglas Soil and Water Conservation District, Smith River Grange #585 Member Carey Jones

Others Present: Dawn Lindberg

MEETING CALLED TO ORDER:

Chair Phelps called the meeting to order at 7:10 p.m.

STAFF REPORTS:

Conservation Technician/District Manager Rhonda Black gave her report.

APPROVE AGENDA:

Director G. Black made a motion, 2nd by Vice Chair Sharp to approve the agenda for the April 12, 2012 meeting. The motion was **unanimously passed**.

APPROVAL OF MEETING MINUTES:

Director G. Black made a motion, 2nd by Vice Chair Sharp to approve the minutes from the March 8, 2012 meeting. The motion **unanimously passed**.

APPROVAL OF THE BILLS:

Director Brandon made a motion, 2nd by Director Russell to approve the bills. The motion **unanimously passed**.

TREASURER'S REPORT:

March 2012 Treasurer's Report:

Secretary/Treasurer T. Black provided information for the Treasurer's Report: As of March 31, 2012 the District had \$27,706.06 in the checking account and \$1,789.37 in the savings account.

Director G. Black made a motion, 2nd by Director Russell to approve the March 2012 Treasurer's Report for audit. The motion **unanimously passed**.

AGENCY REPORTS:

Natural Resources Conservation Service Conservationist David Chain was not available but provided his report in advance and copies were provided to the Directors.

DIRECTOR REPORTS:

Director Yates reported on City of Reedsport proposed ballot measure 10-119 regarding amending the Reedsport Charter to require voter approval of tax or fee increases adopted after August 1, 2010. Director Yates also reported on how the Transient Room Tax regarding how income from the tax is used.

BUSINESS ITEMS:

1. Conservation Reserve Enhancement Program Presentation by CREP Technician Donna Fouts:

CREP Technician Fouts provided an informative presentation on the Conservation Reserve Enhancement Program and answered questions from the Directors and public.

Thank you Donna Fouts for the wonderful presentation!

2. Port of Umpqua Lease Document – Action Item:

The Directors reviewed the Port of Umpqua Lease Document. The lease will be for three years and rent will be in the amount of \$625 per month. The Port of Umpqua will be following the requests from the Umpqua Soil and Water March 2012 meeting by enclosing the wall to the ceiling which separates the two complete offices spaces from one another and the middle sections of cubicles will be removed. In return for this additional work the Port of Umpqua has requested Umpqua Soil and Water cover the cost of the flooring needed to be replaced in the area where the cubicles will be removed as the carpet will be damaged. The space where the cubicles currently are is 276 square feet and it has been recommended that a wood laminate be used. The Port's contractor will put the replacement flooring in. This will create an open area for meetings

Director G. Black made a motion, 2nd by Vice Chair Sharp to approve the Port of Umpqua building lease for office spaces 100 through 114 located at 1867 Winchester Avenue, Reedsport, Oregon in the amount of \$625 per month with the Umpqua Soil and Water Conservation District covering the cost of flooring in the 276 square foot area where the cubicles are to be removed. The motion **unanimously passed**.

3. Change the time of the Umpqua Soil and Water Meetings Consistently to 6:00 p.m. – Action Item:

Director Yates made a motion, 2nd by Vice Chair Sharp to change the Umpqua Soil and Water Conservation District meeting time to 6:30 p.m. and remove the provision for daylight and standard time for meetings. The **motion passed** with six ayes (Phelps, T. Black, Sharp, Brandon, Russell, Yates) and one nay (G. Black).

4. Partnership for the Umpqua Rivers Special Districts Position & Dues – Action Item:

Information was provided to the Directors regarding the open Special Districts position on the PUR Council. Two-years ago Umpqua Soil and Water Conservation District held a position on the PUR Council. It was recommended that one of the Directors or staff be willing to fill this position and bring this information back to District meetings and report at PUR meetings.

Vice Char Sharp made a motion, 2nd by Director Russell to approve a Director or staff person from the Umpqua Soil and Water Conservation District to represent the District in the Special Districts position on the Partnership for the Umpqua Rivers watershed council upon approval of the Partnership for the Umpqua Rivers with appropriate dues. The motion **unanimously passed**.

Director Yates volunteered to accept the position on the PUR Council and Conservation Technician/District Manager R. Black will be Director Yates' alternate.

5. Reedsport/Winchester Bay Chamber of Commerce Dues – Action Item:

Secretary/Treasurer T. Black made a motion, 2nd by Vice Chair Sharp to approve paying dues to the Reedsport/Winchester Bay Chamber of Commerce in the amount of \$57.25 for the year 2012. The motion **unanimously passed**.

6. Farm Tour 2012 Update:

Tabled until the May meeting.

ADJOURN MEETING:

Meeting adjourned at 8:30 p.m.

NEXT MEETING DATE:

The next regular meeting for the Umpqua Soil and Water Conservation District will be held May 10, 2012 at 6:30 p.m. at the Port of Umpqua Annex Building.

Respectfully submitted,

Rhonda Black
Conservation Technician/District Manager
Recorder

Chair King Phelps

Date

Secretary/Treasurer Thomas Black

Date